



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
August 13, 2019 – 7:00 PM
KELSEY CENTRE GYMNASIUM**

1. Call to Order

2. Public Input (maximum 30 minutes)

Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record please state your name and address."

3. Introduction of Late Items

4. Approval of Agenda

Recommended Resolution:

THAT the agenda for the Regular Meeting of Council for August 13, 2019 be approved.

5. Minutes of Previous Meetings

Recommended Resolution:

THAT the minutes from the Regular Council meeting held on July 11, 2019 be adopted.

THAT the minutes of the Committee of the Whole meeting held on August 7, 2019 be approved.

6. Business Arising: Committee of the Whole August 7, 2019

MOTION C19/34

MOVED AND SECONDED

THAT Council receives the report on Website Redesign,

And Further THAT, the Committee recommends approval of the repurposing of the grant funds and the website project.

Note: Staff report received at COW attached.

7. Petitions and Delegations - None

8. Correspondence

Recommended Resolution:

THAT the following correspondence be received.

- a) Gas Tax Fund Push – July 29, 2019
- b) Mike Coulter – ORV Tourism July 11, 2019
- c) Island Health – Heat Advisories July 17, 2019
- d) MOWI Marine Harvest – Community Engagement July 24, 2019
- e) RCMP Coastal Gaslink and Transmountain Pipelines – Injunction Order Enforcement July 5, 2019 (Plus two letters previously sent on this topic)
- f) Sayward Futures Society – Letter of Thanks July 14, 2019
- g) Vancouver Island Regional Library 2018 Annual Report
- h) BCEDA – Annual Membership
- i) Ministry of Children and Family Development New Child Care Incentives – July 15 2019
- j) Ministers Conroy and Chen – Child Care Incentives July 15, 2019

9. Council Reports

- a) Sayward Daycare Proposal – Councillor Wes Cragg

10. Mayor's Report - None

11. Staff Reports

- a) **Staff Report: Municipal Insurance Authority Voting Delegate and Alternate**
Recommended Resolutions:

THAT Council receives the report on MIA Voting Delegate and Alternate,

And Further THAT, Council appoints Mayor MacDonald as the representative and Acting CAO Lisa Clark as the alternate.

- b) **Staff Report: Ticketing Bylaw 422**

THAT Council receives the report on Ticketing Bylaw 422,

And Further THAT, Council provides Staff with direction on the Bylaw.

12. Old Business

UBCM Conference 2019:

Appointments requests have been made to the Premier, Minister Selina Robinson, Minister Jinny Sims, Minister Doug Donaldson, BC Hydro, BC Assessment, and Kathy MacNeil (VIHA).

13. Bylaws

- a) **Ticketing for Bylaw Offences Bylaw No. 422, 2019**

Recommended Resolution:

THAT the Ticketing for Bylaw Offences Bylaw No. 422, 2019 be received for information and discussion.

14. Financial – None

15. New Business - None

16. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address."

17. In-Camera

Prepare to go In-Camera

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss the personnel issues.

18. Adjournment

Recommended Resolution:

THAT the Regular Meeting of Council for August 13, 2019 be adjourned.



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
July 11, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)
Councillor Bill Ives (authorized)

In Attendance: Lisa Clark, Chief Financial Officer
John France, Consultant

1. Call to Order

Meeting was called to order at 10:00 AM.

2. Public Input (maximum 30 minutes)

Irene Callahan	1.) The minutes from the June 26th meeting do not properly reflect what I said. Can they please be amended? 2.) A good portion of Sayward residents do not have internet, can the watering restrictions be put on the phone notification system?	1.) Mayor – we will have staff amend the minutes. 2.) Mayor – Staff post public notices at the post office, on the Village notice board and at the Kelsey Centre.
Lee Ettinger	Spoke from a letter containing a series of issues: Use of audio, behavior, use of Roberts Rules, grants, business practices, bylaw enforcement, fireworks.	Council advised they will use the audio system. A full response will be provided at the next meeting.
James Becker	Wanted an update on the dam and water treatment projects and asked where the other Council members were.	Staff advised the dam project is getting underway in late July, completion in September. The water treatment plant has a few deficiencies, we expect the operational certificate to be issued soon at which point the plant will be operational. Currently the Village is on the old system.

		The Mayor advised James that the missing Council members are on approved leave.
Irene Callahan	Asked for clarification of the difference between a Special meeting and a Regular meeting.	The Mayor explained the difference – a regular meeting is a meeting that is scheduled and approved by Council before the fiscal year, and a Special meeting is a meeting called for certain purposes, and special circumstances.
Daryl Lyons	Discussed the cleaning of the Village truck for \$200 and the use of Staff to do work on Village vehicles	Mayor advised he would pay the \$200.
Jackie Lyons	Commented that she felt disrespected at the last meeting and would like an apology from the Mayor. Also expressed concern about the Mayor stating he can't attend Council committee meetings due to his schedule.	The Mayor formally apologized for his comment, he meant no disrespect towards Ms. Lyons.
Irene Callahan	Indicated that the reason people don't attend Council meetings is because they don't know about it.	The Mayor reiterated that Council meetings are advertised and posted on notice board around the Village, on the Village of Sayward website, and on Facebook.
Karen McClinton	Commented on the posting of public notices and that this meeting was not posted in the post office.	Staff indicated that the public notice was posted on the notice board.

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION R19/206

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for July 11, 2019 be approved. **CARRIED**

5. Minutes of Previous Meetings

MOTION R19/207

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on June 5, 2019 be adopted.

THAT the minutes from the Regular Council meeting held on June 18, 2019 be adopted.

THAT the minutes from the Special Council meeting held on June 26, 2019 be adopted as amended. **CARRIED**

6. Petitions and Delegations - None

7. Correspondence

MOTION R19/208

MOVED AND SECONDED

THAT the following correspondence be received.

a) Ombudsperson Quarterly Report January 1 – March 31, 2019

b) Mike Coulter – ORV Access North Island

CARRIED

8. Council Reports - None

9. Mayor's Report

Mayor noted there was a COW meeting scheduled for August 7, 2019. The Daycare Project and Sayward Futures are on the agenda.

10. Staff Reports

a) **Staff Report: 2018 Annual Report, and 2018 Statement of Financial Information (SOFI)**

MOTION R19/209

MOVED AND SECONDED

THAT Council receives the report on the 2018 Annual Report, and the 2018 Statement of Financial Information (SOFI),

And THAT Council approves the Annual Report for distribution.

CARRIED

b) **Staff Report: Priorities List – Short Term**

MOTION R19/210

MOVED AND SECONDED

THAT the report on the priorities list – short term be received for information and discussion.

CARRIED

c) **Staff Report: Water Restrictions**

MOTION R19/211

MOVED AND SECONDED

THAT Council receives the report on Water Restrictions Stage 2,

And THAT Council approves the wording for the Water Restrictions Stage 2.

And Finally THAT, in addition to advertising/posting the notice in the usual places, Staff also mail copies of the notice to all residents.

CARRIED

d) **Staff Report: Campground Rental for the Nurse Practitioner**

MOTION R19/212

MOVED AND SECONDED

THAT Council receives the report on the Campground Rental for the Nurse Practitioner,

And THAT Council approves the rental of Site 2 at \$350/month for the Nurse Practitioner until July 31, 2020 when Council will revisit.

CARRIED

e) **Staff Report: Sayward Harbour Authority – Request for Water/Sewer Fee Exemption**

MOTION R19/213

MOVED AND SECONDED

THAT Council receives the report on Sayward Harbour Authority – Request for Water/Sewer Fee Exemption,

And THAT Council approves the request for a water and sewer fee exemption for 2019 on condition that the washrooms remain available for public use. **CARRIED**

Note: Council discussed making the exemption pursuant to an annual application process and conditional on receiving the Sayward Harbour financial statements.

f) **Staff Report: Social Procurement**

This report will be made available at the meeting. Awaiting additional information.

Note: Information was not received prior to the meeting. To be included in next Council meeting.

11. Old Business

UBCM Conference 2019:

Appointments requests have been made to the Premier, Minister Selina Robinson, Minister Jinny Sims, Minister Doug Donaldson, BC Hydro, BC Assessment, and Kathy MacNeil (VIHA).

12. Bylaws

a) **Off-Road Vehicle Regulation Bylaw No. 446, 2019**

MOTION R19/214

MOVED AND SECONDED

THAT the Off-Road Vehicle Regulation Bylaw No. 446, 2019 be given fourth and final reading. **CARRIED**

b) **Cannabis Control Bylaw No. 455, 2019**

MOTION R19/215

MOVED AND SECONDED

THAT Cannabis Control Bylaw No. 455, 2019 be given fourth and final reading. **CARRIED**

13. Financial – None

14. New Business - None

15. Public Question Period (maximum 15 minutes)

James Becker	Commented on the process used in Council meetings and how confusing it is to the public.	Council advised meeting process becomes clearer as meetings are attended. Council follows the process laid out by law and within the procedure bylaw.
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Lee Ettinger	Wanted to know why no action was taken beyond second reading on the fireworks bylaw.	Staff advised the bylaw is in process and has been shared with the Fire Chief for comment. Delay is due to competing demands for staff time and resources.
Karen McClinton	Asked whether a motion could be passed at a meeting with 3 Council members and one opposed.	Mayor indicated that yes it could.
Irene Callahan	Commented on residents watering on wrong days. Wanted a phone callout to all residents on restrictions.	Mayor advised residents they can let us know if they see someone watering at wrong time and Staff will follow up. Also advised that sending a one-call notice out to the community incurs a charge and it is usually only used for boil water notifications and emergencies.
Karen McClinton	Commented that RCMP were watering on the wrong day.	Staff will follow up.
Irene Callahan	Asked if there was a fee for using the showers at the marina.	Advised yes there was a fee in place.

16. In-Camera

MOTION R19/216
MOVED AND SECONDED
Prepare to go In-Camera

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss the personnel issues.

CARRIED

17. Adjournment

MOTION R19/217
MOVED AND SECONDED

THAT the Regular Meeting of Council for July 11, 2019 be adjourned.

CARRIED

The meeting was adjourned at 11:33 PM.

Mayor John MacDonald

Chief Administrative Officer



**VILLAGE OF SAYWARD
MINUTES
COMMITTEE OF THE WHOLE MEETING
August 7, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Bill Ives
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)

In Attendance: Lisa Clark, Chief Financial Officer
John France, Consultant

1. Call to Order

Meeting was called to order at 10:05 AM

2. Public Input

Lee Ettinger	Wanted to know why there is no progress being made on the Fireworks Bylaw. Comments on Council's authority to commit to the financial liabilities flowing from the daycare proposal.	Staff is working on a wide range of issues and the office is short staffed. Bylaws will be presented to Council as soon as possible. The Village has made no financial commitment for the daycare proposal at the moment and Council recognizes funding is tight.
Karen McClinton	Wanted to advise Council that fireworks were being setoff around her neighborhood.	Taken under advisement.
Tanya Gee	Commented on her attendance to hear more about the Daycare.	

3. Approval of Agenda

MOTION C19/31

MOVED AND SECONDED

THAT the agenda for the Committee of the Whole meeting for August 7, 2019 be approved.

CARRIED

4. Minutes of Previous Meetings - None

5. Correspondence

MOTION C19/32

MOVED AND SECONDED

THAT the correspondence from the Ministry of Children and Family Development – New Incentives be received.

CARRIED

6. New Business

MOTION C19/33

MOVED AND SECONDED

THAT the following reports be received:

a) BC PNP Entrepreneur Immigration Regional Project – Councillor Bill Ives

b) Sayward Daycare Plan – Report from Councillor Cragg

c) Items from SFS:

- SFS formation of economic development Committee with broad area representation
- ICE-T Economic Readiness Program Grant

CARRIED

d) Staff Report Website Redesign

MOTION C19/34

MOVED AND SECONDED

THAT Council receives the report on Website Redesign,

And Further THAT, the Committee recommends approval of the repurposing of the grant funds and the website project.

