VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
May 4, 2021 – 7:00 PM
TEAMS Electronic Meeting

1. **Call to Order**

2. **Public Input (maximum 30 minutes)**

   Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."

   Recommended Resolution:

   THAT the public input section be moved to the end of the agenda after public question period.

3. **Introduction of Late Items**

4. **Approval of Agenda**

   Recommended Resolution:

   THAT the agenda for the Regular Meeting of Council for May 4, 2021 be approved.

5. **Minutes of Previous Meetings**

   Recommended Resolution:

   THAT the minutes from the Regular Council meeting held on April 20, 2021 be adopted.

6. **Petitions and Delegations**

   a) Cp. Chris McMillan, RCMP Quarterly Report and Discussion on 2021-2022 Sayward RCMP Annual Performance Plan

   Recommended Resolution:

   THAT the delegation by Chris McMillan, Sayward RCMP, be received.

   b) Alex Turner, Internet Service on Highway 19 (see correspondence)

   Recommended Resolution:

   THAT the delegation by Alex Turner be received.

7. **Correspondence**

   a) Lois Jarvis, Richard Hagensen and Joanne Banks, Citizens for Quality Health Care:

i.) letter - College of Physicians and Surgeons dated April 9th, 2021

ii.) letter - VIHA dated April 19th

iii.) letter - Citizens for Quality Health Care dated April 23rd, 2021

b) Alex Turner, Highway 19 Cell Service

c) Truck Loggers Association, April 15, 2021

d) Request from Citizens for Dust Control

e) Federal Gas Tax Fund Update

f) Coastal Communities Social Procurement Initiative, April 19, 2021

Recommended Resolutions:

THAT correspondence (a) to (f) be received.

8. **Council Reports – None**
9. **Reports of Committees – None**
10. **Mayor's Report – None**
11. **Unfinished Business – None**
12. **Staff Reports**

a) Monthly Rolling Spreadsheet of Current Initiatives **{pg 35}**

Recommended Resolution:

THAT Council receives the monthly rolling spreadsheet of current initiatives.

b) Council Procedure Amendment Bylaw No. 471, 2021 – Public Feedback **{pg 37}**

Recommended Resolution:

THAT Council receives the Council Procedure Amendment Bylaw No. 471, 2021 - Public Feedback report for information and discussion.

c) Virtual Town Hall Meeting – Village of Sayward OCP **{pg 39}**

Recommended Resolutions:

THAT Council receives the Virtual Town Hall Meeting – Village of Sayward OCP report for information and discussion, and;

THAT Council provide direction to staff on format and suggested topics for discussion at an OCP Virtual Town Hall Meeting.

d) Water, Sewer and User Fee Exemptions **{pg 41}**

Recommended Resolutions

THAT Council receives the Water, Sewer and User Fee Exemptions report for information and discussion, and;

2

THAT Council approves the rental of Site 2 at $350/month for the Nurse Practitioner until July 31, 2022 when Council will revisit, and;

FURTHER THAT Council approves a water and sewer fee exemption for 2021 for the Sayward Harbour Authority on condition that the washrooms remain available for public use, and;

FINALLY THAT Resolution R20/70 be revised to direct staff to return to Council with a proposed exemption application process that clarifies that application for water, sewer and other user fee exemptions be made after having obtained approval for an exemption from Council.

e) Reserves and Surpluses 2021 **{pg 43}**

Recommended Resolution

THAT Council receives the Reserves and Surpluses 2021 report for information and discussion.

13. Bylaws

a) Council Procedure Amendment Bylaw No. 471, 2021

Recommended Resolution:

THAT Council Procedure Amendment Bylaw No. 471, 2021 be given fourth and final reading.

b) Fees and Charges Amendment Bylaw No. 474, 2021

Recommended Resolution

THAT Fees and Charges Amendment Bylaw No. 474, 2021 be given first, second and third reading.

THAT pursuant to Ministerial Order M192, Fees and Charges Amendment Bylaw No. 474, 2021 be given fourth and final reading.

c) Tax Rates Bylaw No. 475, 2021

Recommended Resolution

THAT Tax Rates Bylaw No. 475, 2021 be given first, second and third reading.

THAT pursuant to Ministerial Order M192, Tax Rates Bylaw No. 475, 2021 be given fourth and final reading.

14. New Business – None

15. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address." Given the meeting is being held electronically, any questions will have to be submitted in writing in advance of meeting adjournment.

16. In-Camera – None

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17. Adjournment

Recommended Resolution:

THAT the Regular Meeting of Council for May 4, 2021 be adjourned.

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VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
April 20, 2021
TEAMS Electronic Meeting

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:02 PM.

2. Public Input

MOTION R21/112
MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items – CAO to add item under New Business

MOTION R21/113
MOVED AND SECONDED

THAT Council approve the addition of a late item under Section 14. New Business.

CARRIED

4. Approval of Agenda

MOTION R21/114
MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for April 20, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R21/115
MOVED AND SECONDED

THAT the minutes from the Special Council meeting held on March 30, 2021 be adopted.

CARRIED

MOTION R21/116
MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on April 6, 2021 be adopted.

CARRIED

6. Petitions and Delegations

a) Upanup Digital Marketing Agency re: Village of Sayward new website

MOTION R21/117
MOVED AND SECONDED

THAT the presentation by Upanup be received and;

THAT Council discuss the proposed new website and provide direction and insight to Upanup on the design and delivery of a new website for the Village of Sayward.

CARRIED

7. Correspondence

MOTION R21/118
MOVED AND SECONDED

a) City of Parksville Request for support to host 2026 Commonwealth Games.

b) Lee Ettinger Correspondence re: Request to Revise Fireworks Bylaw.

c) Alex Turner, January 26 and 27 correspondence, Lack of cellular phone service on the highways of the North Island.

d) Mary Ruth Snyder Correspondence re: Building Bylaw No. 339.

e) City of Victoria re: Support for Laid-off Hotel and Tourism Industry Workers.

f) North Vancouver District re: Help Cities Lead Campaign.

g) Canadian Union of Postal Workers re: Delivering Community Power.

h) Nitya Harris, Coexisting with Carnivores Alliance re: Moratorium on recreational wolf hunting on Vancouver Island.

i) SVFD Monthly Report.

THAT correspondence (a) to (i) be received.

CARRIED

8. Council Reports

a) Councillor Kirshner – Vancouver Island Library Board

MOTION R21/119
MOVED AND SECONDED

THAT the Vancouver Island Library Board report from Cllr Kirschner be received.

CARRIED

9. **Reports of Committees – None**

10. **Mayor's Report – Verbal Report on Fish Farm Closure - Update**

MOTION R21/120
MOVED AND SECONDED

THAT Council receives the verbal report from the Mayor on fish farms and work to date by the North Island Mayors.

CARRIED

11. **Unfinished Business – None**

12. **Staff Reports**

a) Municipal Campground Policy – Proposed Revisions

MOTION R21/121
MOVED AND SECONDED

THAT Council receives the Municipal Campground Policy – Proposed Revisions report for information and discussion, and;

THAT Council approves Policy # 600-01 – Municipal Campground Policy, and;

FINALLY, THAT the September 2002 Campground Policy be repealed.

CARRIED

b) Priority of Bylaw Review

MOTION R21/122
MOVED AND SECONDED

THAT Council receives the Priority of Bylaw Review report for information and discussion, and;

THAT Council provide direction to staff on next steps.

CARRIED

c) Notice on Title for Non-Compliant Properties

MOTION R21/123
MOVED AND SECONDED

THAT Council receives the Notice on Title for Non-Compliant Properties report for information, and;

THAT Council direct staff to proceed to file a Section 57 Notice on Title on 765 Sayward Road, PID 030 284 724, and;

THAT Council direct staff to proceed to file a Section 57 Notice on Title on 794 Sayward Road, PID: 030 284 708.

Opposed Councillor Cragg CARRIED

d) Financial Statements/Variances to Mar 31, 2021

MOTION R21/124
MOVED AND SECONDED

THAT Council receives the Financial Statements/Variances to Mar 31, 2021 report for information and discussion.

CARRIED

13. Bylaws

a) Council Procedure Amendment Bylaw No. 471, 2021

MOTION R21/125
MOVED AND SECONDED

THAT Council Procedure Amendment Bylaw No. 471, 2021 be given first, second and third reading, and;

THAT Council post Public Notice of its intention to adopt Bylaw No. 471, A Bylaw to Amend Council Procedure Bylaw No. 416, 2015, and;

FINALLY THAT staff be directed to return on May 4, 2021 to provide Council with any received comments on proposed revisions and for Final Adoption of Council Procedure Amendment Bylaw No. 471.

CARRIED

b) Zoning Amendment Bylaw No. 473, 2021

MOTION R21/126
MOVED AND SECONDED

THAT Zoning Amendment Bylaw No. 473, 2021 be given third reading, and;

THAT Zoning Amendment Bylaw No. 473, 2021 be given fourth and final reading.

CARRIED

14. New Business – verbal report from CAO

MOTION R21/127
MOVED AND SECONDED

THAT Council receive the verbal report from the CAO on holding an OCP related Virtual Town Hall, and;

THAT staff coordinate a virtual town hall meeting to discuss the OCP review.

CARRIED

15. Public Question Period (maximum 15 minutes) – None

16. In-Camera – None

17. Adjournment

MOTION R21/128
MOVED AND SECONDED

THAT the Regular Meeting of Council for April 20, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:26 PM.

_____

Mayor

_____

Corporate Officer

Sayward Policing Report

Royal Canadian Mounted Police
Gendarmerie Royal du Canada

To: Mayor, Council, and Regional District

Policing Report for January – March 31st, 2021

Dear Mayor Baker and Councilors, Regional District Representative,

Please find enclosed the policing report that reflects the crime statistics for the months of January to March 2021. During these months, Sayward RCMP had a total of 129 calls for service, up from 123 for the same time period last year.

