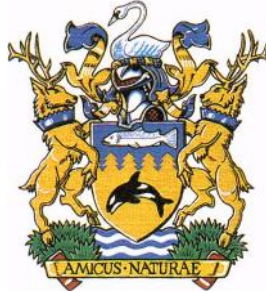


VILLAGE OF SAYWARD



2012 ANNUAL REPORT



The Village of Sayward
P.O. Box 29, 652 H'Kusam Way
Sayward B.C. V0P 1R0

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Message from Mayor John MacDonald:

On behalf of Council, I am pleased to present the 2012 Annual Report for the Village of Sayward for the reporting period January 1, 2012 to December 31, 2012. The Annual Report includes the 2012 audited financial statements and highlights of major Village initiatives and accomplishments. Through the commitment of Council and staff the Village continues to strive to meet and exceed the expectations of the residents of Sayward in the delivery of public services. It is my belief that we have made good progress over the last year but there is much more to be done.

Our CAO/CFO, Mr. Darren Kiedyk was hired on March 1, 2012 his positive relationship with staff, council and the village residents has been a welcomed change. He has a long range view for how he believes the municipality should be managed and also has a clear vision as to what he would like see accomplished in the village, such as upgrading the infrastructure, village beautification and a number economic initiatives. He and his staff strive to make Sayward a village that all of its citizens enjoy living in and are proud of.

The last year saw the formation of a new provincial group called the Mayor's Caucus. I attended the caucus meetings and brought forward the numerous fiscal and staffing inequities small communities are currently dealing with. One of the most difficult issues very small communities such as ours must deal with is competing with large municipalities for scarce infrastructure grants. The Mayor's caucus has asked me to put together a presentation to be given at the next meeting outlining the challenges we deal with on a daily basis.

Councillor Kirschner, the CAO and I attended the Union of British Columbia Municipalities convention in Victoria last September. We met with Premier Clarke, the Minister of Health, the Minister of Forests, Land and Natural Resources and staff from the Ministry of Transportation as well as the NDP Health critic. Several subjects of importance to the Village of Sayward were discussed with the Premier and Ministers such as infrastructure grants for small communities (bring back the Towns for Tomorrow grant program), the new water regulations being imposed by VIHA (Vancouver Island Health Authority) and the cost associated with complying with them, the critical need for medical staff in Sayward and various highway safety issues including the widening of the shoulders along highway 19, cell phone coverage and proper kilometer markers.

As members of this community you know too well that the local grocery store closed in 2012. Council and staff continue to work with the owner of the mall and any prospective investors who may be interested in opening a new business in the village by offering information and any assistance we are able to within the parameters of the community charter.

The grant received by Friends of Kelsey Centre was used to build the handicap access to the Village offices. In addition, the Village has received a number of small grants in the last year including a seniors grant, an infrastructure planning grant and a grant for the Kelly's bridge. Unfortunately the Village was not successful receiving a grant to upgrade

the Village's water system. Council and staff will continue to work with the VIHA on the upgrade to the village's water system. Grant applications will be again submitted in 2013 so that the Village can move forward with this project. In the meantime the water system continues to be monitored and tested on a daily basis.

Council wishes to recognize and thank the many volunteers who have done great work for the Village over the past year. These include activities such as sitting on Village committees, assisting with programs initiated by the Village, helping with various Village projects, painting murals in the Kelsey centre and in the countless other ways that have made our community such a great place to live.

Infrastructure improvements, service delivery, economic development and the livability of our community were high priorities for Council in 2012 and will remain so as we move through 2013 and beyond.

Mayor John MacDonald

Councillor Al Braybrook
Councillor Norm Kirschner
Councillor Michael Marsh
Councillor Diane Mason

Village of Sayward Elected Officials



From left to right – Councillor Norm Kirschner, Councillor Michael Marsh, Mayor John MacDonald, Councillor Diane Mason, Councillor Al Braybrook

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Statement of Property Tax Exemptions

The following properties in the Village of Sayward were provided permissive property tax exemptions by Council in 2009, for 2010 to 2014:

<u>Legal Description</u>	<u>Civic Address</u>	<u>Organization</u>	<u>Value of Permissive Exemption</u>
Lot 2, Plan 14387 Sayward District Roll No. 704.022	699 Sayward Rd	Royal Canadian Legion Sayward Valley Branch 147	\$1,574.16
District Lot 1439 Roll No. 27410.000	16 Sayward Rd	Sayward Futures Society	\$2,824.84

