VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
June 3, 2025
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen

Absent: Councillor Scott Burchett

In Attendance: John Thomas, Acting CAO/Corporate Officer
Lisa Clark, CFO
Jennifer Redshaw, Office Administrator

1. **Call to Order**

   The meeting was called to order at 7:00pm.

2. **Public Input – None**

   No members of the public were present in the gallery.

3. **Introduction of Late Items - None**

4. **Approval of Agenda**

   MOTION R25/182
   MOVED AND SECONDED
   THAT the agenda for the Regular Meeting of Council for **June 3, 2025**, be approved as presented.

   CARRIED

5. **Minutes of Previous Meetings**

   MOTION R25/183
   MOVED AND SECONDED
   THAT the minutes from the Regular Council Meeting held on **October 17, 2023**, be adopted as presented.

   CARRIED

MOTION R25/184
MOVED AND SECONDED
THAT the minutes from the Regular Council Meeting held on **May 20, 2025**, be adopted as presented.

CARRIED

MOTION R25/185
MOVED AND SECONDED
THAT the minutes from the Special Council Meeting held on **May 20, 2025**, be adopted as presented.

CARRIED

MOTION R25/186
MOVED AND SECONDED
THAT the minutes from the Committee of the Whole meeting held on **April 15, 2024**, be adopted as presented.

CARRIED

MOTION R25/187
MOVED AND SECONDED
THAT the minutes from the Special Council Meeting held on **January 29, 2024**, be adopted as amended.

CARRIED

Amendment: The meeting ended at 9:40pm due to a power outage.

6. **Petitions and Delegations – None**
7. **Correspondence**
    a) **Coastal Fire Centre – Category 2 and 3 Burning Prohibition**
    b) **BC Salmon Farmers – 41st AGM**
    c) **UBCM – Feedback Requested: Commission of Inquiry into Community Events Safety in BC**
    d) **UBCM – Reforming Local Government Act - Survey**
    e) **Coastal Fire Centre – Fire Activity Report**
    f) **Minister of Housing and Municipal Affairs – Small-Scale Multi-Unit Housing Requirement**

    MOTION R25/188
    MOVED AND SECONDED
    THAT correspondence a) – f) be received.

    CARRIED

8. **Council Reports - None**
9. **Reports of Committees - None**

10. Mayor's Report - None

11. Unfinished Business - None

12. Staff Reports

a) 2024 Annual Report – Water

MOTION R25/189
MOVED AND SECONDED
THAT Council receives the 2024 Annual Report for Water for information.

CARRIED

b) Draft Investment Policy

MOTION R25/190
MOVED AND SECONDED
THAT the Investment Policy Staff Report be received for information and discussion; and,

THAT the proposed Investment Policy No. 300-10, attached to the staff report dated June 3, 2025, be adopted.

CARRIED

c) Permissive Tax Exemption 2026

MOTION R25/191
MOVED AND SECONDED
THAT the Permissive Tax Exemptions 2026 Staff Report be received for information and discussion; and,

THAT Staff be directed to advertise the tax exemption process as outlined in this report.

CARRIED

d) Community Survey Results – Kelsey Centre

MOTION R25/192
MOVED AND SECONDED
THAT Council receives the survey results for information.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws - None

15. New Business

a) DVP Application – 400 MacMillan Drive

MOTION R25/193
MOVED AND SECONDED
THAT Council receive this report and permit staff to provide public notification of the proposed application prior to Council consideration.

Opposed Cllr Coates **CARRIED**

16. Public Question Period

a) Art Bowbrick of 77 Kelsey Lane commented that if the Kelsey Centre was shut down to save money, including the high cost of propane to heat the entire building, thought should be given to whether the council chambers and the municipal office, should close as well.

17. In Camera

MOTION R25/194
MOVED AND SECONDED
THAT in accordance with Section 92 of the *Community Charter,* this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations.
2. 90(1)(d) security of the property of the municipality.
3. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
4. 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act.*

CARRIED

18. Adjournment

The meeting was adjourned at 11:09pm.

Original Signed ***Original Signed***

_____ _____

Mayor Corporate Officer