VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
JANUARY 18, 2022 - 7:00 PM
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

1. **Call to Order**
2. **Introduction of Late Items**
3. **Approval of Agenda**

   Recommended Resolution:

   THAT the agenda for the Regular Meeting of Council for January 18, 2022 be approved.

4. **Minutes of Previous Meetings**

   Recommended Resolutions:

   THAT the minutes from the Special Council meeting held on January 11, 2022 be adopted.

5. **Petitions and Delegations - None**
6. **Correspondence**

   a) Director Ian Morrison, President, AVICC re: review of licences for Marine Finfish and Area-Based Aquaculture Management.

   b) Isabella Lee, BC Public Relations and Communications Adviser, Girl Guides of Canada, re: Guiding Lights Across BC – Feb 22, 2022

   c) School District 72, January 12, 2022 Board News

   d) Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, re: Dec 2021 regional meetings with Min. Josie Osborne and Min. Murray Rankin

7. **Council Reports - None**
8. **Reports of Committees - None**
9. **Mayor's Report - None**
10. **Unfinished Business - None**
11. **Staff Reports**
    a) **Plan H Healthy Communities Grant**

Recommended Resolutions:

THAT a notice regarding the Kindling Community Kindness project be placed in the monthly Sayward News and on social media to garner interest and volunteers from the community, and;

THAT Sayward Futures Society and the Village work together over the next several months to carry out the project goals.

b) Bylaw Notice Adjudication System

Recommended Resolution:

THAT a Bylaw Notice Adjudication System be re-visited in 2023.

12. Bylaws

a) Council Procedure Amendment Bylaw No. 479, 2022

Recommended Resolution:

THAT Council Procedure Amendment Bylaw No. 479, 2022 be given first, second and third reading.

13. New Business

14. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address."

15. In-Camera

Recommended Resolution:

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90(1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

16. Adjournment

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VILLAGE OF SAYWARD
MINUTES
SPECIAL COUNCIL MEETING
JANUARY 11, 2022
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

1. **Call to Order**

   Meeting was called to order at 7:00 PM.

2. **Introduction of Late Items**

   a) January 2nd e-mail from Sue Poulsen, Sayward Futures Society, re: Plan H grant, added to Correspondence as g)

3. **Approval of Agenda**

   MOTION S22/1
   MOVED AND SECONDED

   THAT the agenda for the Special Meeting of Council for January 11, 2022 be approved as amended.

   CARRIED

4. **Minutes of Previous Meetings**

   MOTION S22/2
   MOVED AND SECONDED

   THAT the minutes from the Special Council meeting held on December 9, 2021 be adopted.

   CARRIED

5. **Petitions and Delegations - None**

6. **Correspondence**

a) AVICC 1st call for 2022 Resolutions and Nominations for AVICC Executive

b) Erin Ryan, Specialist, Research Communications, BCSPCA, re: offer of support: changes to rodenticide use in Sayward

c) Jake Martens, General Manager of Corporate Services, CVRD, re: CSWM Bylaw Adjudication, comment on Bylaw 687

d) Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, re: extreme weather conditions and COVID-19 restrictions.

e) Dr. Charmaine Enns, Medical Health Officer, Island Health re: cold weather planning for vulnerable populations

f) Mayor Peter Busse, District of Lillooet, re: BC Wildfires petition

g) Sue Poulsen, Sayward Futures Society, re: Plan H grant

MOTION S22/3
MOVED AND SECONDED

THAT correspondence (a) to (g) be received.

CARRIED

Direction to staff: Council directed staff to follow up with Sayward Futures Society regarding the Plan H grant.

MOTION S22/4
MOVED AND SECONDED

THAT information regarding a Bylaw Adjudication system be added to the next agenda for Council review.

CARRIED

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report

The Mayor provided a verbal report on the following items:

a) 1st annual truck parade and light up event held on Dec 17th – the event was very successful and the Mayor thanked all participants and volunteers.

b) Snowstorms – Mayor Baker thanked the Public Works and Admin department for their work during this challenging event.

c) Emergency Program Coordinator – Mayor Baker indicated this position has recently been vacated and thanked Pat Rusch for her service. The Village will be actively looking for a replacement in the coming weeks to aid the Village in emergency planning and training.

10. Unfinished Business - None

11. Staff Reports

a) 2022 Regular Council Meeting Schedule – Amended

MOTION S22/5
MOVED AND SECONDED

THAT Council approves the attached amended 2022 Regular Council Meeting Schedule as presented noting that June, July, August, and December meetings are varied from Council Procedure Bylaw No. 416, 2015 to one meeting per month, and;

THAT Council direct Staff to amend the Council Procedure Bylaw to revise section 4 regarding Inaugural meetings.

CARRIED

b) Fireworks Bylaw & Community Survey

MOTION S22/6
MOVED AND SECONDED

THAT Council direct Staff to prepare a moderately restrictive Fireworks Bylaw and consequent amendments to the Fire Protective Services Bylaw, Ticketing Bylaw, and Fees & Charges Bylaw.

CARRIED

c) Investing in Canada Infrastructure Grant Opportunity & Grant Writer

MOTION S22/7
MOVED AND SECONDED

THAT Council authorize staff to make application to the Investing in Canada Infrastructure Program – Green Infrastructure for short-term and medium-term upgrades to the drainage system; and,

THAT Council authorize staff to retain Urban Systems for a total of $8,545.

Opposed Cllr Cragg CARRIED

d) Kelsey Centre and Public Health Order

MOTION S22/8
MOVED AND SECONDED

THAT Council approves a transfer of $4,300 from the COVID-19 Reserve Fund to cover Kelsey Recreation Centre revenue shortfalls and operating expenses due to public health restrictions.

Opposed Cllr Cragg CARRIED

12. Bylaws - None

13. New Business - None

14. Public Question Period - None

15. In-Camera

MOTION S22/9
MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in

accordance with Section 90(1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

16. Adjournment

The meeting was adjourned at 8:16 PM.

_____

Mayor

_____

Corporate Officer

Lisa Clark

Subject: FW: AVICC President's Morrison - Update from DFO on Aquaculture Initiatives, Area-Based Aquaculture Management Information, Finfish Licence Consultation

Attachments: MFF COL-Proposed Changes Summary-October 2021-Stakeholders.pdf; MFF COL Review-Phase 2-What We Heard Report.pdf; ABAM Information Package – Stakeholders – Nov 2021.pdf

From: AVICC <avicc@ubcm.ca>
Sent: Monday, January 10, 2022 12:19 PM
To: AVICC <avicc@ubcm.ca>
Subject: AVICC President's Morrison - Update from DFO on Aquaculture Initiatives, Area-Based Aquaculture Management Information, Finfish Licence Consultation

Please forward this message from AVICC President Ian Morrison to elected officials, the CAO and Corporate Officer.

The federal Department of Fisheries and Oceans (DFO) has asked AVICC to pass on information to members about initiatives that may be relevant to your community related to a review of licences for Marine Finfish and Area-Based Aquaculture Management.

The DFO has offered to put on an online workshop to explain these initiatives, and to give members an opportunity to ask questions. The date for this session is being set up for early in March, and will be sent out to members as soon as it is finalized.

In the meantime, they have sent the attached documents with information on the two initiatives:

1) Marine Finfish (MFF) Licence Review - Please find attached the "Proposed Changes to MFF COLS", and "What We Heard Report" documents, which provide a summary of the feedback received to date and detailed information on the changes currently proposed to the 2022 Conditions of Licence (COLS). Comments on the conditions of licence changes proposed are requested by the **end of January**.
2) Area-Based Aquaculture Management (ABAM) – Please find attached an information package on the development of ABAM in British Columbia, which includes engagement information, a Fact Sheet, Infographic and A Pilot Area Expression of Interest form.

General comments on marine finfish facilities operating in BC are requested by the end of March. Comments should be submitted to Aquaculture.Engagement@dfo-mpo.gc.ca

For any questions, the Senior Coordinators and primary contacts for the current Pacific Region Initiatives are as follows:

Area-Based Aquaculture Management – Amber Neuman, amber.neuman@dfo-mpo.gc.ca

Net Pen Transition Plan – Neil Laddell, neil.laddell@dfo-mpo.gc.ca

Marine Finfish Licence Review – Vanessa Metcalf, vanessa.metcalf@dfo-mpo.gc.ca

Regards,

Director Ian Morrison,
President, AVICC

Marine Finfish Aquaculture Conditions of Licence Review for July 1, 2022 Implementation Summary of Proposed Changes

Phase 4 – November 2021 - March 2022

The purpose of this document is to provide suggested edits to the marine finfish (MFF) conditions of licence (COL) that may be implemented when licences are re-issued on July 1 2022, and is based on Department reviews, science advice and engagement to date. This review is part of a scheduled process, as current MFF aquaculture licences expire in the summer of 2022.

Proposed Key Steps and Timelines for MFF COL Review

Phase 1: Plan & Set Objectives for COL Review - July 2020 - January 2021 (8 months) - COMPLETE
Phase 2: Collect input on proposed changes - February - June 2021 - COMPLETE
Phase 3: Initial Drafting – June 2021 - August 2021 -COMPLETE
Phase 4: Engage, Review and Re-draft- *November 2021 - March 2022*
Phase 5: Finalize - April - June 2022

Context

DFO may implement licence conditions for:

- proper management and control of fisheries
- conservation and protection of fish

Current MFF COL that are expiring in June 2022, are accessible here: https://www.pac.dfo-mpo.gc.ca/aquaculture/licence-permis/docs/licence-cond-permis-mar/index-eng.html

In **phase 1** we identified the intended objectives of the COL, which pinpoint what we want to achieve and issues to be addressed through COL.

In **phase 2** DFO engaged on a summary of changes, proposed by a variety of stakeholders, including DFO.

In **phase 3** we started drafting COLs to help to achieve the stated objectives.

In **phase 4** DFO is providing this revised summary of proposed changes to external partners and stakeholders for review as we continue to refine our COL recommendations.