CARRIED

7. Public Question Period – None

8. In Camera - None

9. Adjournment

MOTION C19/35

MOVED AND SECONDED

That the Committee of the Whole meeting for August 7, 2019 be adjourned.

CARRIED

The meeting was adjourned at 11:20 AM

Mayor John MacDonald

Chief Administrative Officer



STAFF REPORT

For: Mayor and Council
Prepared by: John France Consultant
Subject: Website Redesign
Meeting date: August 7, 2019

BACKGROUND

The Village received a \$10,000 grant from Rural Dividends to look at improvements to the pond. Council subsequently decided to refuse the funding, however, on second thoughts, it was decided to try to repurpose the funds to a different economic development project in line with the funder's goals. This report provides an alternate option for the grant.

DISCUSSION

Staff have discussed the repurposing of the grant with Rural Dividends and they have indicated a willingness to look at an alternate economic development project for the Village. In view of recent discussions on redeveloping the Village's website and coordinating websites with SFS and Tourism, Staff suggest that an opportunity exists to redevelop all three websites to be more responsive to residents and businesses alike. For example, having a rotating banner with small ads for area businesses/services or direct links to business or local amenities not affiliated with the Village.

Staff contacted (on recommendation from the Village IT consultant) Vancouver Island Designs and they have provided a project outline (see attached), major points as follows:

- Included development work to test out all links within the websites.
- Three meeting to identify issues, propose improvements, develop a plan and review the results. Complete programming to implement the plan.
- Provide training to support staff (VOS and SFS) in making changes to the website content.

Two final issues. As the full extent of work on the SFS and Tourism websites is unknown at this time, additional funding (for this component) may be needed. And second, the project is conditional on Rural Development approval.

RECOMMENDATION

That Council receives the report on Website Redesign,

And Further That Council approves the repurposing of the grant funds and the website project.

Respectfully,

John France Consultant



Vancouver Island Designs
250-202-1955

3697 James Crescent
Black Creek, British Columbia
V9J 1E9
Canada

Prepared For
John France
Village of Sayward
PO Box 29, 652-A H'Kusam Way
Sayward, British Columbia
V0P 1R0
Canada

Proposal Date
07/29/2019

Proposal Number
0000599

Overview

Design a new website for the Village of Sayward that better reflects the community, it's goals and puts a focus on economic development.

Scope of Work

Further discussions are needed with stakeholders to determine which aspects of the website's content are not being used (for example: the Event Calendar) and any new functionality that can be added to help save time with common tasks and communications with the community.

The website will include the following features and functionality:



CUSTOM
GRAPHICS



RESPONSIVE
LAYOUT



ADVANCED
SEO



SOCIAL MEDIA
SHARING



GOOGLE
ANALYTICS



GDPR
COMPLIANCE



TRAINING AND
SUPPORT

LEARN MORE: <https://vancouverislanddesigns.ca/custom-wordpress-websites-whats-included>



CLASSIFIEDS
/ LISTINGS



NEWS



E-NEWSLETTER
SIGNUP



SOCIAL MEDIA
INTEGRATION



SECURE
FORMS



FAQ
SECTION



PHOTO
GALLERY

Text content is to be copied from the current website.

Run technical diagnostics to check for broken links, going to both internal and external URL's



LINK AUDIT

Timeline

Production time is estimated to be 10-12 weeks and will depend on current workflow. A more detailed timeline can be provided after further discussion and once this estimate has been accepted.

Pricing

Description	Rate	Qty	Line Total
Onsite Meeting Pre-design meeting with Village of Sayward staff, Sayward Futures Society and Sayward Tourism. Includes 2 hours travel time from Campbell River.	\$65.00 +GST	6	\$390.00
Website Design *Estimated 80-90 hours (@\$65 per hour)* Custom Wordpress Website (Content Management System) Theme Development. Unlimited Pages and Posts. Includes the following features (also listed above): Custom Responsive Design, Advanced SEO, Social Media Sharing, Google Analytics, Business Listings, News, Photo Gallery etc Also includes 5-10 hours of time to edit the Sayward Futures Society and Tourism websites to better integrate with the new VOS site. for example branded graphics and links between all the websites. Onsite training (unlimited people) - 3 hours included	\$65.00 +GST	90	\$5,850.00
Onsite Meeting Proof Design presentation with Village of Sayward. Includes 2 hours travel time from Campbell River.	\$65.00 +GST	6	\$390.00
Website Design	\$65.00 +GST	25	\$1,625.00

Extra Functionality to highlight economic development:

Design "Filler ads" to display throughout the website that feature different business / industry categories and a call to click to view.

Local business exposure - Highlight a local business on the Home Page with a call to action to learn more. Content supplied by local businesses.

Add "Calls to Action" to encourage social media sharing of local economic content. This will include VOS staffs ability to easily share and promote content on it's social media channels.

Website Audit 2 hours to complete a technical diagnostics scan to identify internal and external broken links.	\$65.00 +GST	2	\$130.00
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Fixing and/or redirecting broken links can be done at our normal rate of \$65 per hour.

Onsite Meeting Follow up meeting with Village of Sayward. Includes 2 hours travel time from Campbell River.	\$65.00 +GST	6	\$390.00
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On Site Training No Charge travel for the first onsite training session.	\$65.00 +GST	4	\$260.00
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Subsequent training can be done via phone / email or text. Alternatively On Site Training can be provided with Travel Time charged at \$65 per hour from Campbell River.

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SETUP: SETUP & ONGOING COSTS:	\$0.00	0	\$0.00
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Website Management & Hosting (Yearly) Includes: Server Space, Hosting Security Monitoring Backup Maintenance Uptime Monitoring: 24/7 Performance monitoring.	\$300.00 +GST	1	\$300.00
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Ongoing Support* | Software upgrades* | Software Conflict Resolution*
* Up to 2 hours per year

Learn more: <https://vancouverislanddesigns.ca/wordpress-training/website-management>

SSL Certificate (Yearly) Secure domain, setup and monitoring	\$150.00 +GST	1	\$150.00
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Subtotal	9,485.00
GST (5%)	474.25
#884780123	

Notes

To proceed you must approve of our Terms & Conditions: <https://vancouverislanddesigns.ca/terms-conditions-of-service>

Terms

A 50% deposit is required on projects above \$1,000.

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From: FCM Communiqué <communiqué@fcm.ca>
Sent: July 29, 2019 11:32 AM
To: CAO
Subject: Gas Tax Fund push: Kick it up a notch

[View email in your browser](#)



July 29, 2019



Gas Tax Fund push: Kick it up a notch

Dear members,

Today, we launch another new tool to help you take our message straight to the federal parties.

 **TRY IT NOW: Email FCM's Gas Tax Fund recommendation straight to your federal candidates**

Our message is connecting

Since releasing FCM's call to **double the Gas Tax Fund (GTF) transfer** last Tuesday, we've been driving the national conversation on Federal Election 2019.

We're earning major media coverage. Social media is buzzing with stories about our recommendation. And many of you have helped by **direct-tweeting federal candidates using our online advocacy tool**.

Now let's kick it up a notch

Lets make 100% sure every nominated federal candidate knows that doubling the GTF is a "must" this election—a vital step to building better lives across the country.

The online engagement tool that we launched today makes it easy. With just a few clicks of a mouse, you can send a letter to every nominated candidate in your federal riding.

 TAKE ACTION: Make sure your local federal candidates haven't missed our call

Even if you've already direct-tweeted your candidates, it's time to double-down with a more detailed message. Customize the message as much as you wish.

Let's just make sure our message is reaching candidates through all the channels we can muster—including media, social media, and now their email inboxes as well.

-Your FCM team



This newsletter was sent to
cao@saywardvalley.ca.
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Subject:

FCM Gas Tax Recommendations for LG Input

It's here: our Gas Tax Fund recommendation is live

Hi everyone,

We've just **unveiled** our long-awaited recommendation on growing the federal Gas Tax Fund—and it has the potential to transform every one of our communities.

This election, we're calling on all parties to **commit to a permanent doubling of the Gas Tax Fund transfer** to municipalities—with a **predictable annual growth rate** that better reflects economic growth and construction costs.

▶ **TAKE ACTION: share our GTF recommendations with federal candidates.**

By doubling this year's transfer, Budget 2019 recognized that the GTF works—and that it needs to grow. Permanently doubling the transfer builds on what's working, and would move more vital projects forward.

We need your help getting the word out. With just a few clicks of your mouse, you can share your local success and tell the story of how a permanently doubled GTF transfer could build better lives.

▶ **READ: today's article in the Globe and Mail about FCM's Gas Tax Fund election plank.**

Read **today's press release**. Check out FCM's **website** to learn more about our Gas Tax Fund recommendation—and help us spread the word.

-Your FCM team

John France
Consultant

Village of Sayward
Office: (250) 282-5512
Cell: (778) 348-0300

July 23, 2019

Ottawa—Three months from the next federal election, the Federation of Canadian Municipalities (FCM) is calling on every party to commit to doubling the value of a core funding tool that empowers municipalities of all sizes to build better lives for Canadians: the annual federal Gas Tax Fund (GTF) transfer.

“As the order of government closest to people’s daily challenges, municipalities make the most of the tools available to build solutions that work. Growing the proven and reliable GTF transfer is the most straightforward next step the next federal government can take to build better lives across the country,” said FCM President Bill Karsten.

Municipalities collect just 10 cents of each Canadian tax dollar, yet they are responsible for nearly 60 percent of the public infrastructure that supports Canada’s economy and quality of life. That includes everything from roads and bridges to water, waste and transit systems. Each year, the GTF supports the renewal of this core infrastructure by flowing predictable funds to cities and communities of all sizes. De-linked from gas taxes in 2011, this direct and reliable transfer empowers local leaders to identify local priorities and plan long-term solutions.

Currently, however, the GTF accounts for only two percent of municipal revenues while the list of unfunded infrastructure projects continues to grow. Budget 2019 doubled GTF transfers this year, triggering a surge of renewal work from coast to coast to coast. To seize more of that potential to build better lives, FCM is calling for a permanent doubling of the GTF transfer. And to maintain its effectiveness into the future, the GTF’s annual growth index needs a boost—from 2 to 3.5 percent—to better reflect economic growth and rising construction costs.

“This election should build on what’s working, and all parties agree this tool is working. We engaged federal governments of various stripes to launch it in 2005, to make it permanent in 2011, and to index it in 2014,” said Karsten. “Budget 2019 was a game-changer, doubling the GTF for one year to move more projects forward. Canadians already see that happening, and this election is our opportunity to keep this quality-of-life progress going well into the future.”

Ahead of Election 2015, FCM secured commitments from all parties that led to unprecedented progress over the last four years—in particular on affordable housing and transformational infrastructure build-outs. This election, FCM is calling for a deeper modernization of the federal-municipal partnership to build better lives for Canadians. Modernizing the municipal funding toolbox with an expanded Gas Tax Fund transfer is a centrepiece for the recommendations FCM will bring forward in the weeks to come.

For more information: FCM Media Relations, (613) 907-6395, media@fcm.ca

Subject:

FW: ORV Tourism: Changing Social & Economic Trends in Rural Communities

From: Quad Riders ATV Association of BC**Sent:** July 11, 2019 5:53 PM**To:** mcou@telus.net**Subject:** ORV Tourism: Changing Social & Economic Trends in Rural Communities
**ORV Tourism:
Changing Social & Economic Trends in Rural Communities**

Properly managed ATV destination tourism utilizes existing infrastructure and sustainable trail networks to maximize the economic development benefits for the whole community while respecting environmental and cultural values.

Many rural communities are interested in making it legally permissible to ride ATVs/SxS on a designated route in town to access fuel/food/lodging to facilitate tourism. The implementation of the Provincial ORV Management Framework, licensing, regulations and operation permits have made this possible.

The Off-Road Vehicle (ORV) Act was intended to create safe and more convenient incidental access to public roads and highways to better connect BC's rural communities and support a first-rate ORV trail network, and to allow local governments to expand their trail networks to take advantage of economic development opportunities by way of tourism.