Report statistics January 1st till March 31st 2021:	**Village**	**Rural**
911-FALSE/ABANDONED CALLS: **3**	**1**	**2**
Abandoned Vehicles: **2**	**0**	**2**
Animal Calls: **2**	**0**	**2**
Assault: **2**	**0**	**2**
Breach of Peace: **3**	**3**	**0**
Breach Bail: **2**	**0**	**2**
Cause a Disturbance: **5**	**1**	**4**
Check Wellbeing: **11**	**3**	**8**
Checkstop Program / Road Block: **0**	**0**	**0**
Children, Family & Community Services: **1**	**0**	**1**
Collision Damage under $10,000: **2**	**0**	**2**
Coroner's Act: **0**	**0**	**0**
False Alarms: **11**	**8**	**3**
Firearms Act: **1**	**0**	**1**
Impaired OP Motor Veh: **3**	**0**	**3**
Mental Health Act: **3**	**0**	**3**
Mischief: **3**	**1**	**2**
Missing Persons: **5**	**0**	**5**
Other Permit Issue - Provincial: **0**	**0**	**0**
Property – Lost & Found: **2**	**2**	**0**
Sex Assault / Interference: **3**	**1**	**2**
Theft: **6**	**1**	**5**
Traffic-Other Moving including Bulk VT's & Warnings: **19**	**1**	**18**
Unspecified Assist: **6**	**4**	**2**

Traffic Stats for the period:

- 32 written Warnings
- 59 written Violation Tickets

Community Interactions:

1. Due to COVID19 pandemic very little interaction with public

Boat Patrols for the period:

2. 3 Patrols made

Significant files and police interactions:

- Homicide

Staffing:

- Detachment is fully staffed with 3 members. With a new admin starting on May 03, 2021.

Sincerely,

Cpl Chris MCMILLAN
Detachment Commander
Sayward RCMP
2021-02-04

Sayward RCMP Annual Performance Plan

2021/2022

This year the National Priorities are:

1 – Enhanced Public Safety

2- Accountability and Governance

3 – Employee excellence and workplace culture

The Provincial Priorities are:

1 – Road Safety (Enhanced Public Safety)

2 – Relationships with Indigenous Communities/Reconciliation (Accountability and Governance)

3 – Youth

4 – Police Visibility/Community Relations

5 – Domestic Violence

We are considering the following initiatives at a local level and would like to consult with Mayor and Council for their feedback:

1- Road Safety:

   a. Check stops to enforce the Motor Vehicle Act and Criminal Code (i.e. impaired driving)

   b. Educational campaigns in alignment with ICBC's monthly campaigns related to a variety of issues including Distracted Driving, Winter Driving conditions etc.

   c. Educational campaigns as it relates to ATV's and other off road motor vehicles

   d. Partnering with the Commercial Vehicle Safety and Enforcement Unit to educate and enforce commercial vehicle travel

   e. Partnering with Department of Fisheries and Oceans and BC Conservation for education and enforcement of their related statutes as well as ours

2- Relationships with Indigenous Communities/Reconciliation

a. Currently no inhabited FN reserves, but attempting to reach out to the applicable nation with respect their reserves in the Sayward area.

3- Youth

a. Classroom visits as requested by educators to support the curriculum (COVID challenged but we speak on a variety of topics including drug awareness, violence in relationships, bullying etc.)

b. Informal participation in youth activities around our communities

4- Police Visibility/Community Relations

a. Continued Patrols of the Sayward and the expansive network of logging/industrial roads

b. Inclusion of West coast Marine in our visibility on both land and water

c. Enhanced water patrols to improve boater safety and compliance with fishing regulations

d. Regular meetings with local government

e. Mental Health and Addictions Partnerships to support clients prior to crisis

5- Domestic Violence

a. Continued partnerships with Victim Services and Health Care providers

b. Education in the schools to provide youth the tools to access help if they are witnessing domestic violence

Cpl Chris MCMILLAN

Sayward RCMP

College of Physicians and Surgeons of British Columbia
300–669 Howe Street
Vancouver BC V6C 0B4
www.cpsbc.ca
Telephone: 604-733-7758
Toll Free: 1-800-461-3008 (in BC)
Fax: 604-733-3503

April 9, 2021

VIA MAIL

Lois Jarvis, Richard Hagenson and Joanne Banks
On behalf of Citizens for Quality Health Care
221 McLean Street
Campbell river, B.C.
V9W 2M4

Dear L. Jarvis, R. Hagensen and J. Banks:

Re: Letters of November 30, 2020 and January 20, 2021 regarding laboratory services

This letter is in follow up to your concerns about laboratory services in your community. Please accept my apologies for not responding sooner as hoped. Dealing with the COVID pandemic has taken priority for the College.

For greater clarity and context, the College is bound by law to keep complaint matters confidential. The College is neither able to confirm nor deny the existence of a complaint.

As it seems that your concern is with pathology services on Vancouver Island, we suggest you bring your concerns to the administration at Vancouver Island Health Authority who has responsibility for the provision of pathology services. Please note that administrative decisions made by health authorities are not reviewable by the College. While both health authorities and regulatory bodies are legally bound to act in the public interest, our roles are quite distinct and separate.

To that end we have copied Kathy MacNeil, President and CEO of VIHA into this letter.

Yours sincerely,

Heidi M. Oetter, MD
Registrar and CEO

HMO/js

Excellent health and care, for everyone,
everywhere, every time.

island health

April 19, 2021

Ref # 20635

Lois Jarvis
Richard Hagensen
Joanne Banks
c/o Citizens for Quality Health Care (CFQHC) - loed@telus.net

June MacNab
c/o junemacnab@gmail.com

Re: Laboratory Services at Campbell River

Thank you for your April 6, 2021 letter regarding laboratory services at the North Island Hospitals. While your letter was not specifically addressed to an individual, I am pleased to respond in my role as Vice President for Clinical Operations for Central and North Island.

Please be assured that Island Health is committed to retaining pathology labs at the North Island Hospitals. Key factual information you may find of value:

- There have been no changes to laboratory service levels at either Campbell River or Comox Valley hospitals;
- There has been no reduction in staff in the towns' labs;
- No positions have been eliminated or moved out of the community;
- Over the past year, 22 medical laboratory assistants and technologists have been recruited to the North Island Hospitals; and
- The majority of clinical pathology samples continue to be processed by local technologists in both communities.

In addition, as part of our commitment to continued provision of lab services in the area, Island Health has successfully recruited two anatomic pathologists to replace recent retirements and a hematopathologist who will be based at Comox Valley Hospital and support the North Island beginning in June. This new physician is a highly regarded hematopathologist with particular interest in Transfusion Medicine and will bring a high degree of hematopathology expertise to all North Island communities, providing onsite consultations, helping to expand the North Island bone marrow biopsy service and bringing, for the first time, reporting of complex lab hematology interpretation to the community from which the tests have arisen.

.../2

Island Health
Located at: 2101 Richmond Road | Victoria BC V8R 4R4
Mailing address: 1952 Bay Street | Victoria BC V8R 1J8

Tel: 250-370-8699
Fax: 250-370-8750
viha.ca

With respect to turn around times for lab samples, where samples are required to be sent outside the community, I can confirm that sample analysis and results are provided in a timely manner and there are no additional transportation charges occurred by the health system as Island Health has regular transportation and delivery services travelling the Island every day.

Turnaround times are demonstrated in the charts below. When interpreting the data in the charts, it is important to know that turnaround times of anatomic pathology and clinical pathology must be considered separately.

Chart 1

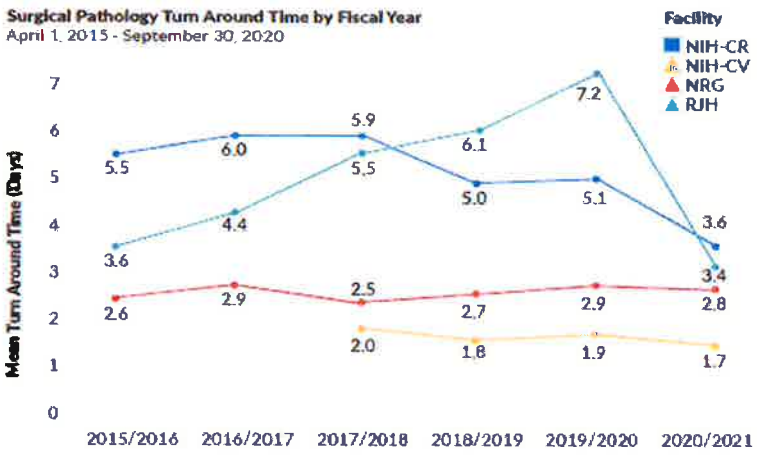


Chart 1 shows anatomic pathology turnaround times in Victoria and in Campbell River have been longer since 2015, but improved considerably in 2019/20 as a result of staff recruitment and moving Campbell River processing from Victoria to Nanaimo.

Chart 2

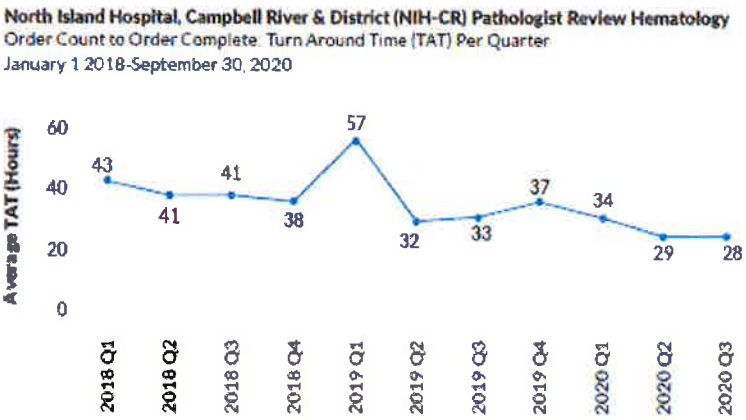


Chart 2 illustrates turnaround times for hematopathology from the North Island Hospitals. With one exception (Q1 in 2019), turnaround times are now shorter than prior to the implementation the new specialized model. The reduced turnaround times are a result of technology which allows for 24/7 coverage.