Objectives

The Departmental objectives of the COL review are as follows:

- To mitigate risks to fish and fish habitat
- To write clear, consistent, enforceable and fair conditions of licence
- To collect clear, accurate and timely data for transparency and proper management and control of the fishery
- To increase ability to adaptively manage and deal with emergent issues in a timely manner balanced with regulatory stability
- To align with other departmental legislation, policies and programs (e.g. Aquaculture Activities Regulations, Species at Risk Act, Marine Mammal Regulations)
- To promote, when possible, an area-based management approach to pathogens and sea lice, which acknowledges that when farms are hydrologically connected, coordinated management is appropriate

- To require the implementation of best management practices which promote fish health and reduce pathogen risk to farmed and wild fish
- To continue to control the amount of sea lice that are entering the marine environment from fish farms, and acknowledge there are different size farms with different lice loads
- To set the time frame required for farms to get back below a sea lice threshold that is reasonable and relevant
- To promote Integrated Pest Management, which acknowledges that multiple treatment options should be available for sea lice management, and the correct treatment should be used for the conditions
- To manage infrastructure to ensure it is capable of withstanding conditions in which it operates

Instructions

This document may be independently reviewed and feedback returned to DFO as a written submission by **January 31, 2021, to** Aquaculture.Engagement@dfo-mpo.gc.ca . Alternatively, this document can be utilized in meetings and workshops to guide discussion.

Please see the accompanying What We Heard Report for a summary of the feedback received during Phase 2. DFO acknowledges that not all recommendations received to date are reflected in the proposal below. Note that the management measures which are proposed through the reissuance process but fall outside the scope of licence conditions may be addressed through other departmental management tools. If you would like to discuss the rationale for not implementing specific suggestions, please contact Aquaculture.Engagement@dfo-mpo.gc.ca.

Changes Considered for 2022 Licences

Administration

There are several administrative changes being considered to improve flow, clarity and enforceability. The changes include reorganizing the topics, clarifying and adding definitions, standardizing mandatory reporting timelines and updating reporting templates.

Licensed Species

DFO is considering licensing only the species that are currently being produced, or intended for production for the licence period.

Production

The Department has sought Science advice on potential fallowing at marine finish farms. Upon reviewing this advice, conditions may be added to reduce risks of pathogen transfer.

Area Based Management

DFO is considering adding Area Based Aquaculture Management Zones to licences, as well as including references to these zones in Health Management Plan Standard Operating Procedures, in order to acknowledge that when farms are hydrologically connected, coordinated management is appropriate.

Containment Structures

A regular infrastructure attestation period, by a qualified individual, of 4 years may be added to the conditions of licence, to ensure that infrastructure is capable of withstanding conditions in which it operates. This would build on the current conditions that require attestation upon first anchoring or re-anchoring.

Interactions with Wild Fish and Megafauna

DFO is considering requiring the employment of deterrent methods be managed through the licence conditions to ensure they are employed only in specific circumstances and under specific rules, and that their usage is properly reported to DFO. Such rules could mitigate risk of perceived harm to animals and prevent unnecessary use of those deterrents but give industry the tools needed to deter problem animals (specifically pinnipeds).

Protection of Fish and Fish Habitat

To bring the licences into alignment with Canada's debris strategy and Global Ghost Gear Initiative and reduce risk of wild fish capture and entanglement with lost aquaculture gear, there may be a condition inclusion of a requirement to recover lost items that could ghost fish or increase risk of megafauna entanglement.

Use of Lights

DFO is considering changing the Use of Lights conditions to be applied to specific species, instead of broad inclusion.

Fish Health Management Plans

Several updates to the Fish Health Management Plan (HMP) conditions are being considered, including revisions to the HMP Template, inclusion of Area Based Management Zones, having HMPs replace Carcass Management Plans for non-salmonids and clarification on environmental data requirements. This could mean that new HMPs would be required from all licence holders by October 15th, 2022.

Mortality Collection

Potential standardization of mortality collection requirements in the licence conditions.

Sea Lice Management

DFO is looking to revise Sea Lice Management conditions to account for farm size and relative environmental impacts, and allow resources and energy to be directed towards addressing the greatest risks. This may include consideration of farm size when determining threshold and a reduction of the time to get back under threshold. There could also be a requirement for a Sea Lice Management Plans for all facilities.

Stocking

The Department is considering conditions to manage salmonids cohorts in a way that minimizes biosecurity and fish health risks and support best management practices. This may include "all-in" "all-out" stocking requirements within a specific timeframe.

Marine Finfish Aquaculture Conditions of Licence Review for July 1, 2022 Implementation
What We Heard Report
Phase 2: February - June 2021

Proposed Key Steps and Timelines for MFF COL Review

Phase 1: Plan & Set Objectives for COL Review - July 2020 - January 2021 (8 months) - COMPLETE
Phase 2: Collect Input on proposed changes - February - June 2021 - COMPLETE
Phase 3: Initial Drafting - June 2021 - August 2021 -COMPLETE
Phase 4: Review and Re-draft - October 2021 - March 2022
Phase 5: Finalize - April - June 2022

The purpose of this document is to provide a summary of the feedback received from multiple stakeholders over Phase 2 of the Marine finfish (MFF) Conditions of Licence (COL) Review, which have been considered for the 2022 COL recommendations. This process is ongoing and more engagement is currently underway (Phase 4). Management measures that are proposed through the renewal process that fall outside the scope of licence conditions may be addressed through other departmental management tools. Engagement on the feedback has been categorized by Conditions of Licence Sections; General, Environment, and Fish Health.

General

Organization

Licence Duration

- A licence period of up to one year was suggested to allow for harvest of current farms and decommissioning of all sites.
- A shorter licence period could be detrimental to sector investment and therefore decrease the ability to make system improvements and secure funding for innovation.
- The renewal of any aquaculture licences in First Nation's Traditional Territory will infringe on constitutionally protected Aboriginal rights and title and violate Article 32 of the United Nations Declaration of the Rights of Indigenous People
- For new licences that would include a provision for the use of new technology, a six year term to encourage investment should be considered. A four year term would be acceptable for current licences.
- General support for adaptive management as long as it includes business security.

Licensed species

- If a species is removed from a licence, that opportunity should be replaced with something else, i.e. a scientific aquaculture licence.

- Keeping other species allows companies the flexibility to change operation with plenty of notice to DFO regarding change to infrastructure, planning, etc.
- There is a need to document the risks and considerations when it comes to licensed species and ensure that they are appropriately managed.

Production

Area-based production limits

- General support for area-based production limits so long as there are reasonable caps based on science and actual farm performance.
- Some reservations about area-based production limits without having any baseline data available.
- Interest in balancing administrative requirements with an ecosystem friendly approach.
- Concern about the effect on biomass for new facilities and future "production sharing".
- Suggestion to change "production limits" to "production management".

Mandatory fallowing

- Net pens should be fallowed until receiving waters and local fish and shellfish communities test free of PRV or other disease agents found in farm salmon, in addition to demonstrating satisfactory benthic recovery.
- A fallow period longer than 90 days would fetter business.
- Mandatory fallowing is not a best practice that has been universally accepted.
- The practice of fallowing should go through a Canadian Science Advisory Secretariat (CSAS) process at a national level in order to assess relevance.
- Impacts to business would be substantial.

Enhanced reporting

- Suggestion to increase detail and decrease frequency of enhanced reporting.
- Enhanced reporting needs to be linked to transparent reporting to the general public especially if it means direct reporting with connected digital systems.
- Concern that additional reporting requirements would fetter business.
- Concern with DFO's efficiency when posting data online.

Evidence and performance based management at licence re-issuance

- The framework should be transparent and if performance does not meet targets, a mechanism should be put in place to have advance issuance of warnings for production planning

Administrative matters/reporting

Web-based template forms

- The template will need to be user friendly, able to upload batch data sets and include proper digital security on the platforms.

Standardizing mandatory reporting timelines for fish health events

- Revise reporting timelines to match DFO business days.
- Preference for 2 business days versus 24 hours for reporting deadlines.

Environment

Containment structure

General

- Support for the culture of salmonid species within First Nations' Traditional Territories if closed-containment technologies that eliminate the risk of escapes, that contain, remove, disinfect and dispose of all fecal matter and food waste from the system and that effectively contain, remove, disinfect and dispose of all pathogens/parasites from the system are employed.

Requirement for qualified individual(s) attestation renewal at regular intervals

- Conceptually, attestation renewal at regular intervals is not an issue, as long as the language is appropriate.
- Attestation renewal every two production cycles is reasonable.
- It will need to be made very clear what infrastructure (scope) is included in this requirement.
- Attestation renewal should complement the procedures and inspection and operation schedules that farms already have in place.

Standardized requirements for containment structure array

- Preference that this condition be aligned with the Standard NS9517.

Escape prevention

- Industry would like to consider developing river monitoring plans with First Nation partners and potentially an area for BCSFA to put industry resources together to support a coordinated fish recovery plan.
- Dissatisfied with lack of required escape response; COLs do not require industry to monitor after escape events (e.g. local rivers/streams) or conduct recapture fishery for escaped fish

Interactions with wild fish and megafauna

Reference to species specific guidance/best management practices for least harm

- It is difficult to grade wild fish for treatment while out on the boats due to stress and timelines.
- Increasing the time it takes to treat fish so that grading could occur could lead to higher reinfection rates.
- There needs to be a balance between the management of the fishery and the pathways of effects.
- Least harm is species specific. DFO needs to clarify what this means.
- Reporting should only occur when wild fish are released or dead.
- DFO should be out observing treatments.
- Incidental catch should be shared across fisheries.
- More information is needed in reference to species specific guidance/best management practices for least harm if this is in regards to Species at Risk.

List permitted deterrents and manner in which they may be used

- Concern that this would lead to a loss of situational flexibility or prescription.
- The administrative application of permitted deterrents will need to be well thought out. Parties will need to be mindful of how these conditions are scoped.
- Exploration of all deterrents and their applications is needed.