The ORV Management Framework developed by the Province of BC is a cross-government initiative, consisting primarily of the Off Road Vehicle Act, which includes changes to the Motor Vehicle Act to provide safe, convenient, incidental access to highways including free police-issued operation permits.

As intended the ORV Act is creating significant economic opportunities for rural communities to establish inter-community ORV tourism. In BC we have vast crown land and trail networks connecting our rural communities that easily allow communities to establish a designated ORV trail network that has the potential to connect thousands of kilometers of trails and communities.

For an ORV trail network to be a viable tourism product, it must provide riders the ability to access food, fuel, and lodging for extended trips, which means riders must

have ride-in access to services in communities along the route. Many rural communities are now issuing the operation permits required to access these services along a designated route.

The ATV rider demographic includes family folks and mature adults, with above average income that enjoys outdoor recreation, cultural activities, dining out, with preference to camping near lakes and rivers, plans trips around specific destinations and are willing to travel. In short, they are the perfect tourist, as many are retired with lots of time to travel, utilizing all four seasons in many areas.

ATV tourism contributes hundreds of millions to the BC economy through product and service purchase from fuel, gear, accessories, to food, accommodation and more. There are roughly 125,000 ATV riders in BC with an additional 495,000 estimated to be within a one day drive of the province. A 2015 economic impact study indicates the combined investment and operating expenditure of ATV/SxS activities in BC has an annual impact of \$502 million.

Vera Vukelich, the Manager Responsible for ORVs, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, issued a letter advising:

"I would also encourage your members to continue to work collaboratively with local staff from the Ministry of Transportation and Infrastructure, the Ministry of Forests, Lands and Natural Resource Operations, and local governments on proposals for ORV trails/routes that provide safe incidental access to highways (i.e. ORV travels along portions of the highway right-of-way to access a trail, ability to access gas stations and signage is in place for ORVs that may need to travel on the road for a short distance – of course, local circumstances will vary)"

ORV Tourism:

Aligning with Provincial Strategies & Legislation

The Province of BC recognizes that ORVs are increasingly popular across British Columbia prompting development of the Off-Road Vehicle Management Framework for safe and responsible use of ORVs on Crown land.

"Safe and more convenient incidental access to public roads and highways is key to the ORV Management Framework"

ORV tourism is supported by the Province of BC's ORV Management Framework with improved incidental public road access to better connect BC's rural communities in support of a first-rate ORV trail network. The BC government continues to implement improved road and highway crossings, in stages, under the Motor Vehicle Act.¹

ORV tourism aligns with the Province of BC Trails Strategy vision of a world-renowned, sustainable network of trails, with opportunities for all, which provides benefits for trail users, communities and the province.²

ORV tourism allows rural communities to embrace the 2019-2021 Strategic Framework for Tourism in BC *“Welcoming Visitors – Benefiting Locals – Working Together”*³ by allowing communities to utilize existing infrastructure and trail networks to support sustainable tourism growth.

ORV tourism supports people and improves the quality of life in rural communities by increasing the economic benefits for the whole community (direct and indirect spending) and enhances communities by establishing trails systems and community connectivity on designated routes to ensure users stay on trails to protect nature and respect the environment.

Based on an independent economic impact study completed by Smith Gunther Associates Ltd in 2015, **Canadians spent \$6.9 billion on activities directly involving ATVs and SxS**, and the ATV/SxS recreation economy in BC **generated \$502 million in consumer spending, 6,000 jobs, \$260 million in labour force income, and \$149 million in tax revenue annually**⁴ (note: 2015 study based on 100,000 machines; ICBC 2019 registration data indicates 20% plus increase, with over 120,000 ATV/SxS's registered in BC)

For further information please visit www.atvbc.ca or contact kim@atvbc.ca

¹Province of BC, Off Road Vehicles, ORV Management Framework, Improved Road Access for ORVs
<https://www2.gov.bc.ca/gov/content/industry/crown-land-water/crown-land/crown-land-uses/off-road-vehicles/improved-road-access>

²Province of BC, Trails Strategy for British Columbia
http://www.sitesandtrailsbc.ca/documents/Trail-Strategy-for-BC_V6_Nov2012.pdf

³Province of BC, Strategic Framework for Tourism in BC
<https://www2.gov.bc.ca/gov/content/tourism-immigration/tourism-resources/bcs-tourism-framework>

⁴Canadian Off-Highway Vehicle Manufacturers Council, Economic Impact Study of ATVs and SxS
<https://www.cohv.ca/press-releases/canadians-spent-6-9-billion-on-direct-activities-involving-atvs-and-rovs-in-2015/>
<https://www.cohv.ca/wp-content/uploads/2016/11/Reduced-Two-Total-Economic-Impacts-of-ATVs-and-Side-Final-Report.pdf>

Please share with your local elected officials If you live in a rural community that could benefit from ORV tourism

July 17, 2019

Lisa Clark, Acting Chief Administrative Officer
Village of Sayward
652 H'Kusam Way
Sayward BC V0P 1R0
Email: village@saywardvalley.ca

Dear Colleague:

For several years, Health Canada and Environment Canada have jointly issued heat advisories for various parts of the country. In major Canadian cities, advisories have been in place for more than a decade. Heat advisories are based on a measurable increase in mortality and an increase in ambulance calls for specific conditions that are correlated with heat exposure.

In 2018, heat advisories were extended to include Vancouver Island for the first time. There were three separate heat advisory events and Island Health communities were under an advisory for 17 days. However, the issuance of heat advisories last summer was overshadowed by the many impacts of climate change, including considerable smoke from wildfires.

This year, Island Health will promote heat advisories more actively and provide information to the public on how to respond. The First Nations Health Authority is aware that Island Health is reaching out to all communities, including First Nations. Many residents have been exposed to heat advisory messages from media centres such as Vancouver, which has issued advisories in the past. In a new development, specific areas of Vancouver Island that are predicted to have heat events will now be identified.

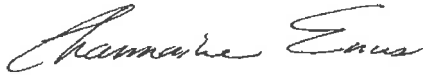
The criteria for heat advisories are different across the country and based on known local conditions. For the south and central Island (including the east coast, interior and west coast areas), the threshold is a predicted maximum exceeding 29 C for at least two days with a minimum greater than 16 C. For the Mount Waddington Regional District, the criteria are a maximum of 28 C for at least two days with a minimum greater than 13 C.

As hotter, drier summers are predicted by most climate change models, we encourage communities to incorporate heat-event strategies into their emergency response and climate change adaptation plans. Larger cities have identified the need for designated cooling areas (recreation centres/arenas), water distribution locations and emergency shelters, among other responses. Longer-term planning uses built environments to reduce heat effects for higher-population communities. Such approaches may need to be adapted in smaller communities and rural areas where vegetation and shade may already be more available. Health Canada has prepared a better practices guidebook that can be considered in planning efforts: <https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/climate-change-health/heat-alert-response-systems-protect-health-best-practices-guidebook.html>

Island Health has updated heat-related information on its Web site, and we invite local communities to link to this resource. <https://www.islandhealth.ca/learn-about-health/heat-safety>

If you would like to discuss further, please contact our office or an Environmental Health Officer.

Sincerely,

A handwritten signature in cursive script, reading "Charmaine Enns".

Charmaine Enns, MD, MHSc, FRCPC
Medical Health Officer

July 24, 2019

Mayor John MacDonald
Village of Sayward
652-A H'Kusam Way
Sayward, BC
westie@saywardvalley.net

Dear Mayor MacDonald,

We wanted to take this opportunity to provide an update on our ongoing certification activities taking place in your region.

In 2013, Mowi Canada West's global operations began an initiative to lead the "Blue Revolution". The Blue Revolution focuses on four key values to promote innovation and achieve goals within our company: passion, change, trust and share. One aspect of the Revolution was our participation in the Global Salmon Initiative and the application of Aquaculture Stewardship Council (ASC) certification program across our production.

Information that may be of interest to you and can be included for further discussion:

- Certification: Mowi Canada West is the leading company in Canada in terms of ASC certification. Twenty three farms are now certified, accounting for approximately 80% of our active farms in British Columbia.
- Seafood Watch: in 2017, a detailed review of data and scientific literature resulted in the Seafood Watch updating its recommendation regarding farm-raised salmon in B.C. from "avoid" to "good alternative". BC is the only region in Canada to receive this recommendation.
- New technology: Mowi Canada West continues to work to achieve such things as strengthening farm infrastructure, reducing feed conversion rates, reducing fresh water use, and finding alternative sea lice treatments.
- Therapeutic treatment: Mowi Canada West has recently invested \$30 million in a state of the art wellboat for alternative sea lice treatments. This wellboat has been successfully removing sea lice from our fish without the use of traditional chemicals.

We would like to meet with you at your convenience to discuss our certification programs and future innovation coming to Mowi Canada West's operations here in British Columbia. We look forward to hearing back from you and to establishing regular opportunities to share experiences that will strengthen Mowi Canada West's relationship with the Village of Sayward

Best regards,

Jeremy Dunn
Director of Public Affairs
Jeremy.Dunn@mowi.com
604-908-7073

Renée Hamel
Certification Manager
Renee.Hamel@mowi.com
250-850-3276 x 7289



July 5th, 2019

Municipal Mayors and CAO's

Re: Coastal Gaslink and Transmountain Pipelines - Injunction Order Enforcement

Dear Mayors and Chief Administrative Officers,

Further to my letter of January 3rd, I am writing to provide you with an update on the RCMP's proactive policing efforts for the Coastal Gaslink-LNG Canada (CGL) projects and Transmountain Pipeline Expansion (TMX). The situation has evolved significantly and we are pleased to report that our response has, in cooperation with all stakeholders, has served to balance the rights of interested parties while maintaining the peace and upholding the requirements of applicable court injunctions.

Because of these efforts, the situation is no longer considered as a Special Event as defined in the Municipal Police Unit Agreement and transitioned to a specialized proactive patrol and liaison operation in the form of trained officers who are deployed to diffuse and manage situations before issues escalate. For these reasons, the number of officers needed has considerably lessened.

RCMP Approach

The RCMP is committed to facilitating the exercise of the right to lawful and peaceful protest and uses a measured response that emphasises prevention and de-escalation to ensure public safety and to keep the peace. As such, the RCMP will continue to proactively deploy members to engage, have dialogue and maintain community safety in these areas.

To effectively deploy officers on a small scale to these various sites across the Province, I have asked detachment commanders to brief you on the participation of municipal resources in the Quick Reaction Team (QRT) that has been formed for limited deployments regarding the above noted efforts. I have asked that they explain any projected impact to the municipal police unit and how that will be mitigated by the detachment commander to ensure that the needs of the local community are met.

The members who volunteer for such duties must request detachment commander support. They receive additional training in criminal and civil law, measured public order response, cultural awareness, and proactive engagement. These are transferable skills that when learned and practiced will be brought back into local communities for use in local detachments.

Any costs that are accrued for the deployment of the members will be the responsibility of the provincial business line and not costed back to municipalities.

In closing, I hope that the modest scale of the current and expected deployment, the developmental opportunities for your members, and the associated enhancement of skills in mitigating public order issues in your communities will assist in your consideration and discussions with detachment commanders.

Respectfully,

Dave ATTFIELD, Chief Superintendent

Gold Commander, Community-Industry Response Group, 'E'-Division, Criminal Operations.

Attachments: (1) Letter to Mayors dated of January 3rd; and (2) Minister's Letter of December 17th, 2018.



January 3rd, 2019

Municipal Mayors and CAO's

Re: Coastal Gaslink pipeline Injunction Order Enforcement

Dear Mayors and Chief Administrative Officers,

On October 2, 2018, LNG Canada announced plans for Coastal GasLink (CGL) to construct a natural gas liquefaction facility at Kitimat and an associated 620 km pipeline from Dawson Creek to supply the facility. During construction up to 2,500 people will be working in 11 construction camps along the pipeline route. While this project is approved by the Provincial Government and is supported by the elected First Nation governments along the pipeline route, there is opposition from some First Nations leaders and groups as well as some environmental advocacy organizations.

