VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
November 4, 2025
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen (via Teams)

In Attendance: Andrew Young, CAO/CO
Lisa Clark, Chief Financial Officer
Jennifer Redshaw, Office Administrator

1. **Call to Order**
2. **Public Input**
   a) Milena Gradisar of 261 Ambleside Drive expressed concern that her name appears in an affidavit submitted to the BC Supreme Court. Ms. Gradisar provided Council and CAO Young with a copy of her statement and related documents.
3. **Introduction of Late Items - None**
4. **Approval of Agenda**

   MOTION R25/274
   MOVED AND SECONDED
   THAT the agenda for the Regular Meeting of Council for **November 4, 2025**, be approved as presented.

   Opposed Cllr Burchett **CARRIED**

5. **Minutes of Previous Meetings**

   MOTION R25/275
   MOVED AND SECONDED
   THAT the minutes from the **Regular Council Meeting** held on **October 21, 2025**, be adopted as presented.

   Opposed Cllr Burchett **CARRIED**

6. **Petitions and Delegations – None**

7. **Correspondence**

   a) Comox Strathcona Waste Management (CSWM) report dated June 13, 2025 regarding Solid Waste Management Plan (SWMP) Renewal for Board consideration and approval to proceed with public engagement.

   b) Invitation to Local Government officials to register for AVICC Virtual Session: "Cowichan Tribes Case Commentary: A Focused Dialogue for Local Government" that takes place on November 27, 2025.

   MOTION R25/276
   MOVED AND SECONDED
   THAT staff forward the message with live links so Council members can register.
   Opposed Cllr Burchett CARRIED

   c) AVICC AGM & Convention – Resolutions, Nominations, sessions, and Students

   MOTION R25/277
   MOVED AND SECONDED
   THAT Council defer conversations regarding AVICC attendance; and,

   THAT Council directs staff to provide cost information to attend this event per attendee**.** **Opposed Cllr Burchett, Cllr Poulsen CARRIED**

8. **Council Reports – None**

9. **Reports of Committees – None**

10. **Mayor's Report (see attachments)**

    a) UBCM - SRD Advocacy Power Infrastructure Upgrades for Houpsitas & Walter's Cove

    b) UBCM - SRD Healthcare Workforce Housing Project, and SRD and Partners - Just Like Home Project - housing announcement

    c) UBCM - SRD Advocacy Connectivity Cell Coverage for Highways 19 and 28

    d) UBCM - SRD Re-evaluation of Served Underserved Areas

    e) UBCM - SRD Removal of Payphones in Underserved Areas

    f) UBCM - SRD Regional Reconciliation Framework Development

11. **Unfinished Business – None**

12. **Staff Reports**

    a) Grant in Aid Request – Sayward Seniors Carpet Bowling

    MOTION R25/278
    MOVED AND SECONDED
    THAT Council approves the grant in aid request from Sayward Seniors Carpet Bowling, dated October 5, 2025, as amended.
    Opposed Cllr Burchett CARRIED

Amendments included ensuring the group is flexible to change dates should a conflict arise with a paid gymnasium rental, reimbursement for event insurance, and waiving the fob and damage deposit.

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws – None

15. New Business

a) Village of Sayward Christmas Light Up 2025 and Truck Parade

MOTION R25/279
MOVED AND SECONDED
THAT staff send requests for event support to Sayward Future's Society and Sayward Community Food Table Society.

Opposed Cllr Burchett, Cllr Poulsen CARRIED

MOTION R25/280
MOVED AND SECONDED
THAT staff provide Council with information on what has been spent on decorations and other items to support the annual Christmas light-up event in recent years.

CARRIED

16. Public Question Period

a) Jan Bakker of 200 Kelsey Way observed that acronyms mentioned on the agenda like AVICC and CSWM should have accompanying notes explaining what they are. He also mentioned that the agendas supplied do not include any attachments. Mr. Bakker also inquired if anyone on Council or staff are looking for funds or grants to open up the pool.

Mayor Baker replied yes.

17. In Camera – None

18. Adjournment

MOTION R25/281
MOVED AND SECONDED
THAT the Village of Sayward Council adjourns its November 4, 2025 Regular Meeting.

Time and Date: 7:28pm Tuesday, November 4, 2025.

CARRIED

Original signed by "M.Baker"
Mayor

Original signed by "A.Young"
Corporate Officer