Protection of fish and fish habitat

Required recovery of lost items that could ghost fish or increase risk of megafauna entanglement

- Further clarification required around proposed measures and timing
- If there is a timeline associated it needs to be realistic for equipment and crews

Enhanced wording around habitat protection requirements

- General support for enhanced wording around habitat protection requirements so long as it is collaborative with local communities and First Nations and is not cost prohibitive

Prohibition to discard any item that may be harmful to fish or fish habitat

- In the past, anchor blocks have been left as artificial reefs. The proposed changes would need to be specific about removal of things like this.
- The commissioning and decommissioning of sites is not under the *Pacific Aquaculture Regulations* (PAR), benthic plastics would be required by the province, not DFO.
- The regulatory requirement of clean-up is under the Provincial *Lands Act*, so it has to be clear that the conditions of licence (COL) reflect actions happening while *fishing*.

Licence holder responsible for clean-up.

- Onus should be on the licence holder to prove due diligence when it comes to clean-up.
- All proponents should be required to complete environmental impact assessments at current and proposed future farm sites and offer compensation for habitat losses where a project has or may be proceeding

Area Based Aquaculture Management (ABAM) Provisions

- If DFO is considering ABAM COLs, then there should be coordination with other marine spatial planning initiatives using science-based evidence for planning scales. Aquaculture is one of many actors in areas and should not be considered in isolation.

Fish Health

Mortality and fish health events

- The intention (to know if there was a large mortality event, regardless of fish size) was not captured by the previous definition.

Sea lice management

Farm based threshold

- Clarification is needed to understand the process DFO uses to contemplate how farm based thresholds are being analyzed.
- The ecological relevance was not addressed in the previous COL renewal, and areas need different thresholds.
- Licensees should be required to demonstrate lice control with the two stipulated counts being below threshold.
- Licensees should be required to reduce stocking density until the total lice inventory is less that the lice-per-fish threshold multiplied by the number of fish originally stocked on the farm.

Thresholds

- 42-day period to reduce lice levels below threshold should be reduced to 10 days.
- Trigger lowered to 0.2 female lice of any species per fish; and/or lice levels exceeding .5 lice per gram on 30% of wild juvenile salmon sampled.

- Concern that a reduction in threshold would lead to increase in treatments and resistance and be cost prohibitive.
- Area-based aquaculture sea lice management may be more appropriate for total number in area, not per fish.
- Thresholds should be set for bioassay performance below which SLICE cannot be used, to avoid increasing resistance.

Pre-migratory window threshold

- There are some agreements in place already which can affect when treatments occur going into this period.
- There is a need for an appropriate risk assessment. It is important to know that there are vets managing the decisions and treating the fish for conservation purposes. Pushing treatments further out may go so far that it pushes companies to do multiple treatments, which would be poor for fish welfare.
- Bioassays should be conducted before spring outmigration, to determine the appropriate type of treatment for each farm and avoid delays in implementing treatments requiring vessels.

Treatments

- Bioassays should be conducted before spring outmigration, to determine the appropriate type of treatment for each farm and avoid delays in implementing treatments requiring vessels.
- All farms within the defined area should treat at the same time for sea lice and share bioassay data so as not to increase resistance.
- Monitoring protocols should be designed and implemented for each drug and chemical used or excreted in the net pen, to capture potential impacts to non-target species. Limits to the number of treatments with any given chemical or drug should be developed based on monitoring results.

Evidence and performance based measures at licence re-issuance.

- The framework should be transparent and if performance does not meet targets, a mechanism should be put in place to have advance issuance of warnings for production planning.

Area-based management measures

- Further clarification is needed to understand area-based management measures.

Different metric threshold

- Preference to stay with the current metric for threshold.
- Include threshold for *Caligus clemensi*.
- The increase in *Caligus* occurs simultaneously with wild salmon, so this indicates an external source. More studies are required prior to regulating *Caligus*.
- There is a lack of relevant science that indicates that *Caligus* has an impact/ harm on wild fish. More information is needed on life cycle.

Wild juvenile sampling

- One hundred juvenile salmon should be beached, seined, and live-sampled at sites upstream and downstream from each farm, once every two weeks from March through the end of June, and sea lice counted by species and life-stage.
- Wild juvenile sampling occurs already with multiple partners (ASC certification, First Nations Agreements).
- More details are needed as to how wild juvenile sampling is applied to the COL.
- Wild juvenile salmon sampling should be reported publicly on the websites of licensed aquaculture operators in real time, together with their on-farm lice levels.

Removing Wild Fish From Pens

- It would require a lot of lead time in terms of infrastructure and innovation to remove wild fish from pens. Investment would be needed before this is introduced.
- Refuge-seeking behavior cannot be solved easily. This would need to be an engineered solution, which isn't yet possible.
- Whenever there is the opportunity, wild fish are released. Industry is constantly working to be better in this area.
- Removal (outside of regular handling) could potentially be detrimental to the health of both wild an farmed fish.

Enhanced monitoring and reporting

- Real-time disclosure of disease and treatment records on the licensee's website should be required in addition to reporting to DFO.
- All farms failing to comply with conditions of licence should be subject to significant fines and prohibited from applying for any renewal, extension or amendments to licences for a fixed period of time. Fines should be set at escalating levels that incent timely treatment for sea lice, whether with drugs, chemicals or farm depopulation.
- Audits of salmon farm lice counts should be increased; and mandatory auditing instituted for any unusual mortality event or disease outbreak.
- In order to improve public confidence in salmon farm management, all DFO audits should be attended by a qualified third-party observer.
- Licensees should be required to inform First Nations of fish health events, reportable disease and fish transfer requests.
- Streamline or reduce reporting where possible.

Stocking

Management of cohorts

- More discussion is needed before this is put into place.
- More details are needed regarding the specified time periods as environmental conditions often dictate when transfers and harvesting can occur. Also, there are areas that do not have authorized Pesticide use Permits and SLICE is the only treatment option. Withdrawal periods may delay harvesting. Specified time period may also limit operational flexibility in the event regulatory approvals are delayed or altered. Also need flexibility around harvests.
- All farms within the defined area should stock fish of the same age-class.
- All farms should screen salmon for PRV and *Tenacibaculum maritimum* and deny smolt transfers to open net pens if these or other disease agents are present in the stock.

Attachment 1.
Area-Based Aquaculture Management Information Package

The purpose of this information package is to invite you to participate in collaborative discussions related to a new Area-Based Aquaculture Management (ABAM) approach in British Columbia. An overview of this initiative can be found in the enclosed fact sheet and infographic. You may be aware of ABAM from previous forums in the winter and spring of 2021 or from Fisheries and Oceans Canada (DFO) correspondence, including the Pilot Area Expression of Interest application form, distributed in August 2021 and also enclosed here again.

At this time, one of the priority goals of ABAM is to create an initial Pilot Area in BC where area-based concepts can be discussed, co-developed, and trialed. We are currently soliciting Expressions of Interest, so that the Pilot Area can be chosen in early 2022. We are also exploring regionally coordinated approaches to support the development of ABAM. DFO would like to hear from a variety of Indigenous groups and stakeholders about their perspectives on area-based aquaculture management.

If you have any questions regarding the contents of this message or the attachments, please follow up with our ABAM coordinators at AreaBasedAquacultureManagement@dfo-mpo.gc.ca.

Encl.
ABAM Fact Sheet
ABAM Infographic
Pilot Area Expression of Interest Form

Aquaculture Initiatives 2021 – 2023

Area-Based Aquaculture Management

What is Area-Based Aquaculture Management?

Area-Based Aquaculture Management (ABAM) is a new initiative in British Columbia which aims to have different levels of governments, stakeholders, and industry working together to spatially plan, manage, monitor, and continue to improve aquaculture activities. This will occur within distinct geographical areas so the unique jurisdictional, ecological, social, cultural, and economic values that exist can be considered.

A Brief History

In December 2018, the Honorable Jonathan Wilkinson, former Minister of Fisheries and Oceans Canada, announced that Canada would "work in partnership with the provinces and territories, industry, Indigenous partners, environmental groups and other stakeholders to ensure an economical and environmentally sustainable path forward" for aquaculture in BC.

In 2019 an Indigenous and Multi-stakeholder Advisory Body and three associated technical working groups were created. Each working group focused on a key issue that had been identified for improvement and/or enhanced collaboration:

(1) Salmonid Alternative Production Technologies;
(2) Marine Finfish and Land-based Fish Health; and
(3) Area-Based Management.

In June of 2020 the Area-Based Management Technical Working Group proposed a framework for ABAM. This framework recommends concrete actions for an area-based management approach to enhance the sustainability of aquaculture and support the protection and conservation of wild fish in the Pacific Region. One of the key features of the framework is collaborative governance.

In Budget 2021, DFO was granted $3M over two years to pilot ABAM in British Columbia.

What Have We Done So Far?

Since 2019, DFO has been engaging with Indigenous groups, industry and other stakeholders. DFO has also hired new staff to support further work on this initiative.

Priorities for 2021-2023

- Engage in a dialogue on ABAM;
- Discuss potential collaborative partnerships;
- Establish a Regional Committee with provincial and Indigenous participation;
- Identify a Pilot Area to trial ABAM;
- Deliver capacity funding to First Nations to participate in ABAM; and
- Identify areas for future ABAM development, beyond the pilot area

A **Pilot Area Expression of Interest** (EOI) application form is available for those who want to propose and participate in a pilot area. Submission deadline is Dec 31, 2021

Contribution funding is available to Indigenous groups to participate in ABAM.

Please use the contact below to request application packages or to learn more about these processes.

Timelines

- **August 2021**: Share template EOI for a pilot area.
- **September to March 2022**: Dialogue with aggregate forums and bilateral meetings upon request.
- **December 31, 2021**: Submission deadline for Pilot Area EOI applications and for Indigenous Contribution Funding applications for 2021-22 funding.
- **January to March 2022**: Review pilot area proposals and select pilot area. Establish Regional Coordinating Committee.
- **April 2022 to April 2023**: Develop ABAM elements regionally and within pilot area, including collaboratively establishing a pilot area governance structure, engagement processes, and regional and area management plans.

Information Sessions

The Department would be pleased to hold bilateral discussions with interested groups upon request.

Contact

Amber Neuman, Sr. ABAM Coordinator
AreaBasedAquacultureManagement@dfo-mpo.gc.ca
(250)-754-0406

What is Area-Based Aquaculture Management

Area-Based Aquaculture Management (ABAM) is an approach being developed by Fisheries and Oceans Canada (DFO) to ensure the environmental, social, cultural and economic factors unique to geographical areas are considered when managing aquaculture. DFO applies area-based tools and decision making in many aspects of fisheries management.