The geographic focus for opposition is the Unis'tot'en Camp located near the Morice River Bridge approximately 60 km west of Houston, BC. The Camp is supported by the Office of the Wet'suwet'en, the hereditary political organization of the Wet'suwet'en Nation. The Camp is expected to be the most active protest site and presently maintains a blockade to restrict access. The influx of construction workers combined with anti-LNG protests will impact the North District's ability to maintain core policing operations in effected areas.

On December 14, 2018, the BC Supreme Court in Prince George, BC made an interim order prohibiting interference with work being done on the pipeline which requires BC RCMP to enforce the order. At this time, the access remains blocked.

This constitutes a special event in British Columbia. The purpose of this letter is to formalize our communications on this matter and any impact it may have on the municipal policing unit.

Pursuant to Article 8.6(a) MPPA, part of your Municipal Police Service may be redeployed to provide additional police resources as is reasonably necessary to maintain law and order, keep the peace and protect the safety of persons, property or communities. The actual timing and number of resources will be left to the discretion of the designated commander. In accordance with Article 8.6(c) MPPA, the Province is responsible for paying the costs of any redeployment including salary, transportation and maintenance, at the applicable cost-sharing ratio set out in Article 11.1 MPPA.

Any deployment from your detachment will be in consultation with the District and Detachment Commander. While it is important to address special events such as this, it is also essential that your community continues to receive adequate policing. The District and Detachment Commander will ensure this balance is maintained and will continue to update and consult with you on any resourcing requests relating to this operation.

Respectfully,

Dave ATTFIELD, Chief Superintendent

Gold Commander, Community-Industry Response Group, 'E'-Division, Criminal Operations.



Royal Canadian Mounted Police Gendarmerie royale du Canada

Commanding Officer Commandant divisionnaire

December 17, 2018

The Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
Province of British Columbia
Room 232 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Farnworth,

On October 2, 2018, LNG Canada announced plans for Coastal GasLink (CGL) to construct a natural gas liquefaction facility at Kitimat and associated 620 km pipeline from Dawson Creek to supply the facility. During construction up to 2,500 people will be working in 11 construction camps along the pipeline route. While this project is supported by the elected First Nation governments along the pipeline route, there is opposition from some hereditary leaders which will likely necessitate a police response.

The focus for opposition is the Unis'tot'en Camp located near the Morice River Bridge approximately 60 km west of Houston, BC. The Unis'tot'en camp is fully supported by the Office of the Wet'suwit'en (OW), the hereditary political organisation of the Wet'suwet'en Nation. The Unis'tot'en Camp is expected to be the most active protest site and be a focal point for any court ordered injunction. The Camp presently maintains a blockade and controls access. The influx of construction workers combined with anti-LNG protests will impact the North District's (ND) ability to maintain core operations in those detachments along the pipeline route and throughout the District.

As per Article 9 of the Provincial Police Service Agreement (PPSA), this constitutes a special event in British Columbia. Pursuant to Sub-Article 9.7, I request your agreement with the internal redeployment of resources as per the operational plan as summarised in a 'Concept of Operations' document provided to Police Services Branch to the extent necessary to maintain law and order, and to ensure the safety of persons and property in the affected communities.

Further to Sub-Article 9.7 and as per sub-article 11.1 of the PSA the cost sharing ratio of 70% / 30% will be in effect. All costs associated to this special event will be accurately tracked and provided to the Province of British Columbia. An estimate of the policing costs (including salary, transportation, meals and accommodations), has been provided to Police Services Branch. Should there be a requirement to increase the provincial policing establishment from non-contract business lines or from resources outside the Division, Sub-Article 9.2 would be invoked and all costs associated to the incremental resources would be at 100%.

Canada

Should you have any questions or wish to discuss this further, please do not hesitate to contact myself or Nina Sahasrabuddhe, Executive Director of Operations Strategy Branch.

Sincerely,



Brenda Butterworth-Carr; Tr'injà shär njit dintlät
Deputy Commissioner
Commanding Officer, "E" Division

cc: Mr. Clayton Pecknold, Assistant Deputy Minister and Director of Police Services
Ms. Tonia Enger, Associate Director of Police Services
A/Commr. Eric Stubbs, Criminal Operations Officer, E Division Core Policing



Sayward Futures Society
Our Community Our Future

July 14, 2019

To Village of Sayward:

We are writing to personally thank you for volunteering your time towards Sayward Futures Society's 2019 Canada Day Festival.

Your generous time and support of the event was so appreciated. Again, thank you for your efforts and contributions, it made a wonderful day for the community residents and visitors.

We hope with community support and other generous vendor donations we will be able to continue this traditional event for years to come.

Sincerely,

Michelle & Sue

Sue Poulsen, Chair
Michelle Bridge, Executive Administrator

SFS Contact Info: PO Box 143 / 16 Sayward Rd / Sayward , BC / V0P 1R0
Phone 250 282 0018 Fax 250 282 0119 www.saywardfutures.ca

Table

Intro

At the June 1 meeting, the Trustees received a report regarding VIRL's Audited Financial Statements, an update on VIRL's Capital Planning, an overview of the Architectural Design process for Capital Projects, a presentation on the 2018 Annual Report, a UBCM Resolution regarding Library Funding, the 2020 Budget Assumptions, and numerous other reports.

2018 Annual Report

VIRL's 2018 Annual Report is a reflection on the year that was, a celebration of our successes, and an opportunity to tell stories of how we positively impacted lives and encouraged lifelong learning and literacy in the communities we serve. With the theme of Bridging the Divide, the Annual Report tells story after story of the many ways our libraries brought people together, made people feel welcome, helped share new ideas and perspectives, and promoted diversity and learning.

The 2018 report is entirely digital and web-based, making it accessible and attractive on any device or platform.

Follow [this link to view the 2018 Annual Report](#).



Finance Report

“VIRL’s current position is sustainable and VIRL’s operations are in line with expectations for this point in the year.”

Balance Sheet: The balance sheet of \$35.5 million shows a healthy balance of cash and investments of \$9.1 million at the end of March and a year to date operating surplus of \$160,535.

Revenue and Expenditures: The net operating surplus as at the end of March reflects that revenues were in line with expectations and expenditures were within budget.

Reserves: The Board of Trustees is provided with updated reserves information at each meeting. At the end of March the reserves stood at a balance of \$7.6 million. Appropriations to reserves are recorded on a monthly basis and at the end of March represented 25% of the budgeted contributions to reserves for the year. Year to date withdrawals consist of amounts for projects at various facilities, as well as purchases of furniture and equipment, IT software and hardware, and improvements to the Integrated Library System.

In summary: VIRL’s current position is sustainable and VIRL’s operations are in line with expectations for this point in the year.

Facilities Updates



The Sidney/North Saanich branch cozy alcoves are a favourite among community members.

Campbell River

No discussions have taken place between VIRL and municipal staff since the September 2018 Board meeting. VIRL is waiting on information regarding potential sites for a new branch.

Chemainus

Construction began during the week of March 4 and is slated to be complete in late 2019.

Courtenay

VIRL has initiated planning this project.

Ladysmith

Ladysmith is looking to initiate a mixed-use project on property owned by the town, which could include space for a new branch. No recent discussions have taken place.

Port Alberni

VIRL has initiated planning this project.

Masset

Based on the success of the Sayward tender, VIRL will move forward with developing plans for the Masset branch. VIRL's consultants are preparing the documents for tender.

Sandspit

VIRL previously had discussions with School District 50 around a lease for land on which to house a new prototype branch. The parties agreed to postpone discussions until the issue of the District having exclusive use of the library during certain hours can be resolved.

Queen Charlotte

VIRL had discussions with School District 50 and local officials regarding potential sites for a new library. No additional information to report.

Facilities Updates cont.



The Official Opening of the Sidney/North Saanich branch brought the community out in celebration (above: Brenda Leigh, Chair, Board)

Sayward

Construction is set to begin in early July with the new branch opening in the fall of 2019.

Sooke

Revisions to the development permit were submitted to the District of Sooke earlier in June. The District will review the revised development permit application and if there are no further revisions, the application will be presented to Council for approval.

Sidney

The reimagined branch opened on May 21. A Grand Opening celebration occurred on June 15 at the branch with much community celebration.

North Saanich

The proposed site at the Panorama Centre is part of the Agricultural Land Reserve. VIRL awaits further direction from North Saanich.

Tofino

VIRL has attended various meetings related to the concept of a shared building with the Clayoquot Biosphere Trust, which would be built on a site currently owned by Tofino. Discussions are in the early stages for this potential project.

Tahsis

VIRL continues discussion around potential sites or other options for service delivery.

Woss

The Village of Woss has identified the site where the new branch will be located. VIRL staff have commenced with the necessary planning work in preparation of a prototype branch. Based on the results of the Sayward tender, VIRL's consultants are working to produce a bid package for the Woss branch.



Business Arising

Audited Financial Statements

Trustees heard a presentation from MNP's Cory Vanderhorst regarding VIRL's Audited Financial Statements. As in previous years, the audit revealed no abnormalities or other concerns, and VIRL's Finances received a clean bill of health.

Revised Board Policy: Fees and Charges

The Board received and adopted changes to the Fees and Charges Policy, as it relates to Non-Residents. In the same Policy, the Board also reviewed changes to reflect the elimination of fines on all children's materials, fees for 3D printing, and VIRL's future Video Game Collection.

Capital Planning

VIRL prepares an annual 5-year Capital Plan that covers planned projects, and assigns them an expected value and year. The Board received a report from staff to provide assurance that VIRL is complying with our commitments under the Consolidated Facilities Master Plan (CFMP), and allows VIRL to forecast its capital expenditures and the related impact on reserve balances.

This update will, moving forward, be provide each year to the Board.

Budget Assumptions

Preliminary Budget Assumptions were presented to the Board in advance of the upcoming 2020 Budget approval process.

Social Procurement

Social Procurement is a shift in the way municipalities and governments look how they prioritize major projects to include the "social good" as key components of the process. This report was presented for discussion and background.

Advertising

- [Website Advertising](#)
- [Newsletter Advertising](#)
- [Social Media Advertising](#)
- [Job Postings](#)
- [RFP Postings](#)
- [Event Postings](#)
- [Invest in BC Magazine](#)

Mentorship

- [Online Message Board](#)
- [Mentorship Program](#)
- [Membership Directory](#)

Professional Development

- [BC Economic Summit](#)
- [Western Basic Economic Development Course](#)
- [Webinars](#)
- [In-community Training](#)
- [Online Resource Library](#)
- [Online Store](#)

Tools

- [Economic Disaster Recovery](#)
- [BC Economic Development Awards](#)
- [BC BusinessCounts](#)
- [BCEDA Insider App](#)
- [Member Consultant List](#)
- [Economic Development Online](#)
- [BCBusiness Magazine Subscription](#)
- [Dental and Extended Health Care Program](#)
- [Discounts with Partner Organizations](#)



BCEDA

BC Economic Development Association



www.bceda.ca

British Columbia's leading source for services that support and promote economic development.



BC Economic Development Association

(https://bceda.ca/)



Join BCEDA

2019 Membership Rates - Now 50% Off!

Enjoy discounted event registration, complimentary subscriptions, online resource library and a multitude of tools, services and professional development to support your economic development initiatives. View the **BCEDA Member Services** (https://www.bceda.ca/docs/BCEDA_Services_2019.pdf) document for quick links to all of BCEDA's membership perks. Members, as well as business owners who are on councils or boards also get access to our health insurance programs. Click here to explore BCEDA Partnership opportunities (https://bceda.ca/become_a_partner.php).

Best value - the Organizational Membership:

- A great way to build local capacity and support for economic development;
- A more affordable rate for small municipalities to include all staff, council members, and members of Economic Development Committees all for one flat fee;
- Staff, Council and board members get access to professional development at the members rate;
- A more affordable structure for organizations to include more members; and Inclusion of municipal, regional and First Nation Council/Boards as members

This membership includes 2 voting members, plus an UNLIMITED number of non-voting members from within your organization (IE: Ec Dev Staff, Mayors & Council, Board Members, etc) and is available to individual economic development functions at the local and regional level, including First Nations, Chambers of Commerce, and Community Futures. If you are uncertain as to whether your organization is eligible, please contact us for clarification.