.../3

With respect to the Vancouver Island Clinical Pathologists Consulting Corporation (VICPCC), please be advised that Island Health has contracted with the VICPCC since 2014 to provide specialized clinical pathology. The CFQHC has expressed concerns that the VICPCC is a 'private for profit' organization. The VICPCC is an entity set up to the establishment and operation of a group contract for pathology services. VICPCC members are physicians who work in Island Health hospitals and provide services to the North Island Hospitals for specific tests. This contract model is similar to contract approaches for many physicians who provide services in a group model in a variety of specialized services. The VICPCC contract model has enabled Island Health to hire a hematopathologist in Comox, resulting in more pathology capacity in the North Island than in the past.

With respect to concerns about conflict, the College of Physicians and Surgeons investigated this specific group contract approach as a potential conflict of interest and determined there was no evidence of conflict of interest. If you have any follow up inquiries on this issue, these should be directed to the College.

Island Health recognizes the community's interest and advocacy for local health care services. We are grateful for the opportunity to provide factual information to provide clarification. Clinical pathology services in Island Health operate as a publicly funded, publicly accessible service for all patients. Laboratory turnaround times have, and continue to, improve and North Island patients are receiving timely access to specialized pathology services. Additionally, in an environment where physician recruitment is competitive, we are pleased that recruitment of physicians to the North Island Hospitals has been extremely successful.

Thank you for taking the time to write. I trust the information provided above provides clarification regarding laboratory services, staff and the delivery on the North Island. Should the Citizens for Quality Health Care have further questions or concerns which have not previously been raised and answered, we will be pleased to respond to those either in writing or virtual/in person. You can reach me through my Executive Assistant, Tracy Hutton at tracy.hutton@viha.ca

Sincerely,

James Hanson
Vice-President
Clinical Operations, Central/North Island

pc: Honorable John Horgan, Premier
Honorable Adrian Dix, Minister of Health
Leah Hollins, Board Chair, Island Health
Kathy MacNeil, President & CEO, Island Health
Isobel MacKenzie, Seniors' Advocate for B.C.
Michele Babchuk, MLA North Island
Ronna-Rae Leonard, MLA Courtenay-Comox

April 23rd, 2021

James Hanson (Spokesperson for VIHA)
Vice-President
Clinical Operations, Central/North Island

Re: Laboratory Services at Campbell River

Thank you for your letter of April 19th, 2021. We had addressed our letter of April 6th, 2021 to Premier Horgan and Minister Dix with covering letters.

We, and many others have asked for an external independent investigation into the contract between VICPCC and Island Health be conducted. Failing to conduct such an investigation only adds to the mistrust of VIHA.

There is **nowhere** else in B.C. or Canada where such a contentious and flawed contract has been forced upon public hospital labs as in Vancouver Island. We certainly would not be putting forth the effort we are if everything was OK but it isn't and patients are not being well served by this contract between VICPCC and Island Health.

As there are some discrepancies in your letter we would like to bring them to your attention. We also note that many of our valid concerns have not been answered in your letter.

We are aware that the North Island hospital pathology labs will be retained but the problems are in the funding and services which have been removed after VIHA promised we would keep all the services we had in the old hospital. The Campbell River hospital lab is not sustainable into the future.

We are responding to your statements:

- *There have been no changes to laboratory service levels at either Campbell River or Comox Valley hospitals* - Yes, there unfortunately has been. In addition, due to services and funding being taken to Victoria, it is not possible to hire a third pathologist when needed.

- *There has been no reduction in staff in the City's labs*: Many experienced technologists have left the Campbell River lab due to unacceptable working conditions so they have been working short handed for some time.

- *No positions have been eliminated or moved out of the community*: VIHA will no longer hire general pathologists who are well trained to work in community hospitals. Our city has been growing significantly during the past few years. However, instead of creating extra positions in order to deal with this growth, the funding has been transferred to VICPCC in Victoria. This is making our laboratory unsustainable moving forward.

- *Over the past year, 22 medical laboratory assistants and technologists have been recruited to the North Island Hospitals*; as explained there is an ongoing shortage of techs in Campbell River.

- *The majority of clinical pathology samples continue to be processed by local technologists in both communities*: Yes, this is true BUT the techs are required to take digital pictures and email them to Victoria (or use other digital modalities wasting valuable technologists' time) for diagnosis when there is an on site pathologist very capable of doing that much quicker, but they are no longer permitted to. This also puts more stress on the technologists as they are already shorthanded. It puts urgent and emergent patients at risk as it takes longer to get a diagnosis from Victoria where a specialist is not always available.

We know Island Health hired 2 anatomic pathologists for the Comox Valley and one has already resigned. A haematopathologist normally works at tertiary hospitals as there is not sufficient sub-speciality work in that field in community hospitals. In 2019 there were only 90 haematopathologists in all of Canada. VICPCC will be sending work from Victoria to the haematopathologist in the Comox Valley hospital.

What does it cost the taxpayers for all the courier trips from the North Island to Victoria every day? Since the trips have increased substantially with VICPCC taking funding and services from the North Island hospitals, there must have been an increase also in the costs.

The turnaround times need to be compared to those of Dr. Aref Tabarsi, senior pathologist in Campbell River for a true picture. Actually we and the Comox Strathcona Regional Hospital Board were shown graphs by VIHA that were proven to be inaccurate. The real problem is the urgent and emergent patients as it is **absolutely impossible** for TATs to be as good as those at Campbell River as the on site pathologist can have those results in 5 minutes.

Specimens have always been sent to specialists in Victoria and Vancouver and always will be so there has and always will be an important role for VICPCC. The group of pathologists working in the Royal Jubilee lab knew the pay method was going to change for pathologists from salary to fee for service. They formed a corporation which a lot of doctors do. They then lobbied VIHA for a contract which they got. So then they simply took funding and services from the Campbell River hospital lab and then the Comox Valley hospital lab (without any consultation at all) and gave that work to themselves. The more work they took the more they got paid. The pathology department head for VIHA used his position to offer the contract to VICPCC while he was also a major shareholder in VICPCC. We have a copy of that document. That is not how other doctors who form corporations work. They get paid public money but they are not given complete control and decision making of public health care areas. There is a big difference. VICPCC is a private for profit corporation.

We did write to the College of Physicians and Surgeons and in spite of you and many others stating that the College investigated the contract between VICPCC/ Island Health and reported there is no conflict of interest (reported initially in the Campbell River Mirror on July 29th,

2020 by Island Health), the College refutes that statement by stating "**the administrative decisions made by health authorities are not reviewable by the College**" (letter attached.) That statement by Island Health has been copied in many response letters to concerned citizens by Island Health, Ministry of Health, MLAs, etc. Other doctors have stated that statement was misleading and inaccurate which according to the College does appear to be so.

There are certainly enough red flags to warrant an independent investigation. There is no denying there are many problems which have been created by VIHA. The people of the North Island really need to see some willingness from the Ministry of Health and VIHA to make positive changes, provide transparency, accountability, restore trust in VIHA and provide the optimum health care the patients deserve.

Through years of discussion, it has become clear that significant problems and discrepancies seen by the public and many of our doctors in the day to day running of our North Island Laboratories are not shared by VIHA. This issue combined with a huge lack of transparency has created substantial mistrust with VIHA.

It is time for this back and forth debate to come to an end. We have heard enough from VIHA; it is time to get an independent third party involved.

Again and again it has become apparent, the only way to restore such trust and faith in our health authority is through an independent external investigation. Otherwise, this extreme unwillingness and avoidance to implement such an investigation by VIHA, is adding to the public suspicion and further exacerbating the lack of trust in VIHA. Why is VIHA so determined to avoid an external investigation? What are they hiding?

If you have not read much on this topic please visit Decafnation.net (Health section) for excellent and accurate articles.

Sincerely,

Lois Jarvis, Richard Hagensen and Joanne Banks
On behalf of Citizens for Quality Health Care

c.c.: Honourable John Horgan, Premier
Honourable Adrian Dix, Minister of Health
Kathy MacNeil, President and CEO, Island Health
Leah Hollins, Board Chair, Island Health
Isobel MacKenzie, Seniors' Advocate for B.C.
Michele Babchuk, MLA North Island
Ronna-Rae Leonard, MLA Courtenay-Comox
Comox Strathcona Regional Hospital Board

BRITISH COLUMBIA

April 1, 2021 Ref: 114703

Alex Turner
By email: whiteriverfarm689@gmail.com

Dear Alex Turner:

Thank you for your email and letter dated February 21, 2021 addressed to Rob Fleming, Minister of Transportation and Infrastructure regarding highway cell service on northern Vancouver Island. As the Minister of Citizens' Services, one of my main priorities is to help expand connectivity in communities in British Columbia, so I am pleased to respond to you.

I sincerely appreciate you sharing your perspective on the connection between highway cellular, safety and the economy within the context of fish farm and mill closures. The Province recognizes that during the COVID-19 pandemic, access to internet and cellular service has been and remains critical to the way we conduct business, learn at school, access services and grow our economy.

The Ministry of Citizens' Services works directly with other levels of government and the private sector to help service providers expand their digital infrastructure to more rural, remote and Indigenous communities so that they can fully participate in the economy.

While these service providers are regulated by the Canadian Radio-television and Telecommunications Commission (CRTC), both the federal and the provincial governments have dedicated programs to help fund infrastructure projects. The Province supports the expansion of connectivity through the Connecting British Columbia program which is administered by the Northern Development Initiative Trust.

We expanded our Connecting British Columbia program on September 17, 2020 by $90 million in funding to accelerate the expansion of broadband connectivity to more communities throughout the province. And, for the first time, $15 million of that funding will go toward expanding cellular connectivity along B.C. highways without cellular services today.

.../2

Ministry of Citizens' Services

Office of the Minister

Mailing Address:
PO Box 9068 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-9699
Fax: 250 387-9722

Location:
Room 151
Parliament Buildings
Victoria BC V8V 1X4
www.gov.bc.ca/citz

I have passed your letter along to my staff to inform their ongoing discussions with service providers about important projects in our province. However, I want to offer some further information and highlight some actions you may wish to take to further your advocacy for connectivity in your region.