THE GOVERNANCE STRUCTURE

The governance structure to support ABAM would be nested and correspond to various spatial scales. It would include different levels of governments.

TIER 1: PROVINCIAL BOUNDARY

- would have an overarching committee that facilitates coordination and communication for ABAM

TIER 2: AQUACULTURE MANAGEMENT AREA (AMA)

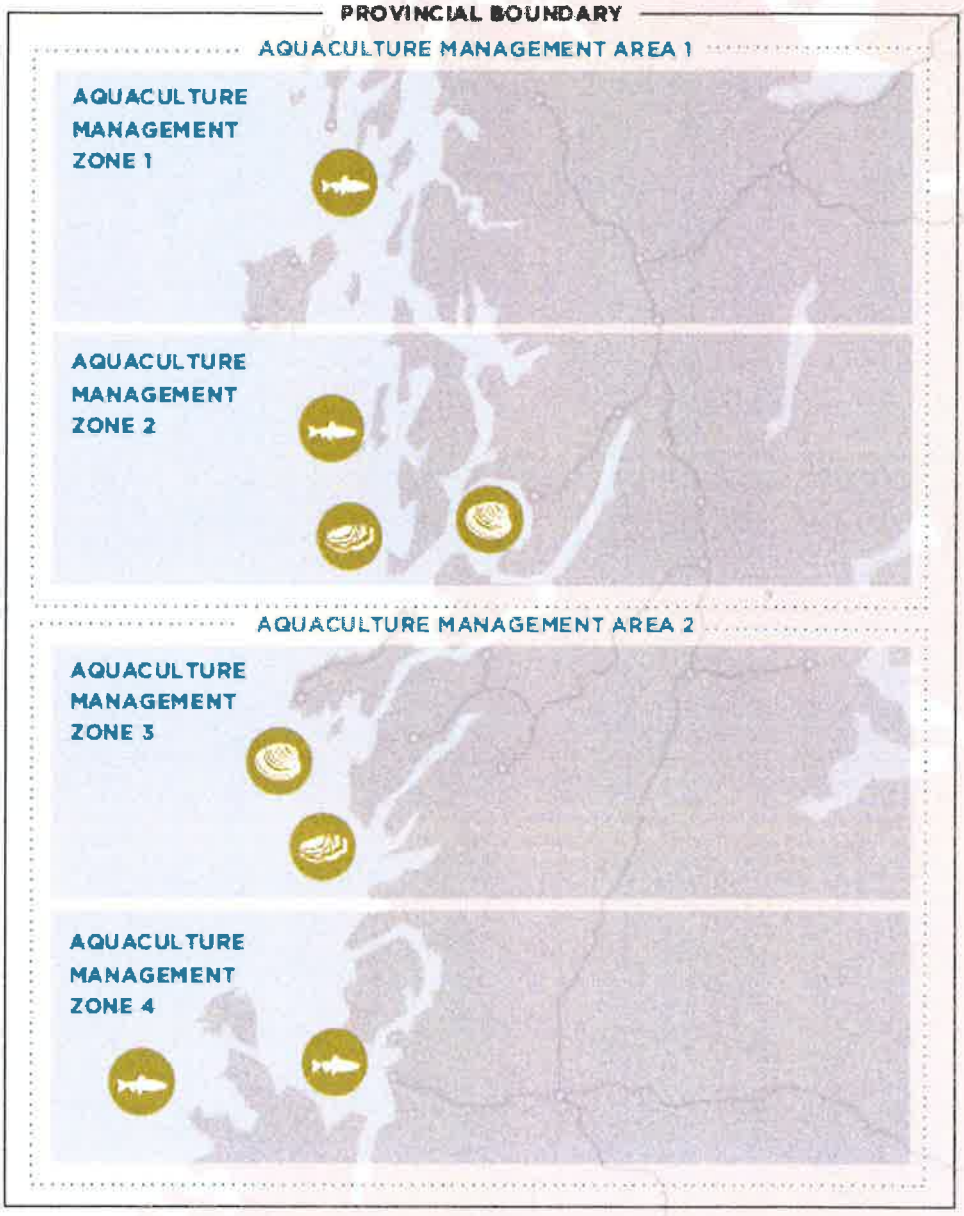
- an area smaller than the province that may include one or more Aquaculture Management Zones
- governed by a collaborative area-based committee

TIER 3: AQUACULTURE MANAGEMENT ZONES (AMZ)

- a single sound, inlet or watershed
- may have coordinated management objectives, such as fish health or water quality, due to the connectivity of farms

TIER 4: SITES

- individual finfish and shellfish farm sites
- no governing body; managed through federal and provincial licences



*Note: this image is fictional and for illustration purposes only. AMAs have not yet been created.

CONSIDERATIONS FOR AREA-BASED AQUACULTURE MANAGEMENT

- Respecting Indigenous Rights and Title
- Knowledge-based
- Transparent
- Resilient to Climate Change
- Integrated
- Precautionary
- Ecological Integrity
- Collaborative
- Adaptable
- Sustainable
- Accountable
- Human Well-being

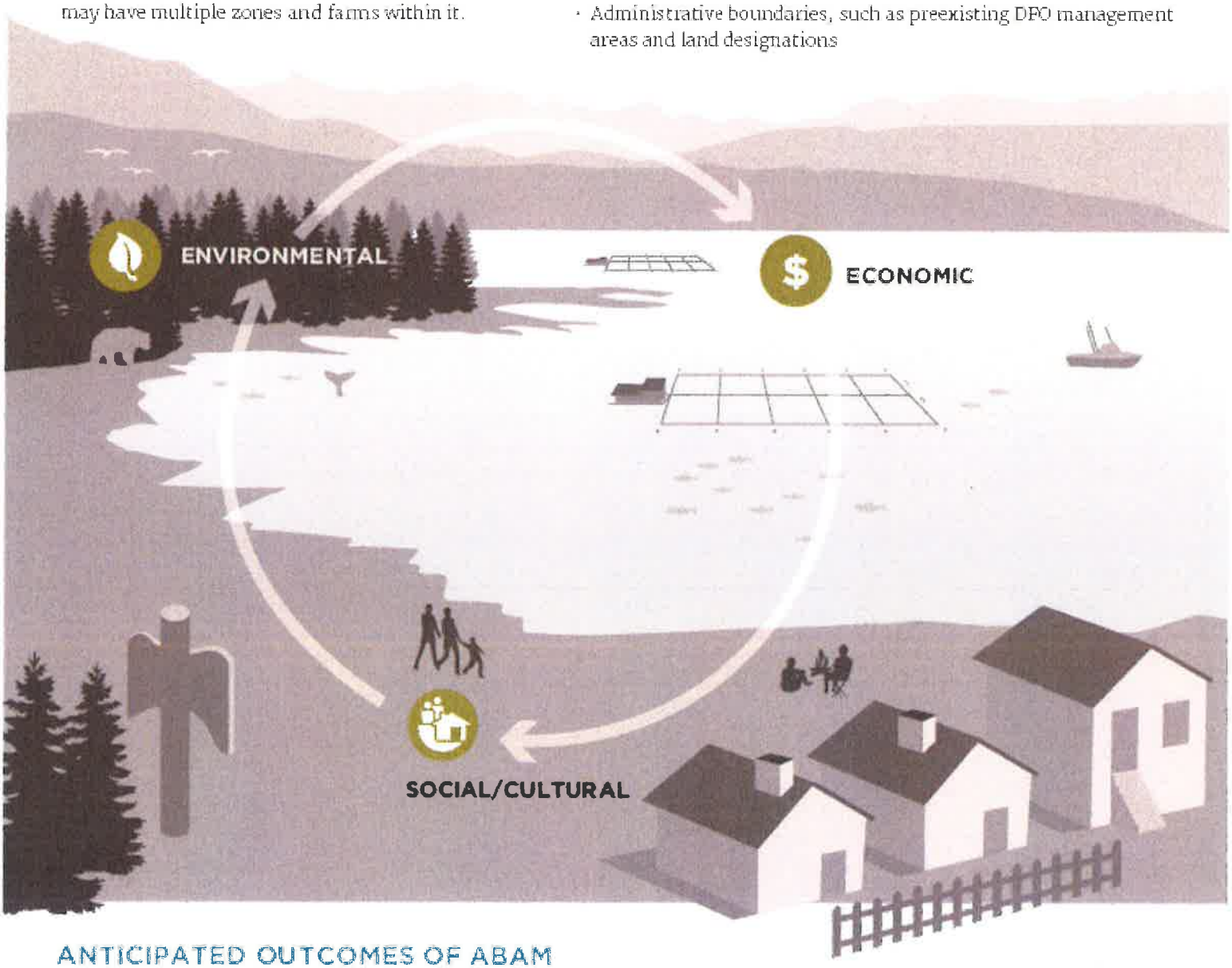
WHAT DOES AN AQUACULTURE MANAGEMENT AREA LOOK LIKE?

Area-Based Aquaculture Management (ABAM) will consider the unique features and environmental, social, cultural and economic values within a geographical area. An Aquaculture Management Area (AMA) is a spatial unit within the province that may have multiple zones and farms within it.

HOW IS AN AMA DETERMINED?

AMAs will be created with the following considerations in mind:

- First Nations territories and collaboration with Indigenous Peoples
- Ecosystem functions and services
- Presence and operational logistics of existing industry and the potential for future aquaculture activities
- Administrative boundaries, such as preexisting DFO management areas and land designations



ANTICIPATED OUTCOMES OF ABAM

ECOSYSTEM-BASED PLANNING AND MANAGEMENT

NATION-TO-NATION COLLABORATIVE PLANNING AND MANAGEMENT

IMPROVED ECONOMIC BENEFITS FOR COASTAL AND RURAL COMMUNITIES FROM AQUACULTURE

TRANSPARENT DECISION-MAKING

INCREASED SOCIAL LICENCE

ENHANCED FOOD SECURITY & SUSTAINABILITY

INCLUSIVE KNOWLEDGE

CONSIDERATION OF OTHER USES OF WATER AND LAND

SHARED ACCOUNTABILITY

Area-Based Aquaculture Management Pilot Area Expression of Interest Form

1. Overview

Area-Based Aquaculture Management (ABAM) is a new initiative in British Columbia which aims to have different levels of governments, stakeholders, and industry working together to spatially plan, manage, monitor, and continue to improve aquaculture activities. This will occur within distinct geographical areas so the unique jurisdictional, ecological, social, cultural, and economic values that exist can be considered. The goal is to support economic viability and long term sustainability of aquatic ecosystems. In 2020, the Area-Based Management Technical Working Group released a proposed framework[1] for ABAM, which will help guide the initial development of this program, while input from other participants will help determine the future direction and success.