Membership Categories:

Organizational Membership

Includes 2 voting members, plus an UNLIMITED number of non-voting members from within your organization (IE: Ec Dev Staff, Mayors & Council, Board Members, etc). It is available to individual economic development functions at the local and regional level, including First Nations, Chambers of Commerce and Community Futures. If you are uncertain as to whether your organization is eligible, please contact us for clarification.

Expires December 31, 2019. Download form to add multiple members (https://bceda.ca/docs/BCEDA_Organizational_Members_List_2018.pdf).

\$297.50

Primary Membership

Individual membership. Expires December 31, 2019.

\$162.50

Secondary Membership

Individual membership available to secondary member from within one organization. Expires December 31, 2019.

\$92.50

Elected Official/E.D. Board Membership

Individual membership available to Mayors/Chiefs, Council Members and economic development board members. No voting privileges at BCEDA AGM. Expires December 31, 2019.

\$62.50

Retired EDO/EDO In Transition Membership

Individual membership available for one year to those who are between jobs in the economic development field. Retired professionals working as paid consultants do not qualify. No voting privileges at BCEDA AGM. Expires December 31, 2019.

\$62.50

Student Membership

Individual membership available to students enrolled in full time studies. All student applications are subject to Board approval. Practicing economic development officers and consultants are not accepted under student status. Copy of transcript listing current/future registered courses must be submitted. No voting privileges at BCEDA AGM. Expires December 31, 2019.

\$35.00

Click here to join BCEDA today! (<https://www.memberleap.com/members/newmem/registration.php?orgcode=BCED>)

https://www.bceda.ca/join_bceda.php

NEWS RELEASE

For Immediate Release
2019CFD0082-001418
July 15, 2019

Ministry of Children and Family Development

Bringing child care closer to home for families through new incentives for publicly funded child care

VICTORIA – A significant increase in funding will help public sector and non-profit organizations create more publicly owned and operated child care spaces in their communities, bringing child care closer to home and making life more affordable for British Columbian families.

The maximum funding amount available from the Childcare BC New Spaces Fund to public sector organizations, such as local governments, school districts, tribal councils and First Nations governments, is increasing to \$3 million per project, up from \$1 million. Additionally, non-profit organizations – including Indigenous organizations – will be eligible for up to \$1.5 million per project, three times more than was previously available.

“Our government believes all families should have access to publicly supported child care just as they have access to public education – and the best way to make that happen is by working in partnership with public sector and non-profit organizations,” said Katrine Conroy, Minister of Children and Family Development. “By offering incentives to these sectors, we can strengthen communities and give families access to the services they need right on their doorstep, meaning they no longer have to give up valuable family time to get to their child care centre far from where they live – and we know that for families, that positive change can’t come soon enough.”

As well as the funding increase, the ministry is introducing a new process to allow experienced public-sector and non-profit organizations to apply for funding for multiple projects at once. More information on this process will be available in the coming weeks.

“Child care has the ability to be the common ground that brings families in communities together,” said Katrina Chen, Minister of State for Child Care. “We’ve seen the City of Vancouver and the School District of Victoria thinking outside the box to create hundreds of new licensed child care spaces, and we encourage other local governments and organizations, from large to small, to bring their ideas for solving the child care space shortage. Together, we will forge long-lasting partnerships to deliver publicly funded child care spaces that will be life-changing for families and communities for decades to come.”

Under the Childcare BC New Spaces Fund, child care providers can apply for funding to create new child care spaces at any time throughout the year under a continuous application process. It is part of the Province's Childcare BC plan, designed to give British Columbian families access to affordable, quality child care when they want or need it. Since July 2018, the Province has funded approximately 9,000 new licensed child care spaces throughout British Columbia. More new spaces will be announced as projects are approved.

Investing in child care and early childhood education is a shared priority between government and the BC Green Party caucus, and is part of the Confidence and Supply Agreement.

Learn More:

For more about Childcare BC, visit: www.gov.bc.ca/childcare

To learn more about the Childcare BC New Spaces Fund and to apply, visit:
www.gov.bc.ca/childcare/newspacesfund

To find child care in a community, view the online child care map:
<http://maps.gov.bc.ca/ess/hm/ccf/>

Child care factsheet: <https://news.gov.bc.ca/18430>

Contact:

Ministry of Children and Family Development
Government Communications and Public Engagement
(250) 356-2028

Connect with the Province of British Columbia at: news.gov.bc.ca/connect



July 15, 2019

VIA E-MAIL
Ref: 244252

Dear Mayor:

Since Childcare BC launched in 2018, we have taken great strides towards our vision of universal child care: a system that will provide parents with access to affordable, high-quality child care whenever and wherever they need it.

One of the key pillars of Childcare BC is accessibility. Under this pillar, the Childcare BC New Spaces Fund offers funding to create new licensed child care spaces for British Columbian families.

Today, we have good news to share. Public sector organizations, Indigenous Governments, and non-profit societies can now access more money through the Childcare BC New Spaces Fund to create spaces. Based on feedback from communities throughout British Columbia, we have tripled the funding maximums up to:

- **\$3 million per facility** (previously \$1 million) **for up to 100% of project costs** for public sector organizations and Indigenous Governments,
- **\$1.5 million per facility** (previously \$500,000) **for up to 100% of project costs** for Indigenous non-profit societies, and
- **\$1.5 million per facility** (previously \$500,000) **for up to 90% of project costs** for non-profit societies and Child Development Centres.

We are making this change to recognize that in many communities, high capital costs can be a barrier to creating child care spaces. Increasing funding maximums means that more communities can access the Childcare BC New Spaces Fund, and more families will benefit from access to licensed child care.

For a breakdown of applicant type, new funding maximums and provincial contribution levels, see attached table.

Looking ahead, the ministry is also creating a multi-project funding stream so that public sector organizations and established non-profit societies can submit a single proposal for multiple projects, or for large-scale projects that require more than the funding maximums. More information on this stream will be available in coming weeks.

.../2

Ministry of
Children and Family
Development

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Location:
Parliament Buildings
Victoria

We hope you share this information with your colleagues, partners and clients, and apply for funding if you are an eligible organization. By working together, we can make life better for British Columbia's families by improving access to child care.

Childcare BC New Spaces Fund guidelines, application forms and FAQs are available at www.gov.bc.ca/childcare/newspacesfund. If you have any questions, you can contact the Childcare BC New Spaces Fund Program at MCF.CCCF@gov.bc.ca or 1 888 338-6622 (option 5).

Thank you.

Sincerely,



Katrine Conroy
Minister of Children and Family Development



Katrina Chen
Minister of State for Child Care

Appendix: Contribution Percentages and Funding Award Commitment by Applicant Type

Applicant Type	Required Organization Contribution	Provincial Contribution	Maximum Provincial Funding Amount*	Funding Award Commitment
Public sector organizations and Indigenous Governments	0%	100%	Up to \$3,000,000	Up to 15 years
Indigenous Non-Profit Societies	0%	100%	Up to \$1,500,000	Up to 15 years
Non-Profit Child Care Providers and Child Development Centres	10%	90%	Up to \$1,500,000	Up to 15 years
For-profit child care organizations (Businesses and Incorporated Companies).	25%	75%	Up to \$250,000	Up to 10 years
*The maximum provincial funding amount applies to a single physical location. Projects occurring within the same physical location are considered as a single project.				

CAO

Subject: FW: Sayward Daycare Proposal Version 2

From: John MacDonald <john.macdonald@saywardvalley.ca>

Sent: July 15, 2019 1:12 PM

To: Wes Cragg <wes.cragg@saywardvalley.ca>; Lisa Clark <village@saywardvalley.ca>; CAO <cao@saywardvalley.ca>

Subject: RE: Sayward Daycare Proposal Version 2

Hi Wes/Lisa

Yes the daycare report should be on agenda for COW 07 Aug and then follow thru on agenda for next regular scheduled council meeting 13 Aug. (Lisa if you would please put on both agendas)

Your report for the Forestry meeting should only be put on agenda of next scheduled council meeting 13 Aug, does not go to COW.

John

From: Wes Cragg

Sent: July-15-19 12:26 PM

To: Lisa Clark <village@saywardvalley.ca>; CAO <cao@saywardvalley.ca>

Cc: John MacDonald <john.macdonald@saywardvalley.ca>

Subject: Sayward Daycare Proposal Version 2

Good Morning Lisa,

Please find attached the Sayward Daycare Proposal (Version 2) for review.

As I understand it, a member of the public wished to have access to this copy and as such I have forwarded it to you.

Please put this on the agenda for the COW and meeting with the SFS on August 7th. I will also be sending you a report on the Forestry conference I attended in Mission and I also would like that added to the agenda for the COW/SFS meeting, please. I will provide that in a separate e-mail, however.

I'm off to the wharf with my son for a bit but I will be back later should anyone wish to get in touch with me-- I'll be back by 3:00pm.

Cheers, Wes

Village of Sayward

Daycare Proposal

Version 2
July 9th, 2019

TABLE OF CONTENTS

- 1) Executive Summary
- 2) Introduction
- 3) Design and Structure
- 4) Staffing
- 5) Licensing
- 6) Funding
- 7) Green Energy
- 8) Implementation
- 9) Conclusion

EXECUTIVE SUMMARY

The Village of Sayward and The Valley of Sayward has seen a recent transformative process of a change in demographics. In 2011, when the last commissioned study was undertaken, in the Vannstruth report, 55% of the total population of the Village of Sayward was aged 55+, contrasted to only 17% of the entire population aged 25 and under. The remaining 28% were between the ages of 26 and 54 years of age.

Although we have not yet completed a recent 2018 commissioned census showing current trends, more families are moving into the area and evidence points towards an exodus from urban areas that have become financially unaffordable for the Generation X and Millennial's demographics.

It is a given that British Columbia real estate prices will continue to slightly rise, thus places like Sayward will continue to be viewed as a potential homestead community from those not only from the southern parts of Vancouver Island but also those from the Lower Mainland, Fraser Valley and beyond.

As highlighted in the Vannstruth Report (2013), for a town of our limited size, we have amenities on which to build upon. We have an intergenerational recreation centre with a pool for all ages. We have a police station, a volunteer fire department with 2 stations, an ambulance station, a medical clinic and soon a brand-new library! The past councils of the Village of Sayward have done very well by this community!

The Village of Sayward currently has a wondrous opportunity to build a new, licensed daycare facility that is currently unavailable in our community.

A community daycare will enhance our current amenities and provide a much bigger enticement for families considering a move from the Lower Mainland, or South Vancouver Island, or immigrants from another country.

Increased population has an added benefit of growth, commerce and opportunities. It's a common business formula of "Supply and Demand". The more people in an area create a greater demand for products and services. That demand creates business opportunities to supply those products and services.

While we might acknowledge Sayward may never grow large enough to warrant large city amenities, it can grow large enough to get retail stores like Home Hardware, IGA or Thrifty Foods, a bowling alley, coffee shops, a dentist, a credit union and other ancillary amenities that will service our growing community in the decades to come.

INTRODUCTION

There is an opportunity made possible by the BC Provincial Government under a new childcare strategy entitled, "The Childcare BC New Spaces Fund".

"The Childcare BC New Spaces Fund replaces the Major Capital Funding program, which funded capital costs for new or expanded childcare facilities. The New Spaces Fund will

support the creation of up to 22,000 new licensed childcare spaces through an investment of \$221 million over three years – the single-largest investment to improve access to childcare in B.C. history.”

This exciting BC Government initiative has provided the Village of Sayward with a never before chance for a once in a lifetime opportunity, to build and staff a licensed daycare facility, with up to \$1 Million dollars available at little to no cost to taxpayers!

