VILLAGE OF SAYWARD
SPECIAL COUNCIL MEETING AGENDA
July 29, 2025 - 9:00 AM
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

1. **Call to Order**
2. **Public Input (Maximum of 2 minutes per speaker, 15 minutes total)**

   Mayor: "Public input is for the purpose of permitting people in the gallery to provide feedback and shall be no longer than 15 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the agenda of the meeting. Each speaker may not speak for longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."
3. **Introduction of Late Items**
4. **Approval of Agenda**

   Recommended Resolution:

   THAT the agenda for the Special Meeting of Council for **July 29, 2025**, be approved [as presented **or** as amended].
5. **Minutes of Previous Meetings - none**
6. **Petitions and Delegations - none**
7. **Correspondence**

   a) **Sayward Futures – Request for a Letter of Support – UBCM Strategic Priorities Fund Grant**

   Recommended Resolution:

   WHEREAS the Village of Sayward has recognized the need for further amenities at Kelsey Bay to attract new investment, increase tourism and commercial traffic and to bring new employment opportunities to Sayward;

   AND WHERAS Sayward Futures Society is uniquely positioned to lead work needed to bring in new services and amenities to the Village of Sayward with shovel ready projects;

THEREFORE BE RESOLVED that the Village of Sayward Council support Sayward Futures Society's application under the UBCM Strategic Priorities Fund for work towards the provision of marine fuel and other new amenities for the Village of Sayward AND THAT Council direct staff to write a Letter of Support as soon as possible allowing Sayward Futures Society to apply to the UBCM Strategic Priorities Fund.

8. **Council Reports - None**
9. **Reports of Committees - None**
10. **Mayor's Report - None**
11. **Unfinished Business - None**
12. **Staff Reports - None**
13. **Emergency Services/Public Works/Recreation Department Reports - None**
14. **Bylaws - none**
15. **New Business**

16. **Public Question Period (maximum 15 minutes)**

Mayor: "The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address."

17. **In Camera**

Recommended Resolution:

THAT in accordance with Section 92 of the *Community Charter,* this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations.
2. 90(1)(d) security of the property of the municipality.
3. 90(1)(g) litigation or potential litigation affecting the municipality;
4. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

18. **Adjournment**

From: Chair
To: CAO Sayward
Cc: Mark Baker
Subject: Request for Late Item- July 29th Special Meeting
Date: July 25, 2025 4:24:39 PM
Attachments: image001.png
Importance: High

Hello CAO and Mayor Mark Baker

I am requesting that a late item be brought forward to the July 29th Special Council Meeting due to some aggressive timelines for a potential grant application. While we realize that Late Items are generally not approved if there is sufficient time to wait until the following Regular Council Meeting. This is one of the situations where time is of the essence due to a large amount of work that needs to be done and some tight timelines around submitting a grant application.

BACKGROUND:

As you know, the Village of Sayward is not able to apply for the UBCM Strategic Priorities Fund grant due to staff capacity issues which is very understandable. There is much going on currently and the Village is currently recruiting for a new CAO.

That said, Sayward Futures Society believes that it is well positioned, with Council support to apply for this funding to see some new and exciting projects take place at Kelsey Bay and therefore a means for the Village of Sayward and surrounding community to benefit from this fund through shovel ready work that Sayward Futures can lead and accomplish in time to meet the September 12th grant deadline. While there is a great deal of time and money that needs to be put into this application, we have key partners that are ready to assist but time is of the essence.

As Council is now aware, Sayward Futures was successful in applying for the REDIP 2024 grant and recently awarded funds designated for the rehabilitation of the Kelsey Bay Wharf. While the award seems like a great amount of money, work in the marine environment is very costly it is anticipated that the award will cover design, engineering and then work to address aging pilings, cross member supports and beams, basically ensuring that the wharf structure is where it needs to be to support continued use. The funds will not allow improvements, new amenities, or services at this time. Thankfully however, this award does allow Sayward Futures Society to keep this incredible

infrastructure open to the public after this much needed work.

It was the goal of Sayward Futures to be able to offer marine fuel as well as other amenities in the future (coffee shop, kayak rentals, moorage, archives/ museum, a renewed visitor center) after this initial work is complete. The UBCM Strategic Priorities Fund allows this goal to be realized and move the needle on new and improved amenities, something identified in a previous Working Waterfront Project (2017) report. With the Village of Sayward's Letter of Support, Sayward Futures can apply to this grant and continue work on new amenities that is sure to bring new tourism, investment and commercial traffic to our area.

We are asking that the Village of Sayward Council approve the following motion:

WHEREAS the Village of Sayward has recognized the need for further amenities at Kelsey Bay to attract new investment, increase tourism and commercial traffic and to bring new employment opportunities to Sayward;
And WHERAS Sayward Futures Society is uniquely positioned to lead work needed to bring in new services and amenities to the Village of Sayward with shovel ready projects;
LET IT BE RESOLVED that the Village of Sayward Council support Sayward Futures Society's application under the UBCM Strategic Priorities Fund for work towards the provision of marine fuel and other new amenities for the Village of Sayward AND THAT Council direct staff to write a Letter of Support as soon as possible allowing Sayward Futures Society to apply to the UBCM Strategic Priorities Fund.

In closing, Sayward Futures Society will need to spend money on business cases and other groundwork to apply to this grant and this cannot move forward without this Letter of Support from Council.

I appreciate your consideration and look forward to hearing from you.

Jason Johnson
Chair, Sayward Futures Society

Direct: 604-355-1552

Email: Chair@SaywardFutures.ca

SAYWARD FUTURES SOCIETY
Our Community, Our Future