In Budget 2021, Fisheries and Oceans Canada (DFO) was granted $3M over two years to pilot one ABAM area in British Columbia. **DFO is seeking Expressions of Interest (EOI) for proposed ABAM pilot areas.**

Capacity funding will be provided to First Nations who participate in the selected pilot area.

2. Who Can Apply

Applications for EOI may be submitted by:

- First Nations in BC with existing aquaculture activities in their territory
- Aquaculture licence holders
- Other Indigenous and/or multi-stakeholder groups in BC that operate in areas with existing aquaculture activities
- Other levels of government in BC

Collaborative approaches to governance and involved stakeholders are a key feature of ABAM. Applications that have support from multiple or all of the above groups will be given preference.

ANTICIPATED OUTCOMES OF ABAM



[1] Proposal from the Area-Based Management Technical Working Group to the Indigenous and Multi-stakeholder Advisory Body May 22, 2020: https://www.dfo-mpo.gc.ca/aquaculture/publications/amb-twg-eng.html

AQUACULTURE MANAGEMENT

3. How to Apply

STEP 1: Consult with a DFO ABAM Coordinator by emailing the contact provided below. Doing so will allow for feedback on the submission and/or development prior to evaluation.

STEP 2: Complete this electronic form and submit to the email provided below. All applicants must use this template and complete all sections electronically. Failure to do so may result in either a delay or refusal of your submission. Should you have questions, please contact the an ABAM Coordinator using the email noted below.

Please read and complete each section carefully and concisely. Limit your responses to the space provided as much as possible. For further information or assistance with the form please contact the ABAM coordinator at the email provided below.

Expressions of Interest must be submitted by 11:59pm Pacific Standard Time (PST) December 31, 2021 : C/O ABAM Coordinator AquacultureEngagement.XPAC@dfo-mpo.gc.ca

4. Evaluation

The criteria outlined in the EOI form will be used to assess the merits of proposed applications and their fit with DFO's mandate and anticipated outcomes of ABAM as described on page 1. For further information on the evaluation criteria please contact the ABAM coordinator.

5. What to expect after you apply

You should receive an email notification of a successful submission within 5 business days of the deadline. Contact the an ABAM Coordinator using the email below if you have submitted a form but have not received this notification.

A decision on the pilot area will be made by March 31, 2022. All applicants will be notified of this decision by email. DFO staff will engage the successful EOI applicants on next steps. Those EOI not selected for the pilot areas will be kept on file for potential future areas if the program is successful and renewed beyond 2023.

6. Timelines and Contact

Expression of Interest Submission Deadline	**December 31, 2021**
Pilot Area Decision Notification	**March 31, 2022**
Contact	**ABAM Coordinator** AquacultureEngagement.XPAC@dfo-mpo.gc.ca

Area-Based Aquaculture Management
Pilot Area Expression of Interest Form

1. Proposed Pilot Area Title

Provide a clear, descriptive Title for the proposed pilot area.

2. Executive Summary

The Executive Summary is a synopsis of the proposed pilot area including a description of the geographic area, a brief overview of existing aquaculture activities in the area, a list or First Nations and any other Indigenous governance structures in the area, a description of any established collaborative partners in the area, any innovative ideas or technology and a willing industry partner to adopt.

It must contain sufficient information to stand alone during the review and approval, and be suitable for public consumption through relevant communications products (including federal). Be sure to spell out acronyms, and do not assume that the reader is familiar with or has read the full proposal.

Note: *This summary may be published and made available to the public. It may be edited prior to publication and forms an essential basis of the review process, so please be thorough and connect your project to the Area-based Aquaculture Program Guidelines.*

3. Applicant Profile

A) APPLICANT INFORMATION:			
Principle Applicant Organization Name	*Business / First Nation / Organization*		
Principle Applicant Organization Type	☐ First Nation ☐ Industry ☐ Other Indigenous and/or multi-stakeholder group	☐ Other levels of government ☐ Other (Specify):	
B) MAILING ADDRESS:			
PO Box or Civic number and Street		**City/Town**	
Province		**Postal Code**	
E-mail address			
Website address			
C) PRIMARY CONTACT:			
Relation to principle applicant	☐ Employee / Executive ☐ Elected Official ☐ Hereditary Chief/Counsel	☐ Third party (e.g. consultant) ☐ Other *(Specify)*:	
Full Legal Name			
Title			
Telephone number (Business):		**Other/Cell number**	
E-mail address			

4. Geographic Description for Proposed Pilot Area

The pilot will be a defined geospatial Aquaculture Management Area (AMA) as described in the infographic on page 3. The pilot area may include one or more unique zones that require specific management measures, such as inlets or watersheds. Considerations for a pilot area include First Nations territories or governance structure boundaries, ecosystem functions and services, social, economic and cultural values, and existing administrative boundaries.

A) Location Name	
B) Location Description	

C) List all communities within geographic area *(e.g. First Nations, Other Indigenous Governance Bodies, Municipalities, Regional Districts)*	
D) Map Attached (required)	Yes ☐ No ☐ *Provide a map at the highest resolution possible to show the entire geographic area. Map must include a boundary line of the proposed pilot area.*
E) Shape File of Proposed Pilot Area Boundary Attached (optional)	Yes ☐ No ☐

5. Aquaculture Activities in Proposed Pilot Area

A pilot area must have an existing aquaculture industry and potential for future aquaculture activities. Preference will be given to applications that demonstrate opportunities for innovative ideas or technologies.

A) Describe the current aquaculture activities within the area. *(e.g. type of aquaculture, operators)*	
B) How do you see the future for aquaculture activities in the area?	
C) Are there opportunities for innovation and new technology? *Briefly describe*	

6. Partnerships and Collaboration

Collaborative approaches to governance and involved stakeholders are a key feature of ABAM. Priority will be given to applications that have more than one First Nations partner who have an interest in participating in this initiative as a collaborative governance partner. Pilot areas must also have an interested and innovative industry partner. Further preference may be given to areas that have an existing collaborative table or potential to build on one, and/or an interested regional or municipal government.

	Organization *Business / First Nation / Organization*	**Project Team Members** *Full Name of Individual, Title*	**Email Address**
A) Collaborative Partners & Project Team Members			
B) Description *Description of the collaborative partners that support this application, how they work together. (e.g. roles, qualifications, experience)*			
C) Existing Collaborative Bodies *Are there existing partnerships and/or collaborative tables in the area that may be utilized? Describe.*			
D) Letters of Support Attached	*List letters of support attached.*		

7. Rationale for Proposed Pilot Area

A) Area	
Why this area is ideal for an Area-based Aquaculture Management approach? *Describe how the unique jurisdictional, ecological, social, cultural, and economic values that exist be considered.*	
B) Indigenous Participation	
Describe the level of support for participation in ABAM from each Nation. *Describe briefly*	
What are Indigenous perspectives on aquaculture in this area? *(e.g. support or opposition to industry growth, innovation and technology)*	
Is there existing Indigenous participation or partnerships in aquaculture in this area? *Describe briefly*	
Describe Indigenous interest in building aquaculture management capacity. (e.g. collaborative *governance, monitoring, business partnerships, employment*)	
C) Industry Participation	
Describe the level of support for participation in ABAM from the aquaculture operators in the area.	
Describe aquaculture operators interest in growth, innovation and technology in the area.	

D) Other Government Participation	
Describe the level of support for participation in ABAM from local governments. *Note – DFO will be seeking provincial government support to participate in ABAM.*	
What are local government and public perspectives on aquaculture in this area? *(e.g. support or opposition to industry growth, innovation and technology)*	
E) Links with Other Initiatives and Funding	
Describe how your proposal links to other initiatives, funding programs, projects, or activities in the area.	
How will these linkages be maintained or enhanced?	
Provide evidence to support integration with current initiatives *(e.g. letters of support).*	
Provide web links to other projects or initiatives.	
F) State or Readiness	
Describe this areas state of readiness to move forward on elements of ABAM in 2022-23. *In 2022-23 we will develop ABAM elements within a pilot area including: create collaborative governance structure, initiate the development of an area plan, develop stakeholder engagement process, support First Nations involvement.*	

Lisa Clark

Subject: FW: Guiding Lights Across BC - Feb 22 2022

From: BC PR & Communications Adviser <bc-prcomm@girlguides.ca>
Sent: January 6, 2022 9:14 PM
To: Melissa Coates <village@saywardvalley.ca>
Subject: Guiding Lights Across BC - Feb 22 2022

Hi Mayor and Council,

On behalf of Girl Guides of Canada's British Columbia Council, I am writing to **ask for your support for girl empowerment in BC this February 22, by lighting up your building(s) with exterior lighting or interior window lights in the colour blue**. Blue is the well-known colour of Girl Guides and girls/women in BC have worn their blue Girl Guide uniforms with pride for many generations. Last year we had 85+ landmarks across the Province light up blue!

Every year on February 22, Girl Guides celebrate World Thinking Day, a day of international friendship. It is an opportunity to speak out on issues that affect girls and young women, celebrate the founding of Girl Guides, and be connected to the 10 million members around the world who are part of the Guiding movement.

Here in British Columbia, we have thousands of girls and women who are members of Girl Guides of Canada. We have Girl Guide programs in nearly every community in BC, and our girls/volunteers light up their communities year-round through leadership, community service, and efforts to create *a better world, by girls*. Girls typically participate in annual Thinking Day activities held on/around February 22. Due to the continuing effects of COVID-19, our usual large gatherings, campfire singalongs, community events, special camps, and other activities are impacted, and so this year will again look different than usual.

