VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
September 2, 2025
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen

In Attendance: Andrew Young, CAO/CO
Lisa Clark, CFO
Jennifer Redshaw, Office Administrator

1. **Call to Order**

   The meeting was called to order at 7:00pm.

2. **Public Input - None**

3. **Introduction of Late Items - None**

4. **Approval of Agenda**

   MOTION R25/241
   MOVED AND SECONDED
   THAT the agenda for the Regular Meeting of Council for **September 2, 2025**, be approved as presented.

   CARRIED

5. **Minutes of Previous Meetings**

   MOTION R25/242
   MOVED AND SECONDED
   THAT the minutes from the **Special Council Meeting** held on **August 8, 2025**, be adopted as presented.

   CARRIED

MOTION R25/243
MOVED AND SECONDED
THAT the minutes from the **Regular Council Meeting** held on **August 19, 2025**, be adopted as presented.

CARRIED

6. **Petitions and Delegations - None**

7. **Correspondence**

   a) **Invitation from Strathcona Regional District and Campbell River Hospital Foundation and Seymour Pacific Homes to attend Just Like Homes Lodge start of construction ceremony Sept 10, 2025**

   b) **Solid Waste Management Plan: Strategies and Actions Available for Input – from Comox**

   c) **SRD Launches Parks and Trails Planning for Electoral Area D – News Release from Strathcona Regional District – dated August 20, 2025**

   d) **Strathcona Accessibility and Inclusion Advisory Committee – call for Volunteers – dated August 22, 2025**

   e) **Community Resiliency Investment (CRI) Program – 2025 FireSmart Community Funding Approval and Agreement – dated August 18, 2025**

   f) **Canada Community Building Fund (CCBF) – First Community Works Fund payment – announcement dated August 13, 2025**

   g) **Open Letter to Premier David Eby and Prime Minister Mark Carney – Requesting Immediate Action on BC's Coastal Forestry Crisis, from Aaron Gunn, MP – dated August 21, 2025**

MOTION R25/244
MOVED AND SECONDED
THAT Council receives correspondence a-g for information.

No vote was taken

MOTION R25/245
MOVED AND SECONDED
THAT Council receives correspondence a), c), d), e), f) for information.

CARRIED

Direction to Staff to request a presentation to Council by Comox Strathcona Waste Management.

MOTION R25/246
MOVED AND SECONDED
THAT Council support the open letter to Premier David Eby and Prime Minister Mark Carney requesting immediate action on BC's Coastal Forestry Crisis, from Aaron Gunn, MP.

CARRIED

MOTION R25/247
MOVED AND SECONDED
THAT Council receives correspondence b) and g).

CARRIED

8. Council Reports - None

9. Reports of Committees – None

10. Mayor's Report

a) Report from Mayor Baker regarding proposed Road Rescue Boundaries for the Sayward Volunteer Fire Department from the recent Strathcona Regional District Board meeting held on August 20, 2025.

MOTION R25/248
MOVED AND SECONDED
THAT Council receives the Mayor's Report.

CARRIED

Mayor Baker said he will bring Council's questions to Shaun Koopman, Manager, Emergency Services, Strathcona Regional District, and report back to Council.

11. Unfinished Business - None

12. Staff Reports

a) Grant in Aid Request – BC Ambulance Service Station 131

MOTION R25/249
MOVED AND SECONDED
THAT Council approves the grant in aid request from the BC Ambulance Service dated August 15, 2025.

CARRIED

Direction to Staff to ensure any vehicles in the BCA campsite are insured.

MOTION R25/250
MOVED AND SECONDED
THAT Staff be directed to communicate with the SRD about the grant in aid for the BC Ambulance Service; and,

THAT the Mayor and the CAO bring this topic before Staff at the UBCM Conference.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws - None

15. New Business - None

16. Public Question Period - None

17. In Camera - None

18. Adjournment

MOTION R25/250
MOVED AND SECONDED
THAT the Village of Sayward Council adjourns its September 2, 2025 Regular Meeting.

Time and Date: 7:34pm September 2, 2025

CARRIED

Original signed by "M. Baker"
Mayor

Original signed by "A. Young"
Corporate Officer