A community daycare would benefit our community in the following ways:

- Would generate a greater sense of community.
- Would greatly enhance our community's inclusive atmosphere.
- Would create a central “Community Hub” at our Recreation Centre.
- Would provide Sayward and surrounding areas a fully licensed daycare facility with ECE designated workers, proficient in infant/toddler and special needs training.
- Would support meaningful education and employment to women, minorities and First Nations within our community.
- Would support the option of choice for parents to go back to work full or part time.
- Would give meaningful employment to our local trades and labour within our Sayward community, as the facility gets built.
- Would positively impact carbon emissions with the construction of a "Green" facility, thus assisting our Clean Energy commitment to combat climate change.
- Would enhance our “intergenerational” relationships within our community.
- Would make Sayward a more opportune place to raise a family for newcomers and immigrants to our community.

The bottom line to all of it is this: **It is something good for our community!**

Every community, whether big or small has energy. Positive communities promote volunteerism, good neighbours, community relations, activism, better overall health and vibrancy. This program would slingshot all of the above for our community like a rocket into space and I am truly excited about that!

DESIGN AND STRUCTURE

To maximize our grant funding under the BC New Spaces Fund, our daycare would require an infant/toddler designation.

The Provincial requirements for an infant/toddler designation must include 2 separate rooms for sleeping and/or napping. There must be one separate room for infants and one separate room for toddlers. In addition, there needs to be multiple bathrooms (1 for every 10 kids) and designated outside play areas.

I am in the process of coordinating a basic design with the help of a friend, who has had her ECE designation for over a decade and currently works at Parasol Kids daycare www.parasolkids.ca.

it is my hope that we can construct a good program and design that will shape exactly how many kids we can/should accommodate as well as the basic structure that we need to engineer and how many members of our community we need to put through school and in what courses (if we go with that option).

However, despite whichever version gets decided upon, a main component of every design will be based on the following criteria for a fully licensed and regulated daycare that is compatible with the BC New Spaces priority list of criteria, as listed in their program guide, Section 2-Priority Areas:

- Creation of licensed Infant/Toddler (0-36 month) AND/OR licensed Group Care (30 Months to school age).
- Creation of spaces by Public Sector (Sayward Futures), Local Governments (VOS), Band/Tribal Councils (Komox).
- Creation of spaces on school grounds.
- Spaces serving low income families.
- Spaces serving children that require extra support (special needs, kids with a designation, kids with a disability).
- Spaces serving indigenous communities.
- Spaces serving landed immigrants AND/OR refugees.
- Spaces serving young parents (25 years and younger).
- Spaces offered outside of core business hours (evenings, weekends, early mornings and holidays).

Four basic locations for construction of the new daycare facility are identified and in consultation with the local trades and engineering experts, it will be up to the council and the community to determine which version gets built.

Option 1

Place the daycare inside the school.

Pro

- The school is a place for children and learning.
- The afterschool care is in the same building, no transportation required.
- Currently, there is space available.
- The costs to transform a classroom may be slower than the other options available.

Con

- Construction is at the discretion of the Campbell River School District (SD 72). Any care, custody and control would be out of the hands of Sayward entirely.
- The daycare design may not be compatible with the rectangle classroom configuration.

- Population increase may increase the enrollment so much that it needs the space back, putting the Village or Sayward Futures on the hook financially for the cost of the grant. It is financially risky to commit to an unknown.
- School children are loud and may disrupt the daycare “naptime”.
- There may be less benefit to our local trades and labour workforce as the Campbell River School District will select their own workforce to initiate and plan work in their own building.
- All generated funds from rental of the property of the daycare will supplement the school board and they alone will decide how to allocate those funds

Option 2

Build a new detached building.

Pro

- New construction is less complicated than an addition or renovation.
- New construction has much less financial risk than renovations/additions to keep a project on budget (eg: a reno with asbestos discovered).
- New construction has warranties on workmanship.
- New development is a sign of progress and Village enhancement.
- Insurance and Bonds are much easier to attain on new construction.
- Build in a preferred location inside Village property.

Con

- Land is used that could be for future commercial developments.
- DCC’s increase to provide sewer and water hookup.
- Does nothing to refurbish/renovate/upgrade the Kelsey Centre’s building, which includes HVAC, Plumbing and Electrical.
- Will not provide the Kelsey Centre with Green Energy implementation to reduce our Carbon Footprint.
- Will not add any additional space onto the Kelsey Centre.

Option 3

Renovate the Kelsey Centre with an addition.

Pro

- Partially renovates and upgrades the aged HVAC, Plumbing and Electrical as part of the Daycare.
- Adds a Green Energy component to the Kelsey Centre to reduce our Village’s Carbon Footprint.
- Reduces our financial burden for heating, hydro and fuel.
- Allows the daycare kids full access to our gymnasium, which is great in the rainy days and opens up the possibility of swimming lessons in our pool while it is closed to the public.
- The Kelsey Centre, serving the whole community will remain operational year-round.

Con

- Additions and Renovations may add an unforeseen component to construction (eg: asbestos).
- Limited options to obtain insurance and bonding for an addition and/or renovation project.
- Construction may disrupt the Kelsey Centre schedules.

Option 4

Build a new semi-detached building (new building that is formally joined via walkway/hallway) adjacent to the Kelsey Centre.

Pro

- A newly constructed building using “Green” energy.
- New construction is less complicated than an addition or renovation.
- New construction has much less financial risk than renovations/additions to keep a project on budget (e.g.: a reno with asbestos discovered).
- New development is a sign of progress and Village enhancement.
- Insurance and Bonds are easier to obtain on new construction.
- The risk of negative surprises is only on the attached portion of the walkway/hallway.

Con

- Land is used that could be for future commercial developments.
- DCC increase to provide sewer and water hookup.
- Limited capacity to refurbish/renovate/upgrade the Kelsey Centre’s building, which includes HVAC, Plumbing and Electrical.
- Will not provide the Kelsey Centre with Green Energy implementation to reduce our Carbon Footprint.

STAFFING

Staffing may be an initial challenge. The ultimate goal is to set up a program to employ our local Sayward residents as teachers in our daycare.

To achieve this goal, we will need to work with the facilitator of the BC New Spaces Fund to venture a co-operative agreement, with the Ministry for Children and Families for access to their grant program entitled, “Start-Up Grant for Becoming a Licensed Child Care Facility”.

The Grant Program is two-fold along with the BC New Spaces Fund. There is deadline to apply and funding is based solely on the number of spaces being created.

- Childcare Operating Funding (CCOF)
- Childcare Fee Reduction Initiative

The CCOF can be used for expenses related to becoming licensed such as:

- Paying fees to complete training or course work.
- Hiring replacement staff to ensure coverage while students undertake training and/or course work.
- Paying all required application fees (licensing, rezoning, etc.).
- Buying equipment for the childcare facility.

LICENSING

There are 4 basic licenses for a childcare facility operator:

- 1) Registered License-Not-Required (RLNR) childcare provider in good standing with the local Child Care Resource and Referral (CCRR) office (someone with a membership).
The RLNR allows 2 children or a sibling group, other than the care provider's own children. Registered with the Child Care Resource & Referral Program (birth up to and including age 12)
- 2) An existing Licence-Not-Required (LNR) childcare provider.
The LNR allows: 2 children or a sibling group, other than the care provider's own children (birth up to and including age 12)
- 3) An Early Childhood Educator (ECE) with a valid ECE certificate in good standing with the ECE Registry.
- 4) A Responsible Adult having completed the required 20 hours of required training.
A responsible adult is a person who is 19 years of age, has completed at least 20 hours of training, has experience working with children, and can provide care and mature guidance to children.

Sayward's community daycare will require those who have ECE designations and higher. The responsible adult designation is a complimentary position within a daycare that allows for a greater number of children to be enrolled in the facility.

We, as the VOS or Sayward Futures Society have 2 main options for the method of training and/or employing Sayward residents. Each option has their unique Pro's and Con's.

Option 1

Submit an application as the VOS or Sayward Futures Society as a group and send a handful of students to get training under an employment contract, that requires full repayment of course fees should they drop out of the course, fail their educational requirements, are removed from the course and/or fail to meet the 2 year employment term of their contract.

The Ministry will send the VOS or Sayward Futures the grant funds and we in turn will allocate those funds back to the Educational facility as a group.

Pro

- We control the applicants who we send and whom we wish to employ to look after children in our community.
- We have a contract of reimbursement at our disposal. So the financial risk is mitigated.
- We have a guaranteed length of employment term of 2 years for long-term stability.
- If a student reneges or fails on their contract, we can use the returned funds to send an alternate and/or replacement for training at no cost to the VOS or Sayward Futures.

Con

- A student may default from their contract by declaring bankruptcy and/or credit insolvency.

Option 2

Have any and all interested parties submit their own application to the BC Ministry, and should their grant be approved, we can hire based on graduation requirements just like any other applicant for a job.

Pro

- The student controls their own destiny.
- If the student defaults on their obligations, it's between the student and the BC Government directly.
- We have flexibility of whom we hire like any regular job posting.

Con

- No guarantee of employment length. The student can take their training and move and/or work in another community, leaving us scrambling for staff.
- The graduates can open up their own private daycares in our community, potentially leaving Sayward on the hook for repayment of funds granted by the BC New Spaces Fund.
- If the student fails and/or drops out, the VOS or Sayward Futures will be left short-staffed because we will be at the mercy of availability and interest from other, independent members of the community to apply on their own accord.

FUNDING

Applicants can receive:

- Up to \$4000 to become licensed family childcare providers (to provide care for up to 7 children).
- Up to \$4500 to become licensed in-home multi-aged childcare providers (to provide care for up to 8 children). **This stream is not applicable to the VOS or Sayward Futures, only to those who wish to operate their own, private daycare and thus if a VOS resident who wishes for this program can apply to the BC Government on their own agenda as an individual**.

GREEN ENERGY

In addition to creating a new community daycare and all of the additional benefits of local employment in trades, labour and education, it is my goal to use this opportunity to supplement this project with a “Green Energy” makeover of our Recreation Centre, should the Village residents and Council choose to go that route.

We recognize that climate change is a very real concern in the world today and the Village of Sayward has just been tasked with a Federal Carbon Credit initiative. Having new, “Green” facilities will greatly assist our Village in meeting those goals assigned to us and although it has not been determined yet, quite possibly we can become “Carbon Neutral” or “Carbon Negative” and generate carbon credits of our own to boost our general revenue, while at the same time doing our part to combat the dangerous affects of climate change.

If the building is an addition to the rec. centre or a semi-detached structure, there is a grand opportunity to enhance the rec. centre’s electrical, HVAC and plumbing to accommodate the new addition or semi-detached building.

If the new daycare is a detached building, then we can still integrate green energy into the design, but it does nothing to help our aging Kelsey Centre’s carbon footprint.

Likewise, if the new daycare is an integration of the school, then the school board will have full care, custody and control. They will oversee its construction on their property and the VOS and/or Sayward Futures Society has little no control, aside from the staffing issue.

Should the Kelsey Centre benefit from a green make-over, we can coordinate with MLA Claire Trevena and MP Rachel Blaney for access to grant funding from British Columbia Provincial departments like the BC Municipal Climate Leadership Council (Community Energy Association), Clean BC as well as coordination and cooperation with the Federal Government programs and services like the Canadian Climate Action Fund.

I would like a whirlwind of the 3 or more different funding sources to combine in a perfect storm of innovation, renovation and improvisation.

IMPLEMENTATION

This is a significant undertaking. The plan is to coordinate and balance multiple government agencies of the Provincial and Federal government.

The needs of the Sayward Municipal Government must be taken into account with collaboration and consultation of our surrounding community at large.