For Thinking Day 2022, we will be celebrating in a way that is COVID-friendly, keeps our communities safe, and brings a smile to the faces of girls, families, volunteers, and the public: **Guiding Lights Across British Columbia**. This community initiative will light up outdoor landmarks, bridges, buildings, stadiums, and other illuminated locations, with blue lights, in celebration of the sisterhood of Guiding across BC and beyond, on February 22. A map of previous participating locations can be found at www.girlguides.ca/guidinglightsacrossbc

We will be mobilizing our members to admire these lit-up sites in ways that comply with COVID-19 rules (both from public health authorities and Girl Guides' own member safety protocols) in effect at that time, posting photos on social media, emailing our members with info about how to participate, and more. We are excited for this open-air opportunity that will enable everyone to safely celebrate.

Our Girl Guide members and broader network of supporters would be thrilled to have your landmarks lit up as part of Guiding Lights Across British Columbia, and to highlight your participation as part of this province-wide event. Please contact us at bc-prcomm@girlguides.ca to confirm your ability to participate in this February 22, 2022, activity.

Thank you for your support for Guiding in BC!

Isabella Lee (she/her) | BC Public Relations and Communications Adviser
BC Council, Girl Guides of Canada
bc-prcomm@girlguides.ca/ (cell) 778-677-6452
I respectfully acknowledge that I live and work within the ancestral, traditional, and unceded territory of the Songhees, Esquimalt, and W̱SÁNEĆ Nations.

Girl Guides

Everything she wants to be.

School District 72 Board News

MEETING OF JAN. 11, 2022

January 12, 2022
INFORMATION RELEASE

Please note these are not official minutes of the Campbell River Board of Education.
Minutes are available from the school district website at www.sd72.bc.ca.
Find us on Facebook under Campbell River School District – SD72 or on Twitter under @CRSD72

You can watch a recording of the meeting on the district's YouTube channel at:
https://youtu.be/k72AfcxUgBw

Chairperson Remarks

Chairperson Kerr opened the meeting by addressing COVID and the Omicron variant. He stressed the importance for everyone to follow safety protocols and to wear masks, wash their hands frequently and do a daily health check before attending school. He also urged all staff and parents to get vaccinated and for parents to ensure that their children are vaccinated as well, given the high transmissibility of the virus and how vaccination helps to prevent serious illness.

He shared that, during the Ministry of Education's mandated four-day delayed opening after the winter break, school staffs prepared for the necessary changes to combat the spread of Omicron and to ensure continuity of learning. He also highlighted that this was the second time since the end of the last school year where the district's management team has had to use their break time to implement measures to ensure a smooth and safe opening. Chairperson Kerr thanked all who have worked to make schools safer for students and extended well wishes to everyone for a successful and healthy second term.

Watch this segment: 0:00:13

Superintendent Remarks

Superintendent Morrow started his remarks by sharing that last week school and district staff used the delayed return to classrooms to plan for continuity of learning, including planning for the potential functional closure of a school if we do not have enough staff to remain open because of Omicron. He stated that the district will do everything we can to ensure minimal disruption and will communicate quickly and thoroughly with families if we must functionally close a school.

He echoed Chairperson Kerr in stressing that daily health checks remain in place and reminded staff and students to stay home when they are sick and put on a mask before entering the school. He also shared that schools have been working to limit face-to-face seating, reduce congestion in the hallways and shared spaces, move meetings and gatherings online, and have once again limited visitor access. Parents are still welcome at schools but are asked to call ahead before their visit.

He thanked staff and parents for their patience, understanding and support as the district continues to navigate the pandemic.

Moving on from COVID, Superintendent Morrow shared that all schools and the district will be getting new websites this month, which is exciting because of how these new sites will help enhance communication with parents.

He also shared that the district is pleased to help get the word out about Family Literacy Week, which starts on January 23. More information on Family Literacy community events will be available on the Campbell River Family Literacy Facebook page, as well as on the district website and social media. Kindergarten registration also begins on January 31 and runs until February 4.

Lastly, he shared that the district has received several grants through the efforts of district teacher coordinators, Georgina Knox and Jeff Lontayao:

- $10,000 Active School Travel Grant from BC Healthy Communities Society to support Phoenix students and families be more active while getting to and from school;
- $6,500 from All Kids Bike to encourage K-1 students to engage in cycling with the hope of building

confidence and interest in biking to school when it is age appropriate;

- $2,000 from BOKS Kids Canada to support physical literacy; and
- $8,000 from Industry Training Authority (ITA) to purchase tool kits for elementary students to engage in the applied design, skills and technology curriculum.

Watch this segment: 0:04:02

Notice of Motion for New Policy on Pro-D Allotments for Exempt Staff

Vice-Chair Kat Eddy and Trustee Richard Franklin presented the board with a notice of motion for a new board governance policy concerning professional development allotments for exempt staff.

Under the new policy, if approved, the superintendent will examine each role and report to the board upon contract renewal a recommended discretionary professional development allocation on a scale of between 2% and 5% for each exempt staff member.

A notice of motion was given for feedback to be sent to the policy review committee through the superintendent's office before January 26, as the board will be considering the motion at their February 1 public board meeting.

Watch this segment: 0:11:03

Update on District COVID Protocols

Associate Superintendent Philip Cizmic provided the board with an update on district COVID-19 protocols with respect to the Ministry of Education's reinstatement of enhanced safety measures announced on December 29.

After review of the December 29 Addendum to Public Health COVID Guidelines for K-12 Schools, it was clear that the district was already compliant with or exceeding many of the requirements and had been since September 2021 at the board's direction to maintain additional measures.

For example, the district has maintained mid-day cleaning at all elementary schools (middle and secondary schools have always had daytime custodians); is upgrading to MERV-13 filters (as global supply has allowed) even though it is not a requirement for fresh air systems which are in place at all district schools; has increased the amount of fresh air in our intake systems; and installed portable HEPA filters where ventilation hasn't been sufficient.

Associate Superintendent Cizmic said that principals have worked with their site-based health and safety committees to review other recommendations from the addendum and to see if they can further improve on other measures, such as minimizing congestion. But many district elementary schools did not need staggered start and end times as they have classroom doors outside, and students are accessing the classroom from these outside doors instead of the main entrance and hallways.

Associate Superintendent Cizmic also shared that the district has secured an additional supply of 100,000 3-ply face masks from a local vendor to ensure continued compliance with the face mask recommendations from public health.

In a recent townhall with district staff, North Island Chief Medical Health Officer Dr. Charmaine Enns advised that 3-ply masks are sufficient for school settings as N95 masks are difficult to wear for long periods, they are very difficult to find right now because of heightened anxiety, and they should be reserved for healthcare workers who are in more direct and close contact as they treat individuals with confirmed COVID.

Watch this segment: 0:11:50

January 13, 2022

Ref: 269202

Mayors and Regional District Chairs of British Columbia

Attendees of the December 2021 Regional Meetings with Minister Josie Osborne and Minister Murray Rankin

Dear Mayors and Chairs:

Happy New Year 2022!

Thank you for taking the time to join Minister Josie Osborne and Minister Murray Rankin for the December 2021 regional meetings. As Minister Osborne and Minister Rankin said, these meetings continue to be a great opportunity to hear from you about key issues and initiatives in your communities.

The December meetings were focused on Indigenous relations and reconciliation. We very much appreciated the opportunity to hear from local governments about all the great work that is taking place to advance reconciliation and build meaningful and lasting partnerships with Indigenous communities.

Many local governments shared examples of collaboration including working together on cultural, arts and heritage projects, developing service agreements and MOUs, and incorporating Indigenous languages into signage and public spaces, to name a few. The Province acknowledges and supports the work local governments are doing to build relationships with Indigenous peoples and looks forward to hearing about future initiatives in this regard.

Inclusive Regional Governance

In the province's Draft Action Plan on the Declaration on the Rights of Indigenous Peoples Act, the Ministry of Municipal Affairs has committed to supporting inclusive regional governance by advancing Indigenous participation in regional district boards. Interest on this has been building for some time and several regional districts and First Nations are keen to see this advance. We are looking forward to engaging on this in the near future.

Ministry of Municipal Affairs Local Government

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone: 250 356-6575
Fax: 250 387-7973

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 1N3

www.gov.bc.ca/muni

Other actions to support reconciliation

Given the feedback on the draft plan, government is considering other possible actions to add, to support reconciliation at the local level. The idea of working on new approaches and practices to local government name changes, in those circumstances of negative colonial context, is one of many ideas under consideration.

Finally, we heard clearly that local governments have questions on their role in supporting the implementation of the articles of the UN Declaration and the TRC calls to action, on their responsibilities with respect to DRIPA, and what that means for their evolving relationships with First Nations and Indigenous people. We are working on new guidance and encouraging the sharing of best practices you are already undertaking. We will continue to collaborate with UBCM.

Please share examples of recent initiatives or resources in your community for building relations with First Nations and Indigenous people by emailing relations@civicinfo.bc.ca to have the resources or news releases of them added to the Joint Indigenous and Local Government Initiatives and Relations library to inspire and support other local governments.

Provincial State of Emergency – catastrophic flooding

The Provincial State of Emergency with respect to catastrophic flooding has been extended until end of day **January 18, 2022** due to the continued need for public safety measures under the *Emergency Program Act* and ongoing repairs to critical infrastructure.

Travel restrictions are currently still in place, including on Highway 1, Highway 5 (Coquihalla), and Highway 99. Note that the DriveBC home page is the most current source of highway conditions.

COVID 19 – Update

PHO Gatherings and Events Order – application to local governments

The December 22, 2021 Provincial Health Officer (PHO) Gatherings and Events Order exempts local governments (including meetings and public hearings) from the Order. It is our understanding that there is no intention for any additional restrictions for local government meetings, including restricting in-person attendance at open meetings. Accordingly, local governments can decide whether to hold electronic meetings if it is authorized in their procedure bylaw.

Local governments' decisions around electronic or in-person public attendance will depend on the unique circumstances in each community. Based on individual community needs, this could include a hybrid of virtual and in-person attendance at meetings. Local governments are encouraged to review their meeting rules and update them accordingly.