A multi-pronged approach, involving all levels of government, is how we are collectively working on your behalf to expand connectivity throughout the province. Regional planning prepares districts to identify specific areas of need and work with internet service providers to submit applications. Many regional districts in the province are developing regional connectivity plans to support their community development priorities. I would encourage you reach out to your local government and enquire about any connectivity planning which may be underway in your region. The Electoral Area Director representing Sayward is Gerald Whalley, who can be reached at 250-830-6700 or gdwhalley@saywardvalley.net.

If you are interested in learning more about plans for improving services specific to your area, I would also encourage you to reach out to internet service providers directly. You can find a list of operators for your area by accessing the federal website at https://www.ic.gc.ca/app/sitt/bbmap/BC49071221/service.html?lang=eng For Rogers, please contact Glenn Alsaker at Glenn.Alsaker@rci.rogers.com, for Shaw, contact Kiersten Enemark at Kiersten.Enemark@sjrb.ca, and for TELUS cellular build enquiries, please contact Rajwant Gill, at: rajwant.gill@telus.com. In the meantime, the Province continues to urge service providers to invest in communities in B.C. by enhancing internet coverage across the province.

My Ministry staff responsible for connectivity programming have been informed of the issue you have raised. If you would like additional information on the Province's activities to expand cellular along highways, please contact Howard Randell, Executive Director, Network BC at 250-415-6867 or NetworkBC@gov.bc.ca.

I would appreciate the opportunity to be notified of the outcome of your efforts. Thank you for taking the time to write to me about this important issue.

Sincerely,

Lisa Beare
Minister

pc: Honourable Rob Fleming
Minister of Transportation and Infrastructure

.../3

Susan Stanford, Assistant Deputy Minister
Ministry of Citizens' Services

Connected Communities
ConnectedCommunitiesBC@gov.bc.ca

British Columbia News

Cellular service expanding along Highway 14

https://news.gov.bc.ca/24166

Wednesday, April 7, 2021 7:00 AM

Victoria - Locals and travellers will soon be able to enjoy the benefits of cellular service along a large stretch of Vancouver Island's Highway 14.

Cellular service is being expanded to include a 70-kilometre stretch of Highway 14 between Sooke and Port Renfrew. This will increase safety for residents and travellers, while enabling people to connect with each other in a way they have never been able to before on that stretch of highway.

"Whether you are lucky enough to live in Otter Point or are heading out to explore the Juan de Fuca Trail, a cellular signal provides peace of mind knowing that you can stay in touch and call for help if it's needed," said Premier John Horgan. "As part of our work to build a stronger B.C. for everyone, this investment will make a real difference for people by enhancing access to services and making it safer and easier to navigate one of our beautiful coastal highways."

The Connecting British Columbia program was expanded in September 2020 as part of StrongerBC: BC's Economic Recovery Plan. For the first time in the program's history, a mandate was included to improve access to cellular for people in rural and Indigenous communities. This helped make the Highway 14 project a reality.

The project will bring cellular service to the doorsteps of people in Port Renfrew, Shirley, Otter Point, Jordan River, as well as some Pacheedaht First Nation communities.

A highway rest area near the entrance to Sombrio Beach will also be upgraded to provide a Wi-Fi connection, enhancing safety and convenience for people passing through or coming to enjoy a view of the ocean.

"Cellular connectivity helps keep the world at your fingertips whenever you leave home. Being able to check your location on a map, plan your route, call home or access emergency services can make all the difference while travelling," said Lisa Beare, Minister of Citizens' Services. "This investment will make this area of the island more accessible to people, knowing they can use their mobile devices whenever they need to along this route."

The Connecting British Columbia program provides grants that help service providers with the cost of expanding connectivity and making it more reliable in rural and Indigenous communities.

"We, like so many emergency responders, have come to rely upon cellular service for voice and data communications. Many online resources enhance our capability and response to people who may be having a life-threatening emergency," said Vickie Weber, senior manager, Juan de Fuca Search and Rescue. "We are very excited by this announcement and know it will have a significant impact on any search and rescue emergency along this route."

Rogers Communications Ltd. has been selected to receive up to $4.9 million from the Connecting British Columbia program towards the cost of building the infrastructure.

"Rogers recognizes the critical importance of closing the connectivity gap and making 5G a reality for all British Columbians," said Dean Prevost, president, Connected Home and Rogers for Business. "The connectivity investments announced today in collaboration with the B.C. government will contribute to safer travel for those who depend on Highway 14, an essential connection for the people and the economy of southern Vancouver Island."

Work on the Highway 14 cellular project is scheduled for completion by Oct. 31, 2021.

Quick Facts:

- StrongerBC included a one-time $90-million grant to the Connecting British Columbia program in support of expanding high-speed internet access and cellular in rural and Indigenous communities.
- The cellular coverage included in this project is expected to reach approximately 1,258 households in the region.

Learn More:

StrongerBC: BC's Economic Recovery Plan: https://strongerbc.gov.bc.ca/ (https://strongerbc.gov.bc.ca/)

Connecting British Columbia program: https://www.northerndevelopment.bc.ca/fundingprograms/partner-programs/connecting-british-columbia (https://www.northerndevelopment.bc.ca/fundingprograms/partner-programs/connecting-british-columbia)

Connectivity in B.C.: https://www2.gov.bc.ca/gov/content/governments/connectivity-in-bc (https://www2.gov.bc.ca/gov/content/governments/connectivity-in-bc)

Media Contacts

Ministry of Citizens' Services
Government Communications and Public Engagement
250 920-5104

THE TRUCK LOGGERS
ASSOCIATION
Our strengths at our roots

725 - 815 West Hastings St.
Vancouver, BC V6C 1B4
Canada
tel: 604.684.4291
fax: 604.684.7134

April 15, 2021

Dear valued TLA Member,

Thank you for being a committed Truck Loggers Association member. Your ongoing support enables us to continue advocating on your behalf and ensure that you have a voice in the forest industry.

Please find an enclosed invoice to renew your annual membership, which is due May 31, 2021. This year, you will notice a marginal increase in the annual dues. For more than ten years, there has not been an increase for our members; however, factoring in inflation, this has meant about an effective 40 per cent reduction in our ability to provide the services and advocacy our members expect. While the board never welcomes such discussions, especially considering your challenges these days, such impacts had to be addressed and the financial health of the TLA must be maintained. To be fully transparent, each year moving forward, annual dues will increase based on the current average of the Canadian and British Columbian inflation rate.

As a reminder, the Industrial membership dues structure is based on the number of employees that routinely work within a parent (and child, where applicable) company over the course of the year. We have used the information available to us, and when it differed from what we have on file, we contacted members to confirm accurate employee numbers to ensure our records are up to date.

Your Voice with Government and Industry

Over the past year, while the COVID-19 pandemic has prevented us from many of our regular in-person advocacy efforts, we have continued working with government and industry on many vital issues including:

- Our ongoing work to ensure regulation changes resulting from the Contractor Sustainability Review are implemented correctly, accurate cost data is collected to support the process, and members are educated to ensure its intent is met.
- Diligently sending letters to government and media to ensure the TLA's voice is heard, and the public receives correct information about old-growth logging.
- Requesting to meet with the government to find a permanent and sustainable solution for the urgent need for helicopter emergency medical transportation.

TLA Membership Benefits

The TLA provides members with two exclusive benefits options: an extended health and dental benefits program through Johnstone's Benefits, and an equipment and liability insurance program with Wilson M. Beck. Both companies work with the forest industry and understand your needs better than most to exclusively tailor plans to TLA members' needs. Other membership benefits include discounts on convention pricing, free attendance at TLA networking events, access to OFA3 training funding and TLA trades scholarships, as well as discounts through other Affinity programs.

Membership Information

Has your address or contact information changed? Please send updates to contact@tla.ca. Are you and your key employees receiving our Grapple Yarder e-newsletter? To subscribe, please contact contact@tla.ca.

Thank you for your valued membership with the TLA, it truly makes a difference and is greatly appreciated. If you have any concerns or comments regarding your invoice, please feel free to contact Diane Basarich at 604-684-4291 or by email at diane@tla.ca .

Sincerely,



Bob Brash
Executive Director

Invoice

The Truck Loggers Association
725 - 815 West Hastings Street
Vancouver BC V6C 1B4

Phone: (604) 684-4291
Website: http://www.tla.ca
Email: diane@tla.ca

Village of Sayward
Al Braybrook
PO Box 29
652 A H'Kusam Way
Sayward BC V0P 1R0

Date: 14/04/2021
Invoice #: 65363
Due: 31/05/2021

Description	Quantity	Rate	Amount
Community Member Dues (01/05/2021 - 30/04/2022)	1	$385.00	$385.00
GST #122882475RT0001	1	$19.25	$19.25
		Invoice:	**$404.25**
		Balance:	**$404.25**

Village of Sayward
Al Braybrook
PO Box 29
652 A H'Kusam Way
Sayward BC V0P 1R0

Date: 14/04/2021
Invoice #: 65363
Due: 31/05/2021

The Truck Loggers Association
725 - 815 West Hastings Street
Vancouver BC V6C 1B4

Amount Due: **$404.25**

April 21, 2021

Village of Sayward

652-A H'Kusam Way

PO Box 29 Sayward BC

V0P 1R0

Attention: Mayor and Council

Subject: Dust Control.

This is a request by the undersigned tax payers that the village undertake measures to control the amount of dust that sweeps through the village and valley almost consistently and especially on dry windy summer days.

The most serious problem with the dust is the effect it has on our health, with many of us suffering with C.O.P.D. But that is not all. Getting into your car in the morning and having to turn on the windshield washer before you can see to drive, and watching the dust turn into light brown fecal like clay on your car or truck is no joy. Nor is watching the dust build up in our houses, on our tools and equipment.