The recommended steps I would encourage in this process are as follows:

- 1) Provide initial report to council as an "In-Camera" report for internal discussion.
- 2) Bring the initial report to the Sayward Futures for their internal discussion and evaluation.
- 3) Modify report as required from internal discussions with council and SFS.
- 4) Present completed initial report to Village residents at Regular Council.
- 5) Hold a special meeting with local trades and labour to get their input on report and recommendations.
- 6) Modify report as required from internal discussions with the trades and technical.
- 7) Present modified report (Version 2) back to Council and SFS for review and further modifications as necessary (specifically regarding drafting and design and the education and hiring options of staff).
- 8) Present modified report (Version 3), with design and draft proposals to CAO to consult engineering and provide final recommendations of report to both Council and SFS at a Committee of the Whole meeting.
- 9) Adoption of final preparation of plan and completed application to all applicable branches of Government for approval.
- 10) Once funds are approved by Government, CAO to get all levels of trades and engineering to provide adequate insurance bonds (as per recommendation from Council) on project and get shovels in the ground.
- 11) Set up a small oversight committee to ensure compliance and progress.
- 12) Monitor progress and adherence to time and financial guidelines.
- 13) Evaluate process at specific progress points and adjust process as necessary.
- 14) Finalize Project.
- 15) Submit all final reports for review.

CONCLUSION

As with every strategy proposed in any government endeavor, there will be vocal opposition.

I suspect a main argument to be used by those in opposition will be a need vs want argument, whereby members of the community may advise we do not need a community daycare as there isn't a need that cannot be currently served by members of the community.

I would argue that a visionary plan is a plan that is not reactionary in nature but proactive in design.

How much will the Village and Valley grow in that time? Will we continue to have 350 residents in the next 15 years, or will we have 2000 residents? As stated in my opening, the available evidence suggests BC real estate prices will either stay on par or continue to climb. People WILL come here to settle. Progress will be made, and new housing will be built.

Aside from the anticipated population increases, there is a human factor to consider. The current divorce rate in Canada is peaking at around 40%. That is sadly even high in non-married relationships.

Legal and child custody issues, back to work issues, mental health issues and economic collapse are all very clearly documented as a negative consequence of divorce and separation. When there are more options for community support in the form of a daycare and other social services, it greatly increases the choices of the ones who need help the most.

Having a daycare and other social services greatly empowers members of our society and will thusly improve our community, not specifically for today but for tomorrow and the foreseeable future!

Wes Cragg C.A.I.B.
Councillor,
Village of Sayward

ADDENDUM 1

Trades and Technical

The meeting with Sayward's Trades and Technical was extremely productive.

I had them all fill in a 4-page Sayward Daycare proposal form, which listed the four building options given in this report for analysis and ranking in order of most preferred to least preferred option.

In this report, I have the expert opinions of:

- Mountview Pacific Construction: General Contractor
- Astro Electric: Electrician
- 3D Services Design and Drafting: Drafter and Designer

The trades and technical group walked around the circumference of the Kelsey Centre, they walked through the building of the Kelsey Centre and examined the various storage lockers and potential available space as a group.

It was exciting to see them act as a unified group, problem solving and building us a brand-new daycare inside of their minds as they were speaking and one could not help but feel the positivity and enthusiasm as they talked shop with one another!

They were unified in their rankings of: Most Preferred to Least Preferred and the rankings are as follows:

1. Renovate Kelsey Centre with an Addition
2. Build a new Semi-Detached Building
3. Build a new Detached Building
4. Inside the School

There was some discussion of a Semi-Detached vs Addition Onto to make the 1st and 2nd choice between the trades and technical but after the final walkthrough, the group was clear that building a foundation would increase costs vs building a better addition onto the Kelsey Centre.

To be fair, there is still much technical work to be done regarding planning and unconsidered variables as it relates to this project. I simply asked the trades and technical for an initial evaluation, nothing more. Also, there are 3 other experts who were unable to make the meeting last night but have promised to provide their own reports down the road.

ADDENDUM 2

Mission, BC has done some remarkable things with their childcare issues in recent years, partnering with the BC Government to maximize their ability to provide affordable childcare as well as utilizing their Leisure Centre to its child care potential.

As of November 9th, 2018, Mission, BC entered into a BC Government “Universal Child Care Prototype Project”. It is one of only 50 sites in British Columbia that offer a low-cost childcare option, families paying NO MORE than \$200 a month, per child for childcare.

That is incredible! When my family lived in Mission and my youngest boy, Noah was enrolled in daycare, our bill was in the \$600 to \$700 range each month—and he was only in daycare part-time!

I would greatly like Sayward’s Daycare to participate in this program and will work with the various Ministries and our MLA, Claire Trevena to get more information down the road.

Mission, BC has also utilized their Leisure Centre to provide on-site daycare for infant/toddler, preschool, child and afterschool. It’s a maximum 2 hour drop in service and adults must always remain on-site . The on-site daycare provides parents the ability to exercise, swim, play racquetball, skate, play hockey, whilst their children are looked after in a safe and secure environment.

This gave me the idea of utilizing our off-shift, ECE designated staff to allow the Kelsey Centre the same option of a 2 hour drop in service to compliment our daycare.

BIBLIOGRAPHY

- 1) Mission City Record, November 9th, 2018: Mission Child Care Centre one of 50 sites offering low cost care.
- 2) Mission Leisure Centre, July 9, 2019: Child minding 6m-1yr
- 3) CBC News, Oct 04, 2010: 4 in 10 1st marriages end in divorce: report
- 4) Statistics Canada, Jan 17, 2018: Common-law couples are more likely to break up
- 5) M.J. O’Nions, Nov 09, 2018: Divorce rates in Canada
- 6) My Campbell River Now, Troy Landreville, Mar 12, 2019: Comox Valley, Campbell River housing market sees decline
- 7) BC Business, Juan Rivera, Feb 21, 2019: New Year, new market: real estate trends for 2019
- 8) BCREA Housing Forecast, Jun 2019, Vancouver Island-Coast
- 9) Sayward Economic Development Strategy, Vannstruth Consulting Group, Dec 2013



STAFF REPORT

For: Mayor and Council
Prepared by: Lisa Clark
Subject: Municipal Insurance Authority (MIA) Voting Delegate and Alternate
Meeting date: August 13, 2019

BACKGROUND

The MIA has asked for the names of the village's voting Delegate and Alternate for their annual meeting to be held during the 2019 UBCM. The MIA regulations state:

"According to the RIEA 6.13, the voting delegate and alternates do not have to be an elected official, as long as it is appointed by the council."

6.13 Representatives

Each Subscriber shall appoint by resolution of its council, trustees, directors, or other elected officials, a representative and two alternates to represent and vote the interests of the Subscriber at any meeting of the Subscribers and shall deliver a certified copy of such resolution to the Board."

DISCUSSION

Council should consider appointing a Delegate and Alternate for the upcoming MIA annual meeting. As the Mayor and Acting CAO will be in attendance, Staff suggest both be appointed to vote on issues on behalf of the village.

RECOMMENDATION

That Council receives the report on MIA Voting Delegate and Alternate,

And Further That Council appoints Mayor MacDonald as the representative and Acting CAO Lisa Clark as the alternate.

Respectfully,

Lisa Clark Acting CAO/CFO



STAFF REPORT

For: Mayor and Council
Prepared by: Lisa Clark, Acting CAO & John France, Consultant
Subject: Ticketing Bylaw 422
Meeting date: August 13, 2019

BACKGROUND

Council has directed Staff to work on a number of bylaws including the Ticketing Bylaw 422. Several other bylaws will be coming forward for review shortly. The Public Nuisance and Traffic and Highways Regulation bylaws will be next because these bylaws are referenced within the ticketing bylaw – having an unadopted bylaw referenced in an adopted bylaw is problematic.

DISCUSSION

Staff have reviewed the contents of Bylaw 422 and suggest more work is needed to bring it to completion. For example, all bylaws which have penalties should be considered for inclusion – the obvious inclusions are Zoning, Water Regulations and Off Road Vehicles.

There are two systems for enforcing bylaws in British Columbia – the Bylaw Enforcement Notification system (BEN) and the Municipal Ticketing Information system (MTI). Staff looked at the BEN system as it is used in many jurisdictions because it focuses on compliance while also having a fine process. BEN system provides a greater opportunity for residents to contest tickets by having a three-step formal appeal process:

- Review by a locally appointed screening officer
- Formal adjudication by the province appointed adjudicator
- Provincial Court

The BEN system provides a greater opportunity to get bylaw compliance rather than simply imposing a penalty – which is an important goal for any bylaw system. There are also additional fees imposed to access this system. Staff suggest we simply do not have the resources to make this system viable. Ultimately it is supposed to save time at the end of the enforcement process by reducing the frequency of court hearings. However, the time needed for the first two steps is significant and for the village, it makes BEN far less attractive. Furthermore, the support work to get it in place is significant. And finally, once in place, BEN cannot be reversed.

Staff suggest Council review the draft ticketing bylaw and provide comments/direction. Staff will bring back an updated bylaw in September while also working on the bylaws which are referenced within the Ticketing Bylaw but are incomplete.

RECOMMENDATION

That Council receives the report on Ticketing Bylaw 422,
And Further That Council provides Staff with direction on the Bylaw.

Respectfully,

Lisa Clark, Acting CAO/CFO
John France, Consultant



VILLAGE OF SAYWARD

BYLAW NO. 422

A BYLAW OF THE VILLAGE OF SAYWARD TO AUTHORIZE TICKETING FOR BYLAW OFFENCES

WHEREAS Section 264 and 265 of the Community Charter, SBC Chap. 26, 2003 authorizes a Council, by bylaw to:

- a. Designate a bylaw, pursuant to Section 264 (1) (a), which may be enforced by means of a form of ticket prescribed by Regulation;
- b. Designate bylaw enforcement officers, prescribed by Regulation, pursuant to Section 264 (1) (b), for the purpose of enforcing bylaws;
- c. Authorize the use of any word or expression on a form of ticket prescribed by Regulation, pursuant to Section 264 (1) (c), to designate an offence against a bylaw;
- d. Establish penalties, prescribed by Regulation, for an offence against a designated bylaw, pursuant to Section 265 (1).

NOW THEREFORE the Council of the Village of Sayward, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "**Ticketing for Bylaw Offences Bylaw No. 422, 2019.**"
2. Those bylaws listed in Schedule 1, attached to and forming part of this Bylaw, under the title "*Designated Bylaws*" may be enforced by means of a ticket in the form prescribed by Regulation.
3. Those persons listed in Schedule 1, attached to and forming part of this Bylaw, under the heading "*Designated Bylaw Enforcement Officers*" are named, as prescribed by Regulation, for the purpose of enforcing corresponding Designated Bylaws.
4. The words or expressions set forth under the heading "*Designated Offence*" in Schedules 2 through 6, attached to and forming part of this Bylaw, constitute the offence, under the corresponding section, against a Designated Bylaw.
5. The amounts listed in Schedules 2 through 6 under the heading "*Penalty*" designate the fines prescribed pursuant to Section 265 of the Community Charter for contravention of corresponding Designated Offences, if paid within 30 days of the date of issuance of a ticket in the form prescribed for the purpose of Section 263 of the *Community Charter*.
6. In the case of a continuing offense, each day that the offense continues constitutes a new

offense and shall be ticketed as such.

7. If notice of dispute is given in accordance with Section 267 (1)(b) of *the Community Charter*, the Chief Administrative Officer or the solicitor for the Village shall refer the ticket to the Provincial Court for a hearing.
8. If any section, subsection, sentence, clause, phrase or lesser portion of this bylaw is, for any reason, held to be invalid by decision of any court of competent jurisdiction, the invalid portion of the bylaw shall be severed and the remaining provisions of this bylaw shall not be affected.

Read a first time on the ___ day of ____, 2019.

Read a second time on the ___ day of ____, 2019.

Read a third time on the ___ day of ____, 2019.

Adopted on the ___ day of ____, 2019.