With the end of the Provincial State of Emergency, and expiration of the previous exceptional orders made under *Emergency Program Act*, no legislative authority exists to allow the Minister to issue a Ministerial Order (or any other legislative tool) to override public presence at open meetings (including providing a place for the public when electronic meetings are held). Local governments that choose to

have electronic meetings as authorized in their procedure bylaw are therefore required to provide a place for the public to attend to hear or watch meetings.

I would encourage local governments to consider enhanced safety measures where in-person attendance is required to support the health and safety of staff and the public.

COVID-19 Safety Plans

On January 7, 2022 Dr. Bonnie Henry announced an order requiring employers to re-activate their COVID-19 Safety Plans to reduce the spread of the highly transmissible Omicron variant of the COVID-19 virus. WorkSafe BC has provided guidance on reactivation or development of these plans and further information can be found here.

The Provincial Health Office has confirmed that a new written Workplace Safety Order will be available shortly and I will provide you with an update as soon as the new order is posted. Vaccination continues to be our primary protective measure. Masks continue to be mandatory for all indoor public spaces.

COVID-19 Vaccine Booster Doses

Starting in January 2022, people 18 years and older will get a booking invitation 6 months after the date of their second dose for a booster dose of the COVID-19 vaccine. Please encourage your residents to get a booster dose as this is helping to protect your communities from COVID-19.

Keep watching BC's Response to COVID-19 website for updates, and please encourage your residents to do the same.

Infrastructure Funding

As a reminder, the intake for the ICIP Environmental Quality Program closes on **January 26, 2022**. Program information can be found at: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program

The Environmental Quality Program is focused on infrastructure that will support quality and management improvements for drinking water, wastewater, and stormwater. It will also support projects that remediate contaminated sites and divert solid waste from landfill.

Applicants are encouraged to consider projects that add value around environmental protection, resource recovery and reuse, climate change adaptation and mitigation and energy efficiency, generation, and recovery. A water conservation plan is a requirement for any drinking water and wastewater projects.

Please email infra@gov.bc.ca to get connected to a program team member who can respond to your questions.

MO 84/2020 – Local Authorities and Essential Goods and Supplies (COVID-19) Order

On December 15, 2021 MO 84/2020 under the *COVID-19 Related Measures Act* (CRMA) was amended to repeal certain sections that are no longer necessary for current pandemic response actions and change the repeal date for the remaining sections from December 31, 2021 to December 31, 2022. Note that the sunset date for CRMA also has been extended to December 31, 2022. These changes reflect the ongoing and evolving nature of the COVID-19 pandemic.

See the following summary table for the current status of sections under the Order:

Section	Application	Status
Section 1	Definitions	**Extended to Dec 2022**
Section 2	Application of Order	**Extended to Dec 2022**
Section 3	Local emergency plans	Repealed in July 2020
Section 4	Declarations of SOLE and orders set aside	Repealed in July 2020
Section 5	*Emergency powers of Local Authorities* (LAs) Requires LAs to obtain ministerial approval to declare a SOLE under section 12 (1) of the Emergency Program Act (EPA) or to use a power under the EPA in respect of the COVID-19 pandemic.	**Extended to Dec 2022**
Section 6	*LA resources and plans* LAs are no longer obligated to identify resources and facilities for COVID response or identify critical supplies and services.	Repealed in Dec 2021
Section 7	*Continuity of LA services* LAs are no longer required to ensure that certain services are maintained.	Repealed in Dec 2021
Section 8	*Critical services and essential goods and supplies* LAs are no longer required to provide assistance to ensure delivery of supplies to services and facilities that serve vulnerable populations.	Repealed in Dec 2021
Section 9	*Secondary selling prohibited* The minister may no longer direct limits on quantities of certain goods and services that may be purchased, and secondary selling of essential goods and supplies is no longer prohibited.	Repealed in Dec 2021
Section 10	*BC Ferry Services*	Repealed in July 2020 and July 2021
Section 11	*Delivery of essential goods and supplies* The Minister is no longer authorized to coordinate measures to ensure delivery of essential goods and supplies.	Repealed in Dec 2021

I appreciate you communicating back information from the province to your councils and boards, to your local government staff and to your communities.

The next regional meetings with Municipal Affairs will be in early February 2022. Minister of Citizens' Services Lisa Beare will join Minister Osborne to give an update on connectivity. Minister Osborne's office will be in touch with you in the upcoming week about the February date, time, and meeting information. If you are unable to attend a minister's meeting, please feel free to send an alternate elected official or a staff member to attend on your behalf.

I hope you were be able to take some time for yourself and to celebrate with your families during the holiday season. I continue to be humbled and impressed by the flexibility and resilience of you and your staff during these difficult times. The new year will hold its own challenges, however, I know that by working together, we will be able to tackle whatever comes.

Sincerely,

Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Laurey-Anne Roodenburg, President, UBCM
Gary MacIsaac, Executive Director, UBCM
Candace Witkowskyj, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo BC

STAFF REPORT

To: Mayor and Council
From: Lisa Clark, CFO
Subject: **Plan H Healthy Communities Grant**
Meeting date: January 18, 2022

BACKGROUND

In the summer of 2021, the Village was successful in securing a grant through the Plan H Healthy Communities grant program – Community Connectedness stream in the amount of $5,000. This grant funding is to support the "Kindling Community Kindness" (KCK) project.

The purpose of the KCK project is to encourage community members to donate time to do an errand or task for someone in the community in need. This could include things such as yard work, snow shovelling, cleaning gutters, light paint jobs, and picking up groceries or prescriptions in Campbell River. The project is targeted to seniors who have unmet needs for home maintenance and errands. Volunteers for the project will receive an honorarium.

As a condition of the agreement between Plan H and the Village all project activities are to take place between September 2021 and September 2022.

DISCUSSION

Due to staff vacancies and capacity issues in the Village office this project has only just recently started. During the snowstorms in early January the Village was able to connect 2 volunteers with community members needing snow removal.

Moving forward there has been some interest from Sayward Futures Society (SFS) to collaborate with the Village on this project. Staff have confirmed with the grant funders that this partnership is acceptable within the parameters of the funding agreement. Staff recommend that a notice regarding the project be placed in the monthly Sayward News and on social media to garner interest and volunteers from the community and that SFS and the Village work together over the next several months to carry out the project goals. Other partners already involved in the project include the Sayward Primary Health Clinic, Sayward RCMP, and BC Ambulance/BC Emergency Health Services.

RECOMMENDATIONS

THAT a notice regarding the Kindling Community Kindness project be placed in the monthly Sayward News and on social media to garner interest and volunteers from the community, and;

THAT Sayward Futures Society and the Village work together over the next several months to carry out the project goals.

Respectfully submitted,

_____

Lisa Clark
CFO

Attachments:

- **Plan H Grant Application Form**

Response ID:67

2. Application Information

1. Please indicate the name of the Indigenous government or local government applying.

Village of Sayward

2. Please indicate the type of government applying.

Municipality

3. Applicant contact details (If the primary contact changes following submission, please contact us at grants@planh.ca)

Primary contact name : Ann MacDonald
Primary contact email : CAO@saywardvalley.ca
Primary contact phone number : 250 282 5512
Secondary contact name : Tony Leggat
Secondary contact position : Manager, Public Works
Secondary contact email : publicworks@saywardvalley.ca
Secondary contact phone number : 250 203 4792

4. Only primary contacts will receive communication regarding this application. What is your preferred method of communication?

Email

5. Has your organization received BC Healthy Communities or PlanH support in the past (e.g., PlanH funding, BC Healthy Communities services, other contract)?

Unknown

If yes, please indicate the project name and year.

6. Please indicate the health authority region in which your organization is located. Please also indicate if your community is served by the First Nations Health Authority.

Island Health

7. Do you have an existing relationship with your health authority?

Yes

8. If you have an existing partnership with your health authority, please provide key contact information.

Primary health authority contact name : Tracey Payne
Primary health authority contact position : Sayward Community Nurse Practitioner
Primary health authority contact email : Tracey.Payne@VIHA.ca
Primary health authority contact phone number : (250) 282-3815
Secondary health authority contact name : Aggie Pringle
Secondary health authority contact position : A/ Unit Chief, Station 131 | North Island District BC Ambulance Service - BCEHS
Secondary health authority contact email : Agnes.Pringle@bcehs.ca
Secondary health authority contact phone number : 250 230 4501

3. Project Overview & Project Plan

9. What is the name or proposed title of your project?

10. What is the broad goal or vision of your project? Please describe the impact you hope your project will make.

The purpose of the project is to encourage community members to donate a couple of hours to do an errand or a task for someone in the community. In a recent house hold survey we learned that 29% of Sayward residents are over 65, and the median age is 57.9. We also heard that most residents live with one other person in a large house built in the 1960's. We heard that citizens want alternative housing partly because it is getting harder for them to maintain their own home in terms of yard work and light maintenance. The goal of this project is to find community helpers to assist residents with light work outdoors to assist them in remaining in their house a little longer. it could include yard work, cleaning gutters, light paint jobs, cutting wood, writing letters, picking up groceries or other items like prescriptions in Campbell River. The Village has a van that licensed drivers can use to collect groceries for people in Campbell River or prescriptions. This will assist the community in helping seniors stay in their homes a bit longer by taking the pressure off them this year at least, and this is very important given that the limited housing opportunities in town for people to consider. That too was one of the important messages in our house hold survey, that the need for alternative housing.

11. If there is a target population(s) for this project, please explain who that is and why this decision was made.

We are targeting this at both seniors who have unmet needs for home maintenance and light errands that may allow them some relief this Fall and Summer and also match up citizens who wish to assist and for which they will receive an honoraria. Some may volunteer their time and others may request the honoraria. The Village of Sayward is about 45 minutes from Campbell River, the closest shopping location, as there is no grocery store in the Village, or any closer than 45 minutes.

12. What will you do? Please describe the activities you plan to complete with this grant and how these will increase connectedness in your community. Please be as specific as possible.

Yard work, gutter clearing, removal of waste and debris, letter writing, picking up groceries, almost anything that causes some hardship for citizens who are unable to have limited options for getting this done. The idea is to find out what people's unmet needs are and try to match them up with a community helper. We plan to match up people with needs and those with time, skill or other needs to be engaged and connected in the community.