The following property in the Village of Sayward was provided a permissive property tax exemption by Council in 2012, for 2013 to 2017:

<u>Legal Description</u>	<u>Civic Address</u>	<u>Organization</u>	<u>Value of Permissive Exemption</u>
Lot 1, Section 31, Township 3, Plan 31878, District Lot 305, Land District 51.	601 Kelsey Way.	Sayward Community Health Society.	\$1,963.96

Statement Municipal Services, Operations and Progress

<u>Objective</u>	<u>Measure</u>	<u>Status</u>
Community Relations	a) Update and enhance the Village website. b) Submit a monthly Village informational update to the Sayward news to help keep residents apprised of Village initiatives and goals.	Ongoing Ongoing Mayor is currently doing a monthly update in Newsletter
Upgrading and Maintenance of Roads	a) Develop a Village Roads maintenance program. b) Setup a Roads Maintenance reserve and ensure it is adequately funded.	Not Started Ongoing
Economic Development	a) Develop an economic development strategy for the Village of Sayward.	Ongoing

Water System Upgrade	a) Research, plan and design a water system upgrade that meets the 4321 water quality standards.	Planning grant received, study to be completed in 2013
International Student Program	a) Fully research the viability of starting an International Students program.	Withdrawn
Living Green	a) Continue to pursue the goal of becoming a carbon neutral community. b) Investigate the economic and environmental benefits of micro generators and solar power. c) Develop a multi use trail system in the Village.	Ongoing Not Started Ongoing
Staff Professional Development	a) Continue staff professional development through the various municipal and professional associations ensuring the Village continues to get good value for the resources expended.	Ongoing
Support for the Medical Clinic	a) Draft and sign a five year lease agreement with the Sayward Community Health Society. b) Adopt a permissive Taxation Exemption for the Sayward Community Health society. c) Source funding from various levels of government for the medical clinic. d) Assist the Sayward Community Health Society with attracting medical professionals to the clinic.	Complete Complete Ongoing Ongoing
Tourism Development	a) Develop a tourism strategy for the Village and area. b) Complete the Kelly's Bridge Project. c) Develop a multi use trail system in the Village.	Ongoing Ongoing Ongoing
Village Operations	a) Repair and paint Kelsey Centre building envelope and upgrade railings, lighting and signage. b) Purchase a new dump truck and fuel efficient pickup for daily use. c) Complete the disability access ramp project to the Village offices. d) Begin to review and update Village bylaws.	Complete Complete Complete Ongoing



Declaration of Disqualification of Council Members

Nil

2013 Strategic Objectives

In addition to completing the 2012 objectives that have not been completed to date the following objectives will be the focus of Council and staff for 2013.

Strategic Objectives	Measures
Community Relations	a) Staff submits a monthly update to the Sayward news to help keep residents apprised of Village initiatives and goals. b) Form a seniors committee that will provide advice to the Village and help setup programs relevant to the Village’s senior population.
Economic Development	a) Source grant opportunities to help fund an economic development strategy for the Village. b) Engage a consultant to develop a comprehensive and practical economic development strategy for the Village. c) Work with the Kelsey Bay Harbour Authority and the Department of Fisheries to enhance and expand the harbour.

	d) Assist and support prospective businesses interested in locating to the Sayward area.
Water System Upgrade	a) Secure grant funding to carry out a study that will provide the Village with a viable and affordable water filtration system that meets VIHA's policies. b) Secure an infrastructure grant for the Village's water filtration system.
Living Green	a) Investigate the viability and economic benefit of obtaining a community forest for the Village.
Staff Professional Development	a) Ensure staff and Village volunteers receive adequate emergency management training and the Village has an emergency response plan in place.
Tourism Development	a) Begin a Village beautification program starting with upgrading signage, cleaning and painting Village structures and enhancing village gardens.
Village Operations	a) Update and streamline the Village filing system. b) Update and reorganize the Village document retention system. c) Reorganize the public works yard and build a storage shed for the public works equipment. d) Review and update the Village's internal policies and procedures. e) Review the Village's fee structure to ensure it is up to date and equitable including water, sewer, recreation, development and business license fees.

Darren Kiedyk, CAO/CFO