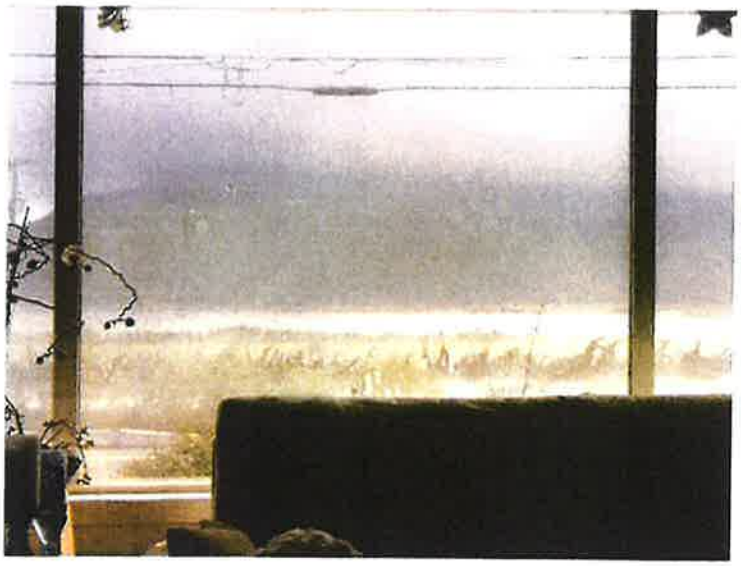
We all know that the dust is brought in on the logging trucks and that it is at its worst when logging activity is at its highest in the log sort. And the North West winds gust.

What to do? Control the dust by running a watering truck on the logging road from the intersection of the logging road and Sayward road to the log sort and back along Kelsey Way to the intersection. As a matter of fact. I believe that back in the day when this operation was MacMillan-Bloedel, that that was exactly what was being done by the company.

It is not the same company today, and other than watering the log sort for the health of their employees little thought or care appears to be given to the consequences of their activity on the tax payers of Sayward.

We ask that you find a solution to this problem. Perhaps convince Western Forest Products that it is in their interest to be regarded as a good corporate citizen. Or, buy a watering truck, WFP might be persuaded to donate the seldom or never used watering truck they have, that sits in the log sort. Have Tony or Mike do the circuit a couple of times a day? Please, work it out, but do something about the dust!

The following pictures were taken today out the front window of the residence at 200 Kelsey way. Need we say more?







This request for action is respectfully signed and submitted by:

Name	Address	Signature
JAN BAKKER	200 KELSEY WAY	J. Bakker
M.A. (Nancy) Bakker	200 Kelsey Way	M. A. Bakker
LORUE SIMEDSON	220 KELSEY WAY	
ROCK Allcroft	210 Kelsey way	RAllcroft
Stacey Allcroft	210 Kelsey way	S Allcroft
Sierra Allcroft	210 Kelsey way	S. Allcroft

BECAUSE OF COVID I DONT THINK ITS PROPER FOR ME TO SOLICIT SIGNATURES OTHER THAN FROM OUR BUBBLE.

THANKING YOU IN ADVANCE FOR YOUR CONSIDERATION OF OUR CONCERNS.

UBCM Union of BC Municipalities

Date: April 8, 2021

To: CFOs & Communication Managers

From: Union of BC Municipalities

RE: Federal Gas Tax Fund: 2021 Update

The federal Gas Tax Fund (FGTF) is now in its 17th year of delivering funding to local government infrastructure and capacity building projects in British Columbia. During that time, the fund has transferred over $3.5 billion to B.C.'s communities.

I am writing to you to provide an annual update on aspects of the overall compliance framework for local governments in B.C. Like all federal funding programs, the FGTF is subject to evaluation by the Government of Canada to ensure that the program is delivering on its intended outcomes and that recipients are fulfilling their obligations. A high level of compliance is critical for ensuring that this program is retained in its current form and level of funding.

We are asking for your continued support in increasing the current level of compliance in the following areas:

2021 Top-up and Proposed Name Change

In March, the Government of Canada announced its intention to top-up the federal Gas Tax Fund allocation provided to B.C. and other provinces and territories for 2021. Contingent upon the passing of Bill C-25, local governments would see funding allocations effectively double for the current year.

The Government of Canada has also committed to renaming the program the "Canada Community-Building Fund", which recognizes that the fund is no longer associated with gas tax revenues.

UBCM will be updating local government's 2021 Community Works Fund allocations pending the adoption of Bill C-25.

Communications

Each local government that receives federal Gas Tax Funds has signed a funding agreement that includes a Communications Protocol ("Schedule E"). The basic aim of the communications protocol is to ensure that B.C. residents are made aware of the contributions provided by the Government of Canada through the program. There are several ways in which this can be achieved: installation of temporary construction signage; formal communications (such as news releases and media events); and social media. I am writing to you to identify minimal goals in each of these areas.

- Guidelines for signage installation along with templates are available on Infrastructure Canada's website. Any project utilizing over $100,000 from the FGTF should be accompanied with project signage. UBCM gathers data on signage installation in our annual reporting process for the federal government. *Although we did see an increase in signage installation in the last reporting year, we note that many local governments are not reporting signage for projects meeting the threshold.*
- Communities receiving annual FGTF allocations greater than $400,000 and those receiving grants through the Strategic Priorities Fund should undertake at least one formal communication highlighting the use of funds in each year.
- Local governments are required to provide advance notice to Canada, B.C. and UBCM twenty-one days in advance of any formal communications. This requirement can be fulfilled by contacting UBCM. Social media provides an efficient way to update local residents on projects and to acknowledge federal contributions. Please tag UBCM (@GasTaxFundBC) on any posts to your community's Facebook page that recognize projects funded through the FGTF. Please ask staff responsible for social media in your local government to "like" our page. Our aim is to create a living journal of how the FGTF is renewing infrastructure in B.C.'s communities.

Project Eligibility

We continue to provide advice to local government staff on what are considered eligible projects for the use of Community Works Funds.

For projects to be eligible, the following questions should be considered:

1. Is the recipient of funding for the project an "Ultimate Recipient" by definition?
2. Will the project result in a tangible capital asset in B.C. that is primarily for public use or public benefit?
3. Does the project fall under one of the eligible investment categories?

UBCM developed guidelines for determining project eligibility for more information and examples of eligible and ineligible projects.

The following projects have been deemed an ineligible use of Community Works Funds:

- Fire halls, fire trucks, emergency operations centres
- City halls, public works buildings and other administrative buildings
- Child care centres
- Social housing
- Seniors care facilities and housing
- Health care related infrastructure
- Small equipment purchases as stand-alone projects
- Feasibility studies and detailed design (without additional capital spending)

Unspent Funds

The 10-year Gas Tax Fund is currently set to expire in March, 2024. At this time, there is a considerable amount of unspent funds in local government Gas Tax Fund accounts. In the coming months, UBCM will be in contact with local governments holding significant amount of Community Works Funds to confirm that funds will be utilized for local government capital projects within the current timeframe of the program. We expect that there will be requirements for spending Community Works Funds within a reasonable timeframe or funds may be re-allocated for future programming.

If you have any questions, please contact Holly Yee, Program Administrator, Gas Tax Program Services, by telephone at 250-356-5134 or via email at gastax@ubcm.ca. For signage and communications questions, please contact Paul Taylor, Director of Communications at ptaylor@ubcm.ca.

Regards,

Brant Felker
Manager, Gas Tax Program Services, UBCM

COASTAL COMMUNITIES
Social Procurement
INITIATIVE

April 19, 2021

Mayor Mark Baker
Village of Sayward
PO Box 29
Sayward BC V0P 1R0

Re: Coastal Communities Social Procurement Initiative Update

Dear Mayor Baker,

To accompany your annual membership renewal, we are writing to provide an update on the progress of the Coastal Communities Social Procurement Initiative (CCSPI).

In just two years CCSPI has helped local governments on Vancouver Island and in the Coastal Communities realize over $200 million in procurement spend with added community benefit. That means local business and employment opportunities generated from existing procurement dollars at a time when local economies need it most.

Member governments received access to professional development and training, 14 subject-specific webinars, templates, case studies resources and consulting support that enabled social value outcome inclusion in over 50 pilot projects, from integrating social value criteria into a variety of RFx documents to unbundling large contracts or examining their smaller spends and direct award buying.

By integrating social procurement practices into their purchasing CCSPI members are removing barriers to employment for marginalized people and increasing the capacity of the non-profit sector and First Nations to respond to local government procurement.

Renewing your CCSPI membership ensures that your organization retains access to the training, expertise and support required to create additional community benefit from your existing purchasing. We look forward to your continued participation in CCSPI. Together we can create more inclusive, resilient local economies on Vancouver Island and in the Coastal Communities.

Please do not hesitate to contact us if you have questions about the program.

Sincerely,

Lisa Helps
Mayor, City of Victoria
Co-Chair, CCSPI Steering Committee

Colleen Evans,
Councillor, Campbell River
Co-Chair, CCSPI Steering Committee

Cc: Ms Ann MacDonald, Chief Administrative Officer
Ms Lisa Clark, Chief Financial Officer

VILLAGE OF SAYWARD

KEY INITIATIVES – PROJECT UPDATE

May 1, 2021*

KEY IINITIATIVES ROLLING SPREADSHEET - MAY 1 ,2021		
	PROGRESS TO DATE	**NEXT STEPS**
DECOMMISSIONING OF THE NEWCASTLE DAM & CONSTRUCTION OF WEIR	All funding, approvals and permitting in place.	NWH to commence work July 5, 2021 & completed in 8-9 weeks
COVID-19 FUNDING	Funds approved for plexiglass, laptops for virtual meetings by council, Hazmat suits for PW staff.	All approved items purchased and deployed for use. Septic pond dock to be constructed in May
OFFICIAL COMMUNITY PLAN UPDATE	Contract awarded to Urban Systems, meet and greet at March 16 council meeting, household survey mailed out April 8, to be returned by April 28; background report next	Urban systems to conduct focus group meetings with KFN, IT, WFP, etc, Virtual Town Hall planned for May; public engagement June/July; Background Report to Council in May
SALMON AND WHITE RIVER FLOOD HAZARD MAPPING	Contract awarded to McElhanney, work underway	Public engagement phase planned for June/July

* This document provides an update on key initiatives of the Village of Sayward. It is updated on a monthly basis and posted at the beginning of each month and does not include day to day work.