Certified a true copy of Bylaw
No. 422 this ___ day of ____,
2019

Chief Administrative Officer
Village of Sayward

Mayor John MacDonald

Chief Administrative Officer

Schedule 1

<i>Schedule</i>	<i>Designated Bylaws</i>	<i>Designated Bylaw Enforcement Officers</i>
2	Public Nuisance Bylaw No. 417, 2016	RCMP Officer Chief Administrative Officer Bylaw Enforcement Officer
3	Animal Control Bylaw No. 418, 2015	RCMP Officer Chief Administrative Officer Bylaw Enforcement Officer
4	Traffic and Highways Regulation Bylaw No. 419, 2016	RCMP Officer Chief Administrative Officer Bylaw Enforcement Officer Conservation Officer Provincial Wildlife Officer
5	Firearms Regulation Bylaw No. 420, 2016	RCMP Officer Chief Administrative Officer Bylaw Enforcement Officer
6	Parks Control Bylaw No. 421, 2016	RCMP Officer Chief Administrative Officer Bylaw Enforcement Officer

SCHEDULE 2

PUBLIC NUISANCE BYLAW NO. 417, 2016

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Panhandle from an occupant of a motor vehicle that is parked	4.1(a)	100.00
Panhandle from an occupant of a motor vehicle that is stopped at a traffic control signal	4.1(b)	100.00
Panhandle from an occupant of a motor vehicle that is in the process of loading or unloading	4.1(c)	100.00
Panhandle after sunset	4.2	100.00
Panhandle while sitting or lying down	4.3	100.00
Panhandle from a person who has made a negative response	4.4	100.00
Urinate or defecate on a highway or other public place	4.5(a)	200.00
Impede or obstruct person on a highway or other public place	4.5(b)	100.00
Stand or congregate on a highway or other public place to impede or obstruct free movement of persons or vehicles	4.5(c)	100.00
Camp on a highway or other public place	4.5(d)	100.00
Sleep in any vehicle located on a highway or other public place	4.5(e)	100.00
Use of profanity or indecent, obscene, blasphemous or grossly insulting language on or about a highway or public place	4.5(f)	200.00
Obscene, lewd or indecent activity on a highway or other public place	4.5(g)	200.00
Deliver circulars, pamphlets, handbills, or papers other than within a receptacle provided by the owners or occupiers of the real property or building	5.0	75.00
Deposit or throw discarded materials	5.1	200.00
Noise which disturbs on a highway or other public place or private place	6.3	250.00

SCHEDULE 2 (Cont.)**PUBLIC NUISANCE BYLAW NO. 417, 2016**

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Noise which disturbs allowed or permitted by owner or occupier of real property	6.4	250.00
Radio/stereophonic equipment/ instrument/ apparatus which disturbs	6.5	250.00
Animal/bird noise which disturbs	6.6	200.00
Construction or demolition noise outside of acceptable hours	6.7	250.00
Operate a garbage truck which disturbs, outside of permitted hours	6.8	250.00
Operate power tools, machines or any models powered by internal combustion, turbine or rocket engine outside acceptable hours	6.9	250.00
Operate public address system without permission	6.10	250.00
Commercial or industrial operation contravening requirements regarding continuous noise	6.11	250.00
Objectionable, unnecessary or disturbing noise emanating from a motor vehicle	6.13	250.00
Place graffiti on highway or other public place	7.0	500.00
Place graffiti on real property adjacent to highway or other public place	7.1	500.00
Owner of real property failing to remove graffiti	7.2	250.00
Utility company failing to remove graffiti	7.2(a)	250.00
Unkempt boulevard fronting on real property	7.3(a-d)	75.00
Failure to remove rubbish from pedestrian facility	7.4(a)	75.00
Landscaping encroaching over sidewalk	7.4(b)	75.00
Damage boulevard/tree/shrub	7.5(a)	200.00
Erect a sign, fence, wall or structure on boulevard without Village permission	7.5(b)	150.00
Apply a pesticide or herbicide to boulevard	7.5(c)	75.00
Dispose of vegetation, clippings, rubbish or liquid or solid waste on boulevard or in drainage facility	7.5(d)	150.00
Fence adjacent to highway in disrepair	7.6(a)	75.00

SCHEDULE 2 (Cont.)

PUBLIC NUISANCE BYLAW NO. 417, 2016

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Failure to repair fence adjacent to highway when required by Village	7.6(b)	75.00
Failure to erect or maintain a fence on real property to keep livestock from straying upon an adjacent highway	7.6(c)	75.00
Failure to maintain vision clearance at intersection	7.7	150.00
Vandalize street sign	7.8	200.00
Not displaying house number readable from highway	7.10(a)	75.00
Feed or keep birds that create a nuisance	7.11	75.00
Debris/material not removed after demolition	7.12(a)	200.00
Failure to cover basement or excavation when required	7.12(b)	200.00
Unightly property or permit accumulations of water, rubbish, Discarded Materials, noxious, offence or unwholesome matter	7.13	200.00
Failure to keep property clear of unsightly, noxious vegetation	7.14(a)	150.00
Ground cover vegetation exceeds 30 cm	7.14(b)	150.00
Failure to prevent infestation of destructive insects on real property	7.14(c)	150.00
Failure to remove unsightly discarded materials or rubbish from Real Property when required by Village	7.15	150.00
Failure to maintain or repair Real Property to neighbourhood standards	7.16	150.00
Failure to maintain physical condition of rental property to the BC Building Code and Village of Sayward Fire Prevention Bylaw	7.17(a)	250.00
Failure to maintain the appearance and repair of a rental property to neighbourhood standards	7.17(b)	150.00
Unightly or hazardous vacant building on Real Property	7.18	250.00

SCHEDULE 3

ANIMAL CONTROL BYLAW NO. 418, 2016

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Failure to license a dog	4.1	75.00
No license tag on dog	4.4	50.00
Removal of license tag	4.5	50.00
Keep animals outdoors apart from a dog or cat	5.1	75.00
Keep more than three dogs	5.2	200.00
Prohibited keeping of livestock	5.3	100.00
Sell, display, house or keep wild or exotic animals	5.4	100.00
Dog in restricted area of park	5.5	100.00
Dog at large	5.6	100.00
Dog excrement left on public property or on private property other than property of the dog owner	5.7	150.00
Keep dog that has killed or injured a person or domestic animal	5.8(a)	200.00
Keep barking dog	5.8(b)	200.00
Keep dog that when unprovoked has attacked or chased a person on public property in a menacing fashion	5.8(c)	200.00
Keep dog for dog fighting	5.8(d)	200.00
Keep birds that constitute a nuisance or disturbance	5.9	100.00
Keep more than three cats	5.10	200.00
Cats at large	5.11	100.00
Fail to enclose a dangerous or vicious dog	5.12	200.00
Interfere with Animal Control Officer impounding animal	6.4	300.00
Remove animal from Pound	6.9	200.00
Interfere with Animal Control Officers duties	9.4	300.00

SCHEDULE 4

TRAFFIC AND HIGHWAYS REGULATION BYLAW NO. 419, 2016

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Drive on sidewalk or boulevard	3(1)	125.00
Use roller skates, sleighs or skis on highway/sidewalk	3(2)	75.00
No reflective material for rollerblading	3(3)	75.00
Cling to motor vehicles	3(4)	100.00
No cleanup after accident	3(5)	75.00
Excavation site/obstruction not marked	3(6)	200.00
Interfere with funeral procession or parade	3(7)	75.00
Obstruct traffic or pedestrians by standing/loitering	3(8)	75.00
Operate tracked vehicle on sidewalk, boulevard, roadway, or lane	3(9)	125.00
Leave merchandise on highway	3(12)	125.00
Drag/skid object on highway	3(13)	125.00
Place earth, mud, rocks or other debris on highway	3(14)	125.00
Remove notice from vehicle	3(15)	75.00
Allow garbage container on highway	3(16)	75.00
Drive motor vehicle in park	3(17)	100.00
Construct/maintain ditch on highway which causes damage or creates a hazard	3(18)	100.00
Place leaflets on vehicle windshields	3(19)	75.00
Drive vehicle with insecure load	3(20)(a)	125.00
Leave material on highway	3(20)(b)	125.00
Pass in a designated school crossing	3(21)	150.00
Obstruct a traffic officer	3(22)	300.00
Park on sidewalk or boulevard	4(1)	75.00
Park in front of a driveway	4(2)	75.00
Park in a lane	4(3)	75.00

SCHEDULE 4 (Cont.)**TRAFFIC AND HIGHWAYS REGULATION BYLAW NO. 419, 2016**

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Park within an intersection	4(4)	75.00
Park within 5 metres of a fire hydrant	4(5)	75.00
Park within 6 metres of a crosswalk	4(6)	75.00
Park on a highway to display signs	4(9)(c)	75.00
Park on a highway to sell any commodity	4(9)(d)	75.00
Park near a street excavation	4(10)	75.00
Double Park	4(11)	75.00
Park on a bridge	4(12)	75.00
Park when prohibited by a sign	4(13)	75.00
Park obstructing a traffic sign	4(15)	75.00
Park facing wrong direction	4(16)	75.00
Park more than 30 cm from curblane	4(17)	75.00
Park in a space designated for public officials	4(19)	75.00
Park exceeding 48 hours	4(20)	75.00
Park commercial vehicle more than 4.4 tons in a residential area	4(21)	75.00
Park within 6 metres of a lane	4(22)	75.00
Park obstructing traffic	4(23)	75.00
Park other than as designated	4(24)	75.00
Park on a walkway	4(25)	75.00
Park in a loading zone	4(26)	75.00
Park in a "handicapped zone" without a placard	4(27)	75.00
Park in a fire zone	4(28)	75.00
Park adjacent to a yellow curb	4(29)	75.00
Failure to remove snow or ice from any roof or structure	15(1)	100.00
Failure to remove snow or ice from sidewalk	15(2)	100.00
Deposit snow or ice on roadway	15(2)	75.00

SCHEDULE 4 (Cont.)

TRAFFIC AND HIGHWAYS REGULATION BYLAW NO. 419, 2016

Post illegal sign	16	75.00
No permission for sound amplifying device/system	21	250.00
No chains, winter tires, or all weather tires	23	100.00
Vehicle load exceeding side or back load restrictions	32(1)	125.00
Vehicle with solid rubber tires less than 32mm	32(2)	125.00
Exceed solid rubber tire speed restrictions	32(3)	125.00
Vehicle wheels with spikes, cleats, or attachments	32(4)	125.00
Operate vehicle with insecure load	32(5)	125.00
Operate vehicle with insecurely fastened load	32(6)	125.00
Vehicle exceeding allowed width	33(1)	125.00
Vehicle exceeding allow height	33(2)	125.00
Single vehicle exceeding allowed length	33(3)(a)	125.00
Trailer exceeding allowed length	33(3)(b)	125.00
Semi-trailer exceeding allowed length	33(3)(c)	125.00
Bus exceeding allowed length	33(3)(d)	125.00
Vehicle combination exceeding allowed length	33(3)(e)	125.00
3 vehicle combination exceeding allowed length	33(3)(f)	125.00
Vehicle combination with logs exceeding allowed length	33(3)(g)	125.00

SCHEDULE 5

FIREARMS REGULATION BYLAW NO. 420, 2016

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty</i>
Discharge firearm without permit	3	300.00
Hunt within Village	4	300.00

SCHEDULE 6**PARKS CONTROL BYLAW NO. 421, 2016**

<i>Designated Offence</i>	<i>Section</i>	<i>Penalty (\$)</i>
Remove/deface or destroy vegetation	3(a)(i)	200.00
Remove/deface or destroy improvement	3(a)(ii)	200.00
Remove/deface or destroy building/structure	3(a)(iii)	200.00
Remove/deface or destroy fixture/equipment	3(a)(iv)	200.00
Remove/deface or destroy property/ ornaments/ utilities	3(a)(iv)	200.00
Permit a dog or other animal in stream, pool or lake	3(b)	100.00
Deposit garbage other than into refuse receptacle	3(c)	100.00
Deposit household/trade waste whatsoever	3(d)	100.00
Vehicle not in designated area	3(e)	100.00
Animal not in designated area	3(f)	100.00
Launch water vessel in undesignated area	3(g)	100.00
Use an object in a dangerous manner	3(h)	100.00
Dump foreign material without permission	3(j)	200.00
Operate amplifying system/loud speaker without consent	3(k)(i)	150.00
Camp overnight without consent	3(k)(ii)	100.00
Take part in any procession, march, drill, performance, ceremony, concert or festival without a permit	4(a)	100.00
Commercial activity without permit	4(b)	150.00