VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
October 7, 2025
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen (via Teams)

In Attendance: Andrew Young, CAO/CO
Lisa Clark, CFO
Jennifer Redshaw, Office Administrator

1. **Call to Order**

   The meeting was called to order at 7:00pm.

2. **Public Input - None**

   No members of the public were present in the gallery.

3. **Introduction of Late Items - None**

4. **Approval of Agenda**

   MOTION R25/259
   MOVED AND SECONDED
   THAT the agenda for the Regular Meeting of Council for **October 7, 2025**, be approved as presented.

   Opposed Cllr Burchett **CARRIED**

5. **Minutes of Previous Meetings**

   MOTION R25/260
   MOVED AND SECONDED
   THAT the minutes from the **Regular Council Meeting** held on **September 16, 2025**, be adopted as presented.

   CARRIED

MOTION R25/261
MOVED AND SECONDED
THAT the minutes from the **Special Council Meeting** held on **September 30, 2025**, be adopted as presented.

CARRIED

6. **Petitions and Delegations - None**
7. **Correspondence**
    a) **Letter from Honourable Jodie Wickens, Minister of Children and Family Development proclaiming October as Foster Family Month in British Columbia – dated Sept 19-2025**
    b) **Letter from Youth Parliament of British Columbia Alumni Society regarding 97th Parliament – dated Sept 15-2025**
    c) **Communication from Coastal Fire Centre, BC Wildfire Service lifting remaining open fire prohibitions across Coastal Fire Centre – dated Oct 1-2025**
    d) **Communication from Coastal Fire Centre, BC Wildfire Service providing Status Report for week ending October 1, 2025 – dated Oct 2-2025**
8. **Council Reports - None**
9. **Reports of Committees - None**
10. **Mayor's Report - None**
11. **Unfinished Business - None**
12. **Staff Reports**
    a) **Grant in Aid Request – Sayward Secret Santa Committee**

    MOTION R25/262
    MOVED AND SECONDED
    THAT Council approves the grant in aid request from the Sayward Secret Santa Committee, dated September 15, 2025.

    CARRIED
13. **Emergency Services/Public Works/Recreation Department Reports - None**
14. **Bylaws - None**
15. **New Business - None**
16. **Public Question Period – None**

No members of the public were present in the gallery.

17. In Camera

MOTION R25/263
MOVED AND SECONDED
THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the Community Charter:

1. 90(1)(c) labour relations or other employee relations;
2. 90(1)(d) security of the property of the municipality;
3. 90(1)(g) litigation or potential litigation affecting the municipality;
4. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
5. 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

Opposed Cllr Burchett **CARRIED**

18. Adjournment

MOTION R25/264
MOVED AND SECONDED
THAT the Village of Sayward Council adjourns its October 7, 2025 Regular Meeting.

CARRIED

Time and Date 9:03 pm October 7, 2025.

Original signed by "M. Baker"
Mayor

Original signed by "A. Young"
Corporate Officer