APPLICATION TO REZONE (SAYWARD ROAD) TO PERMIT RV PARK AND RESIDENTIAL LOTS (ADAMA LANDS)	Applicant made first presentation to council in January; was requested to complete traffic study, water use projections, complete Riparian Area Protection Regulations Assessment, etc.	Applicant to return to Council with full and completed application.
DESIGN OF NEW WEBSITE	Contact awarded to Upanup and model to resemble 100 Mile House design; meet and greet at April 20 council meeting	Project underway, expected to be up and running by end of June
PURCHASE OF FOUR PERMANENT LIFT STATION GENERATORS – INSTALLED AND FENCED	Still awaiting grant funding; quotes compiled, staff directed to bring back clarity of Reserve Funds; significant portion reserved for Newcastle Dam deconstruction	Funding for gen sets yet to be identified.
2021-2025 VILLAGE OF SAYWARD FINANCIAL PLAN	Approved and final adoption taken by council at April 6th meeting	Implementation underway.
MCMILLAN DRAINAGE STUDY	Field work completed, draft report to staff in mid May, Final Report to Council	Council to direct staff on next steps once report submitted.

* This document provides an update on key initiatives of the Village of Sayward. It is updated on a monthly basis and posted at the beginning of each month and does not include day to day work.

STAFF REPORT

For: Mayor and Council
Prepared by: Ann MacDonald, CAO
Subject: **Council Procedure Amendment Bylaw No. 471, 2021 – Public Feedback**
Meeting date: May 4, 2021

BACKGROUND

At its April 20, 2021 regular council meeting Council passed the following resolution:

> **MOTION R21/125**
> **MOVED AND SECONDED**
>
> THAT Council Procedure Amendment Bylaw No. 471, 2021 be given first, second and third reading, and;
>
> THAT Council post Public Notice of its intention to adopt Bylaw No. 471, A Bylaw to Amend Council Procedure Bylaw No. 416, 2015, and;
>
> FINALLY THAT staff be directed to return on May 4, 2021 to provide Council with any received comments on proposed revisions and for Final Adoption of Council Procedure Amendment Bylaw No. 471.
>
> **CARRIED**

The Community Charter requires that prior to holding final adoption of any revisions to the Council Procedure bylaw, Council is required to publicly advertise the proposed changes and rationale and have the materials available for the public to review.

Staff published the proposed changes in the Sayward News and on its social media Facebook page and on the Village of Sayward website inviting comments and questions from the public prior to Council's plan to carry out final adoption of the bylaw on May 4, 2021.

DISCUSSION

Staff received verbal feedback from a citizen on the proposed change to move public questions and input to the end of the meeting. The citizen felt this took away citizens rights to ask questions and have a say about something prior to Council deciding.

Staff notes that the legislation provides for citizens to listen and understand why Council makes decisions, rather than an opportunity or the legal right to participate in the debate at a council meeting. Citizens have the opportunity to review the agenda in advance of the meeting as it is

published and made available to the public by Friday, prior to the Tuesday evening meeting, and that provides citizens with the opportunity to contact a Council member to discuss any concerns and ask questions. The Council member can opt to bring forward those concerns for consideration with Council on behalf of a citizen's concerns.

No other comments were received.

RECOMMENDATIONS

THAT Council receives the Council Procedure Amendment Bylaw No. 471, 2021 - Public Feedback report for information and discussion.

_____

Ann MacDonald
CAO

STAFF REPORT

For: Mayor and Council
Prepared by: Ann MacDonald, CAO
Subject: **Virtual Town Hall Meeting – Village of Sayward OCP**
Meeting date: May 4, 2021

BACKGROUND

Review of the Village of Sayward OCP commenced on February 4, 2021 with the Village passing the following resolution:

> **MOTION R21/39**
> **MOVED AND SECONDED**
>
> THAT Council receives the proposal from Urban Systems to review and update the Village of Sayward Official Community Plan, and;
>
> THAT Council enter into a contract with Urban Systems to review and update Bylaw No. 308, Village of Sayward Official Community Plan for a sum of $50,000 to be funded as follows:
>
> $25,000 UBCM Age Friendly OCP Grant (secured)
> $15,000 UBCM Housing Needs Assessment Grant (secured)
> $10,000 ESS OCP Firesmart Policies (pending).
>
> **CARRIED**

The purpose of a Virtual Town Hall meeting is to provide opportunity for open discussion about the OCP update and review that is currently underway, and for Council to conduct the conversation in the format of a committee of the whole meeting.

DISCUSSION

To date, Urban Systems have drafted a background report, scheduled to go to Council for review at the end of May, and the planners are in the process of wrapping up a household survey. To date, we have received an excellent response to the survey with close to a 30% response rate, and the planning team continues to receive survey responses.

A virtual town hall will provide the opportunity for citizens to provide additional comments and ask any questions about the review and provide for open discussion with Council members.

The planning consultants are available to make a brief presentation to open up the virtual town hall and can provide a general summary of comments and trends received in the household survey.

As well, staff suggest we have available two or three specific topics or questions to raise as ice breakers to encourage discussion:

1. The current zoning in the R-1 zone provides for all residential units to construct secondary suites. This provides a great opportunity for new growth in the community, as rental BnBs, or to provide affordable long termed rental options or to assist current owners in generating revenue from their homes. Do citizens support this continued use? The process to construct a secondary suite starts with application for a building permit. The SRD Building Inspector has agreed to participate to answer general questions about the process and considerations for constructing a secondary suite.

2. Do citizens support the current zoning provisions that provide for residential occupancy of an RV, under some conditions?

3. Other general question and answer topics.

The format includes interested citizens sending an email to staff at the Village who will then send a meeting invite via TEAMS to the Town Hall. Citizens will be required to download the TEAMS app included in the invite in advance of joining the meeting. Staff would ensure mics are muted until each speaker is invited to speak, and Council could preside over the meeting as in any other meeting. Staff would advertise and post the meeting as usual, with an agenda as a Council Committee of the Whole format.

RECOMMENDATIONS

THAT Council receives the Virtual Town Hall Meeting – Village of Sayward OCP report for information and discussion, and;

THAT Council provide direction to staff on format and suggested topics for discussion at an OCP Virtual Town Hall Meeting.

Ann MacDonald
CAO

STAFF REPORT

For: Mayor and Council
Prepared by: Ann MacDonald, CAO
Subject: **Water, Sewer and User Fee Exemptions**
Meeting date: May 4, 2021

BACKGROUND

Previous Council resolutions have supported a number of water, sewer and user fee exemptions or reductions. Those now require that Council review the exemptions to either renew or cancel.

DISCUSSION

The following previous resolutions by Council require a review at this time:

1. Rental of Campground Site by Nurse Practitioner (2019 Resolution):

MOTION R19/212
MOVED AND SECONDED
THAT Council receives the report on the Campground Rental for the Nurse Practitioner,

And THAT Council approves the rental of Site 2 at $350/month for the Nurse Practitioner until July 31, 2020 when Council will revisit.

CARRIED

2. Water and Sewer Exemption for the Sayward Harbour Authority (2019 and 2020 resolutions):

MOTION R19/213
MOVED AND SECONDED
THAT Council receives the report on Sayward Harbour Authority – Request for Water/Sewer Fee Exemption, and;

THAT Council approves the request for a water and sewer fee exemption for 2019 on condition that the washrooms remain available for public use.

CARRIED

Note: Council discussed making the exemption pursuant to an annual application process and conditional on receiving the Sayward Harbour financial statements.

MOTION R20/70
MOVED AND SECONDED
THAT Council receive the Sayward Harbour Authority User Fees report for information and discussion, and;

THAT Council direct Staff to implement a user fee exemption application process for 2021.

CARRIED

RECOMMENDATIONS

THAT Council receives the Water, Sewer and User Fee Exemptions report for information and discussion, and;

THAT Council approves the rental of Site 2 at $350/month for the Nurse Practitioner until July 31, 2022 when Council will revisit, and;

FURTHER THAT Council approves a water and sewer fee exemption for 2021 for the Sayward Harbour Authority on condition that the washrooms remain available for public use, and;

FINALLY THAT Resolution R20/70 be revised to direct staff to return to Council with a proposed exemption application process that clarifies that application for water, sewer and other user fee exemptions be made after having obtained approval for an exemption from Council.

_____

Ann MacDonald
CAO

STAFF REPORT

To: Mayor and Council
From: Ann MacDonald, CAO
Subject: **Reserves and Surpluses 2021**
Meeting date: May 4, 2021

BACKGROUND

At the April 20th regular Council meeting Staff were directed to bring forward a Reserve and Surplus report for Council's review. It is important for Council to have this information in order to make informed decisions when periodically reviewing the Financial Plan, and assessing expenditures related to projects and asset acquisitions. By knowing the balances of these accounts, Council has a clear picture of funds being spent, and remaining funds available. Amendments to the Financial Plan remain an option to Council at any time, depending on circumstances that may arise during a fiscal year.

DISCUSSION

The Village of Sayward has several Reserve and Surplus accounts which serve differing purposes, some funds being appropriated and some unappropriated. Appropriated funds are funds that have been set aside in a reserve, the reserve having a specific purpose. An example is the COVID-19 Reserve which can only be used for COVID related expenditures.

Unappropriated funds are annual surpluses that are not transferred to reserves and remain available for numerous expenditures, as approved by Council in the Financial Plan. These funds are less restricted than reserve funds and can be used as Council sees fit based on recommendations by Staff.

The following chart outlines the balances of each main surplus and reserve account as at Dec 31, 2020, the approved expenditures for 2021 (and which account is being used), the *estimated* additions to each account, and the final Dec 31, 2021 balance. Council will note that approximately $442,000 of Village funds will be used in 2021 for the completion of the Newcastle Dam project.

Staff have not included expenditures for future years past 2021 as Council reviews projects and funding sources on an annual basis. 2022 – 2026 expenditures will be reviewed in the late fall/winter of 2021.