13. How will you foster (encourage) community involvement and inclusivity in your project?

We will place an ad in the July Sayward Newsletter to attract applicants and to advise of the project;. We will also work with the Community Health Clinic to directly approach people who have expressed need for help. As well, a few younger people in the community have been left "floating: during the pandemic, as they are either out of school or work, have limited mobility and funds but have time and are somewhat isolated. The idea is to encourage people to help others, and to help them carry out tasks they are either unequipped to do, unable to do or for some other reason, have not been able to do.

14. Do you have a plan to track progress towards reaching your project goal(s)?

We will have a rolling spreadsheet of volunteer opportunities on our website that tracks community helper tasks with expressed needs. This will help show what is being done, what can be done and what still needs to be done. It will also serve as a way to generate interests and solicit engagement from community helpers. The Village will take every precaution to match up the volunteers with the person asking for help.

15. Please share any ideas you have to sustain (continue) the impacts and effects of this project beyond the grant period.

As this grant does not commence until September staff will seek approval from Council to use Covid 19 recovery funds to get this project kick started in July and August as that is when so much of the tiresome lawn work needs to be done. As well, we will encourage citizens to give testimonials on our rolling spreadsheet online to demonstrate the value of the work being done. It is our hope that this experience will generate further interest in some of the younger people who may pursue a career in landscaping, horticulture, agriculture or some other field that they gain some experience in. As well, we are hopeful that the work will led to lasting relationships and a renewed appreciation of the benefits and value of doing things for others.

16. Is the proposed project building on previous work in your community?

Not sure

If yes, please tell us the project name and how the proposed project will build on this previous work.

4. Collaboration and Key Partners/Stakeholders

17. What is your role as local or Indigenous government in this project?

To communicate the opportunity; to partner up those with unmet needs with community helpers. As there are limited opportunities in our small village for citizens to find people to do this work for them, our role will be to link up the needs with the workers, to advertise and recruit participants and to oversee the work and manage any risks.

18. Which partners, including health authorities and potential collaborators in other sectors, will be involved in your project? Using the table below, please list a) any partner organizations; b) a short description of how they will be involved and c) a specific contact person within each organization, if known.

	Proposed Partner Organization	Proposed Roles and Responsibilities	Contact Name
1	Sayward Primary Health Care Clinic	identify citizens with needs and to suggest the program to them	Tracey Payne
2	RCMP	identify potential helpers and or citizens with needs.	Chris McMillan
3	BC Ambululance / BC Emergency Health Services	refer clients based on observed needs	Agnes Pringle
4			
5			
6			

19. The PlanH Healthy Communities grants include a cash award as well as in-kind support from BC Healthy Communities staff. What support do you anticipate, if any? Check all that apply:

Input on goal development and/or policy recommendations
Co-creation and/or analysis of evaluation and monitoring strategies
Participation on advisory committees
Sharing resources developed by BC Healthy Communities
Online trainings and webinars

5. Project Workplan & Budget

20. Please use the linked budget and workplan template to complete this section of the application.
The budget helps us to understand how you propose to spend any grant monies, any additional resources you may have, and what your activities will cost.
In the workplan, please include a) project milestones, b) a brief description, c) anticipated date of completion, d) who is responsible for the action, and e) if you anticipate BCHC staff support to complete this milestone. This helps us to understand your proposed timelines and plan for BCHC in-kind support.
When you are finished, either upload the Excel document using the 'Browse...' button below or email it as an attachment to grants@planh.ca
If you experience any technical issues please contact us at grants@planh.ca

6. Additional Files & Staying in Touch

21. Do you have any additional files to include to support your application (e.g., presentations, diagrams, pictures, stories, council motions)? Please note that letters of support from project partners are strongly encouraged. Up to three letters of support as evidence of partnership or collaboration can be included in this section.

Upload any additional files here (up to 10 files). If you have any technical difficulties, please email grants@planh.ca.

22. Please tell us how you heard about this grant opportunity.

PlanH newsletter
Word of mouth

23. Would you like to subscribe to our PlanH newsletter to hear about other funding opportunities, learning events, community stories and more?

No thanks

Great! Please provide the email address you would like to use.

7. Thank you!

Confirmation Email

Jun 01, 2021 17:00:12 Success: Email Sent to: CAO@saywardvalley.ca,publicworks@saywardvalley.ca

New Slack

Budget Template
PlanH Grants

plan h
Planning a healthy community starts here

BC Healthy Communities
people • place • potential

Name of Applicant:	Village of Sayward
Project Lead (contact name):	Ann MacDonald, CAO

Item	Description	Projected Cost	PlanH Contribution
Project Coordinator	To align participants with registered yard and outdoor clean up work; reporting to Tony Leggat and his staff (in-kind)	$3,000.00	$0.00
Honouraria for participants (6)	To support their work	$3,500.00	$4,500.00
Communications and Outreach	Online and Radio Ads	$300.00	$100.00
Registration of participants, review of applications for work, matching up of tasks to participants	Review, Screening (in-kind)	$500.00	$0.00
Euipment (Lawnmover, lawn tools,	working materials for lawn and yard maintenance (in-kind)	$2,500.00	$400.00
Total Expenses		**$9,800.00**	**$5,000.00**

Expected Support from Other Sources	Cash or In-kind?	Projected Amount
Village of Sayward	*Cash & In-Kind*	$9,800.00
Plan-H		$5,000.00
Total Revenue		**$14,800.00**

Total Requested Funds from PlanH:	**$5,000.00**

STAFF REPORT

To: Mayor and Council
From: Lisa Clark, CFO
Subject: **Bylaw Notice Adjudication System**
Meeting date: January 18, 2022

BACKGROUND

On January 11th, Council passed the following resolution:

> **MOTION S22/4**
> **MOVED AND SECONDED**
>
> THAT information regarding a Bylaw Adjudication system be added to the next agenda for Council review.
>
> **CARRIED**

DISCUSSION

On November 2, 2021 Council gave fourth and final reading to Bylaw No. 422 Ticketing for Bylaw Offences. This bylaw enables the prosecution by local governments of minor to medium contraventions of local government bylaws.

Upon being served with a ticket, which may be personally delivered or left at a person's place of residence with someone who appears to be at least 16 years of age, a person has 14 calendar days in which to pay the fine amount specified on the ticket and accept liability for the offence or notify the local government that they wish to dispute the ticket. Disputed municipal tickets are referred by the local government to the provincial court for hearing. Upon referral, the clerk of the court issues a notice of a hearing that sets the time and place for the hearing and notifies both the local government and the disputant. If a person fails to respond to the ticket at all, neither paying the fine nor notifying the local government that they want to dispute, the local government may submit the ticket to the court for consideration by a justice. The justice must review the ticket and convict the person in his or her absence and impose the penalty if the ticket appears to be in order. *(source: https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/bylaws/bylaw-enforcement/municipal-ticketing)*

Under the *Local Government Bylaw Notice Enforcement Act,* local governments may establish a bylaw notice adjudication system. This administrative system is an alternative to the provincial court for resolving minor local government bylaw contraventions.

The *Local Government Bylaw Notice Enforcement Act*, and the authority it provides to establish an adjudication system, applies to both municipalities and regional districts by regulation.

The legislation enables the creation of simple, more cost-effective administrative systems for enforcing minor bylaw contraventions, ranging from parking tickets to dog licensing and minor zoning infractions. *(source: https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/bylaws/bylaw-enforcement/bylaw-notices)*

Council may wish to consider the Bylaw Notice Adjudication System for minor bylaw infractions as costs to administer this system tend to be lower than the legal costs involved with the provincial court system. However, until the Village has had some experience with issuing tickets in the community and compliance, implementing an additional bylaw enforcement system seems premature. In addition, due to the Ticketing Bylaw only recently being implemented, the volume of tickets issued during any period remains to be seen. Staff recommend that Council re-visit this matter in 2023 after some data on the municipal ticketing bylaw process can be gathered and presented to Council.

RECOMMENDATIONS

THAT a Bylaw Notice Adjudication System be re-visited in 2023.

Respectfully submitted,

_____

Lisa Clark
CFO

STAFF REPORT

To: Mayor and Council
From: Lisa Clark, CFO
Subject: **Council Procedure Amendment Bylaw No. 479, 2022**
Meeting date: January 18, 2022

BACKGROUND

On January 11, 2022, Council passed the following resolution:

> **MOTION S22/5**
> **MOVED AND SECONDED**
>
> THAT Council approves the attached amended 2022 Regular Council Meeting Schedule as presented noting that June, July, August, and December meetings are varied from Council Procedure Bylaw No. 416, 2015 to one meeting per month, and;
>
> THAT Council direct Staff to amend the Council Procedure Bylaw to revise section 4 regarding Inaugural meetings.
>
> **CARRIED**

DISCUSSION

The attached Bylaw No. 479, 2022 has been prepared based on Council's direction.

RECOMMENDATIONS

THAT Council Procedure Amendment Bylaw No. 479, 2022 be given first, second and third reading.

Respectfully submitted,

Lisa Clark, CFO

VILLAGE OF SAYWARD

BYLAW NO. 479

A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW 416, 2015

WHEREAS the Council of the Village of Sayward has adopted a Council Procedure Bylaw;

AND WHEREAS the Council of the Village of Sayward wishes to amend "Council Procedure Bylaw No. 416, 2015";

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the Village of Sayward, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

   This bylaw may be cited as **"Council Procedure Amendment Bylaw No. 479, 2022"**.

2. **AMENDEMENT**

   Council Procedure Bylaw No. 416, 2015 is hereby amended as follows:

   a.) THAT Part 2, section 4, Inaugural Meeting, be amended by deleting (1) in its entirety and replacing with the following:

   (1) Following a general local election, the first Council meeting must be held on the first Tuesday in November in the year of the election.

Read a first time on the ___ day of _____ 2022.

Read a second time on the ____ day of _____ 2022.

Read a third time on the ____ day of _____ 2022.

Adopted on the ____ day of _____ 2022.

Certified a true copy of Bylaw No. 479
this ___ day of _____, _____

_____
Chief Administrative Officer
Village of Sayward

_____
Mayor

_____
Corporate Officer