Reserves and Surpluses 2021

			Unappropriated Funds (Surplus)			Appropriated Funds (Reserves)			
			General Surplus	Water Surplus	Sewer Surplus	Community Works Fund	COVID-19	Land Sale	Climate Action
DEC 31, 2020 BALANCE			**329,485**	**213,267**	**306,309**	**277,248**	**262,340**	**42,382**	**23,740**
Capital expenditures as approved in 2021-2025 Financial Plan									
Public Works	2021	Snow and salting truck (5 yr loan through MFA)	$ 14,000						
Fire	2021	Genset for Fire Hall #1 (shared 50/50 with SRD)	$ 25,000						
Water	2021	Newcastle Creek Dam Rehabilitation (carry-fwd)	$ 158,513	$ 144,213		$ 139,506			
Water	2021	Fencing for Water Treament Plant	$ 20,000	$ 20,000					
Operating expenditures as approved in 2021-2025 Financial Plan									
Council	2021	Laptops					$ 6,000		
Council	2021	Speaker system for Council meetings					$ 15,000		
Admin	2021	Office carpet, flooring and counter	$ 7,500						
Admin	2021	Insulate storage room	$ 6,500						
Admin	2021	Keyless entry system					$ 2,000		
Admin	2021	Website project ($10k from BC Rural Dividends)					$ 8,000		
Admin	2021	CARIP Initiative							$ 10,000
Recreation	2021	Plexiglass, glass doors, wheelchair access					$ 15,000		
Recreation	2021	Office equipment (filing cabinet, chairs)	$ 1,500						
Recreation	2021	Paint or replace siding on building	$ 3,500						
Parks	2021	2 tables for gazebo	$ 5,000						
Public Works	2021	Extend PW building for shelter area for equipment	$ 8,000						
Fire	2021	Paint or replace siding on building	$ 3,750						
Sewer	2021	Dock for lagoon, hazmat suits, etc.					$ 13,000		
Drainage	2021	Update drainage plan	$ 16,690						
Total Expenditures			$ 269,953	$ 164,213	$ -	$ 139,506	$ 59,000	$ -	$ 10,000
Estimated additions to Reseves and Surpluses			$ 25,000	$ 4,500	$ 3,000	$ 72,500			$ 2,000
DEC 31, 2021 BALANCE			**$ 84,532**	**$ 53,554**	**$ 309,309**	**$ 210,242**	**$ 203,340**	**$ 42,382**	**$ 15,740**

Section 188 and 189 of the *Community Charter* outline the requirements for Reserve Funds:

Establishment of reserve funds

188 (1) A council may, by bylaw, establish a reserve fund for a specified purpose and direct that money be placed to the credit of the reserve fund.

(2) If a municipality receives money in respect of any one of the following, the council must establish a reserve fund for the applicable purpose:

(a) money received from the imposition of a development cost charge, which must be placed to the credit of a reserve fund in accordance with section 566 *[use of development cost charges]* of the *Local Government Act*;

(b) money received

(i) from the sale of park land,

(ii) under section 27 (2) (b) *[disposal of park land]*, or

(iii) under section 510 (14) *[provision of park land on subdivision]* of the *Local Government Act*, which must be placed to the credit of a reserve fund for the purpose of acquiring park lands;

(c)money received under section 41 (1) (d) *[disposal of highway property that provides access to water]*, which must be placed to the credit of a reserve fund in accordance with that section;

(d)money received under section 525 (2) *[parking space requirements]* of the *Local Government Act*, which must be placed to the credit of a reserve fund for the purpose of providing

(i)off-street parking spaces, or

(ii)transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation;

(e)except for tax sale proceeds, money received from the sale of land and improvements, which must be placed to the credit of a reserve fund for the purposes of paying any debt remaining in relation to the property and of acquiring land, improvements and other assets of a capital nature.

Use of money in reserve funds

189 (1) Subject to this section, money in a reserve fund, and interest earned on it, must be used only for the purpose for which the fund was established.

(2) If the amount to the credit of a reserve fund is greater than required for the purpose for which the fund was established, the council may, by bylaw, transfer all or part of the amount to another reserve fund.

(3) If the current municipal revenue is not sufficient for the amount required to pay compensation in respect of property expropriated or injured or to carry out works referred to in section 32 (3) *[entry on land to mitigate damage]*, the council may, by bylaw, use money from a reserve fund to the extent required.

(4) As a restriction on subsection (2), a transfer from a reserve fund established for a capital purpose may only be made to another reserve fund established for a capital purpose.

(4.1) Despite any other enactment, if

(a) money in a reserve fund established for a capital purpose, including a reserve fund under section 566 of the *Local Government Act* established for a capital purpose, is not currently required for that purpose, and

(b) the municipality has another reserve fund established for a capital purpose, the municipality may use money in the first reserve fund for the purposes of the second reserve fund.

(4.2) If money from one reserve fund is used under subsection (4.1) for the purposes of another reserve fund, the municipality must repay to the first reserve fund, no later than the time when the money is needed for the purposes of that reserve fund,

(a) the amount used, and

(b)an amount equivalent to the interest that would have been earned on the amount used had it remained in the first reserve fund.

(5) As a restriction on subsections (2) and (3), a council may not transfer amounts or use money from a fund required under section 188 (2) (a) *[development cost charge reserve fund]* or (b) *[park land acquisition reserve fund]* unless the bylaw is approved by the minister.

Reserve Fund Establishment Bylaw No. 346 was adopted in 2005 and while this Bylaw meets the requirements of Section 188 (1) of the *Community Charter,* the reserves established and referenced within do not align with the current reserves in the financial system (and have not for some years).

It should also be noted that a Reserve Policy document is a crucial part of the process – a policy describes how, when, and how much is transferred to a reserve, and outlines acceptable uses of reserve funds. Currently, the Village does not have a Reserve Policy.

When analyzing these gaps, Staff recommend the following plan to Council:

Schedule	Action
June 15, 2021	Council directs the preparation of a Reserve Policy after review of examples provided by staff and discussion of needs.
July 20, 2021	DRAFT Reserve Policy presented to Council for approval. Council directs the preparation of a new reserve bylaw to replace Bylaw No. 346 (Reserve Establishment Bylaw).
August 17, 2021	Council gives first 3 readings to Bylaw No. XXX Reserve Establishing Bylaw.
September 7, 2021	Council gives fourth and final reading to Bylaw No. XXX Reserve Establishing Bylaw.
Fall/Winter 2021	Staff integrate Reserve Policy and Bylaw into 2022 – 2026 Financial Plan.

STAFF RECOMMENDATIONS

THAT Council receives the Reserves and Surpluses 2021 report for information and discussion.

Respectfully submitted,

_____

Ann MacDonald, CAO

Prepared by: Lisa Clark, CFO

VILLAGE OF SAYWARD

BYLAW NO. 471

A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW 416, 2015

WHEREAS the Council of the Village of Sayward has adopted a Council Procedure Bylaw;

AND WHEREAS the Council of the Village of Sayward wishes to amend "Council Procedure Bylaw No. 416, 2015";

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the Village of Sayward, in open meeting assembled, hereby enacts as follows:

1. CITATION

This bylaw may be cited as **"Council Procedure Amendment Bylaw No. 471, 2021"**.

2. AMENDEMENT

Council Procedure Bylaw No. 416, 2015 is hereby amended as follows:

a.) THAT Part 2, Time and location of meetings, section 5(2) be amended by deleting (b) and replacing it with "(b) begin at 7:00 pm"

b.) THAT Part 2, Electronic meetings, section 8 be amended by adding (4) as follows:

> (4) Notwithstanding subsections 8(2) and (3), in an emergency, special circumstances, or public health event that prevents or restricts members from being able to physically meet in one location, members may participate in a meeting by means of electronic or other communication facilities provided that the rationale for the electronic meeting is agreed to by members and endorsed by a resolution explaining the rationale at the beginning of the meeting.

c.) THAT Part 4, Order of proceedings and business, section 16(1) be amended by deleting (a) and replacing it with "(a) Call to Order".

d.) THAT Part 4, Order of proceedings and business, section 16(1)(o) be amended by adding "and Notice of Motions".

e.) THAT Part 4, Delegations, section 19 be amended by adding (6) as follows:

> (6) Council members must refrain from responding to requests or questions from a delegation, nor engage in debate except to ask clarifying questions or to correct incorrect information. Following the delegation's presentation, Council may:
>
> > (a) refer the request to staff, a Committee of the Whole meeting for a report or further investigation if the matter relates to Village funding or village resources, current priorities or initiatives;

(b) take no further action;

(c) table the matter to a meeting closed to the public, if Section 90 of the *Community Charter* applies to the matter; or

(d) consider the matter at the meeting at which the delegation has appeared or consider the matter at a future regular meeting of Council.

f.) THAT Part 4 be amended by adding a new section as follows:

Correspondence

20. (1) If correspondence is to be considered by Council or its Committee it must include the author's full name and current contact information including, at a minimum, the author's residential address, and telephone number or e-mail address.

(2) The deadline for correspondence from the public to the Corporate Officer of items for inclusion on the meeting agenda is 12:00 pm on the Wednesday prior to the meeting.

(3) The Corporate Officer will neither respond to nor place on an agenda any correspondence which, is anonymous, illegible, or defamatory.

(4) Correspondence addressed to Mayor and/or Council:

(a) that is related to staff performance will not be considered by Council and shall be referred to the CAO;

(b) that, in the Corporate Officer's determination, is of a purely administrative or operational nature shall be referred to the CAO or the appropriate Officer or Official, and copied to Council;

(c) that is related to an item of business before Council, a Committee, or Commission received after 12:00 pm on the Wednesday prior to the meeting, if that agenda has been published, will be distributed as a late agenda item.

(d) that relates to the following will not be placed on an agenda:

(i) matters that have been decided upon by Council within the previous twelve (12) months;

(ii) matters that are of a purely administrative or operational nature; and

(iii) matters that have been referred to staff for a report, until the matter is before Council, Committee, or Commission.

(5) Notwithstanding subsection 20(4)(c) correspondence that is unrelated to an item of business before Council, received after the deadline under subsection 20(2) shall be included in a future meeting agenda.

(6) Staff may prepare recommendations related to correspondence for Council, Committee, or Commission consideration.

(7) The provisions of subsection 19(6) Delegations shall apply to any correspondence included in an agenda for which a proposed resolution has not been provided.

g.) THAT sections 20 to 55 be renumbered to sections 21 to 56.

h.) THAT the Table of Contents be updated to reflect the amendments outlined in a.) to g.)

Read a first time on the 20th day of April 2021.

Read a second time on the 20th day of April 2021.

Read a third time on the 20th day of April 2021.

Adopted on the ____ day of _____ 2021.

Certified a true copy of Bylaw No. 471
this ___ day of _____, 2021

_____
Chief Administrative Officer
Village of Sayward

_____
Mayor

_____
Corporate Officer

VILLAGE OF SAYWARD

BYLAW NO. 474

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 451, 2019

WHEREAS the Council for the Village of Sayward is authorized pursuant to section 194 of the *Community Charter* to impose fees and charges with respect to services provided by the Village of Sayward.

AND WHEREAS the Council of the Village of Sayward wishes to amend "Fees and Charges Bylaw No. 451, 2019"

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the Village of Sayward, in open meeting assembled, hereby enacts as follows:

1. CITATION

This bylaw may be cited as **"Fees and Charges Amendment Bylaw No. 474, 2021"**.

2. AMENDMENT

1. Schedule "D" to the Fees and Charges Bylaw No. 451, 2019 is amended by repealing the existing Schedule "D" and replacing it with "Schedule D – Solid Waste Collection" attached to this bylaw.
2. Schedule "E" to the Fees and Charges Bylaw No. 451, 2019 is amended by repealing the existing Schedule "E" and replacing it with "Schedule E – Water User Rates" attached to this bylaw.
3. Schedule "F" to the Fees and Charges Bylaw No. 451, 2019 is amended by repealing the existing Schedule "F" and replacing it with "Schedule F – Sewer User Rates" attached to this bylaw.
4. Schedule "K" to the Fees and Charges Bylaw No. 451, 2019 is amended by repealing the existing Schedule "K" and replacing it with "Schedule K – Municipal Campground" attached to this bylaw.

Read a first time on the ____ day of _____ 2021.

Read a second time on the ____ day of _____ 2021.

Read a third time on the ____ day of _____ 2021.

Adopted on the ____ day of _____ 2021.

Certified a true copy of Bylaw No. 474
this ___ day of _____, 2021

Chief Administrative Officer
Village of Sayward

Mayor

Corporate Officer

SCHEDULE D

SOLID WASTE COLLECTION

Fees for collection of solid waste from approved receptacles and excess receptacles

DESCRIPTION	FEE
Up to two approved receptacles	$238.88 per year
Each additional receptacle	$5.00 for each additional

SCHEDULE E

WATER USER RATES

DESCRIPTION		RATE
Private Residence	per dwelling unit (equivalent to one dwelling unit)	$388.40
Hotel, Motels	per unit	$194.20
Apartments or Strata Units	per dwelling unit (equivalent to one dwelling unit)	$388.40
Trailer Park	per pad	$388.40
Cafes & Restaurants	(equivalent to 10 dwelling units)	$3,884.00
Stores	(equivalent to one dwelling unit)	$388.40
- Plus for living quarters attached	(equivalent to one dwelling unit)	$388.40
- Plus for Grocery	(equivalent to one dwelling unit)	$388.40
- Plus for Butcher Shop	(equivalent to one dwelling unit)	$388.40
Garage & Service Stations	(equivalent to one dwelling unit)	$388.40
Seafood Plant	(equivalent to 7 dwelling units)	$2,718.80
Bowling Alley	(equivalent to 2 dwelling units)	$776.80
Laundromat	per washing machine (equivalent to one dwelling unit)	$388.40
Bank	(equivalent to one dwelling unit)	$388.40
Schools	(equivalent to 26 dwelling units)	$10,098.40
Small Craft Harbour	(equivalent to 2 dwelling units)	$776.80
Harbour Lease	(equivalent to 10 dwelling units)	$3,884.00
Industrial	shop, office, sort yard office (equivalent to 7 dwelling units)	$2,718.80
Industrial	dryland sort and water tower (equivalent to 94 dwelling units)	$36,509.60
Bunk House and Cookhouse	per active sleeping unit (equivalent to ½ dwelling unit)	$194.20
Campground	serviced stalls **times** months in operation **divided by 12** – times Motel rate	$194.20
Others not specified	each	$388.40

SCHEDULE F

SEWER USER RATES

DESCRIPTION		RATE
Private Residence	per dwelling unit (equivalent to one dwelling unit)	$284.36
Hotel, Motels	per unit	$142.18
Apartments or Strata Units	per dwelling unit (equivalent to one dwelling unit)	$284.36
Trailer Park	per pad	$284.36
Cafes & Restaurants	(equivalent to 10 dwelling units)	$2,843.60
Stores	(equivalent to one dwelling unit)	$284.36
- Plus for living quarters attached	(equivalent to one dwelling unit)	$284.36
- Plus for Grocery	(equivalent to one dwelling unit)	$284.36
- Plus for Butcher Shop	(equivalent to one dwelling unit)	$284.36
Garage & Service Stations	(equivalent to one dwelling unit)	$284.36
Seafood Plant	(equivalent to 7 dwelling units)	$1,990.52
Bowling Alley	(equivalent to 2 dwelling units)	$568.72
Laundromat	per washing machine (equivalent to one dwelling unit)	$284.36
Bank	(equivalent to one dwelling unit)	$284.36
Schools	(equivalent to 26 dwelling units)	$7,393.36
Small Craft Harbour	(equivalent to 2 dwelling units)	$568.72
Harbour Lease	(equivalent to 10 dwelling units)	$2,843.60
Industrial	shop, office, sort yard office (equivalent to 7 dwelling units)	$1,990.52
Industrial	dryland sort and water tower (equivalent to 94 dwelling units)	$26,729.84
Bunk House and Cookhouse	per active sleeping unit (equivalent to ½ dwelling unit)	$284.36
Campground	serviced stalls **times** months in operation **divided by 12** – times Motel rate	$142.18
Others not specified	each	$284.36

SCHEDULE K

MUNICIPAL CAMPGROUND

CAMPGROUND FEES	
DESCRIPTION	**FEE AMOUNT**
Unserviced sites Daily	$20.00
Serviced sites Daily	$25.00

VILLAGE OF SAYWARD

BYLAW NO. 475

A BYLAW TO FIX RATES UPON REAL PROPERTY IN THE VILLAGE OF SAYWARD AND TO PROVIDE FOR THE PAYMENT OF TAXES IN 2021

WHEREAS pursuant to Section 197 of the *Community Charter*, a Municipal Council must annually, by bylaw, impose property value taxes for the year by establishing tax rates for the municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan, and the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body;

NOW THEREFORE, The Council of the Village of Sayward, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited as **"Tax Rates Bylaw No. 475, 2021".**

2. The following rates are hereby imposed and levied for the year 2021:

(a) for all lawful general and debt purposes of the Municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column 'A' of Schedule 'A' attached hereto and being a part hereof;

(b) for library requisition purposes of the Municipality on the assessed value of land and improvements taxable for general municipal purposes, rates and appearing in Column 'B' of Schedule 'A' attached hereto and being a part hereof;

(c) for Regional District Services: Emergency Services, General Government Administration and Broadband purposes on the assessed value of land and improvements taxable for hospital district purposes, rates appearing in Column 'C' of Schedule 'A' attached hereto and being a part hereof;

(d) for Regional District Services: Refuse, 911 Answering Services, Planning and Municipal Member Administration purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column 'D' of Schedule 'A' attached hereto and being a part hereof;

(e) for Regional Hospital District purposes on the assessed value of land and improvements taxable for hospital district purposes, rates appearing in Column 'E' of Schedule 'A' attached hereto and being a part hereof;

(f) for Comox Strathcona Waste Management purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column 'F' of Schedule 'A' attached hereto and being a part hereof;

3. The tax rates and percentage additions must be paid to the office of the Collector at the Village Office, 652 H'Kusam Way, Sayward, British Columbia not later than 4:30 o'clock in the afternoon of July 2, 2021.

4. The Collector of the Village of Sayward shall add to the unpaid taxes of the current year, for each parcel of land and its improvements on the property tax roll, 10% of the amount of current year taxes which remain unpaid on July 3, 2021 and the said unpaid taxes together with the amount added as aforesaid shall be taxes of the current year due on such land and its improvements.

5. Tax rates and percentage additions caused as a result of a supplementary roll prepared under the *Assessment Act* shall be executed in accordance to Section 241 of the *Community Charter*.

Read a first time on the ____ day of _____ 2021.

Read a second time on the ____ day of _____ 2021.

Read a third time on the ____ day of _____ 2021.

Adopted on the ____ day of _____ 2021.

Certified a true copy of Bylaw No. 475 this ____ day of _____, 2021

_____
Chief Administrative Officer
Village of Sayward

_____
Mayor

_____
Corporate Officer

Schedule 'A'

Tax Rates for 2021

Summary of Current Year Tax Rates: The following rates shall apply on each thousand dollars of the assessed value of land and improvements for the year 2021:

Muncipal Purposes			Regional Purposes			
	A	B	C	D	E	F
Taxation Class	General & Debt	Library	RD Admin: Emergency, Gen Gov't & Broadband	RD 911, Refuse & Member Admin	Regional Hospital	Comox Strathcona Waste Management
Class 1: Residential	5.27529	0.2095	0.1516	0.1219	0.3825	0.1216
Class 2: Utilities	24.28801	0.9645	0.5304	0.5613	1.3386	0.5597
Class 5: Light Industry:	39.00233	1.5489	0.5153	0.9013	1.3004	0.8987
Class 6: Business/Other	19.08091	0.7577	0.3713	0.4409	0.9370	0.4397
Class 7: Managed Forest	22.63320	0.8988	0.4547	0.5230	1.1474	0.5215
Class 8: Recreational/Non-Profit	21.81815	0.8664	0.1516	0.5042	0.3825	0.5027