



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
November 16, 2011, 7:00 PM
Kelsey Recreation Centre,
652a H'Kusam Way**

Present: Mayor John MacDonald
Deputy Mayor Debbie Coates
Councillor Norm Kirschner
Councillor Rosemary Croteau

Absent: Councillor Al Braybrook

Finance/Administration Clerk: Joan Elford

Call to Order.

2. Public Input (maximum 30 minutes).

Janet Hoare, 161 Balsam Street. Asked when Mrs. Specgona's street light is going to be fixed, she has been complaining about it for some time.
Councillor Norm Kirchner will call Hydro tomorrow.

3. Introduction of Late Items. Nil

4. Approval of Agenda.

Motion: 11/1004

Moved and Seconded

That the Agenda for the Regular Council Meeting of Council for November 16, 2011, be approved. *Carried*

5. Minutes of Previous Meetings.

Motion: 11/1005

Moved and Seconded

That the Minutes of the Council Meeting held on November 02, 2011 be received.

Carried

Motion: 11/1006

Moved and Seconded

That the Minutes of the Council Meeting held on November 02, 2011 be adopted.

Carried

6. Petitions and Delegations. Nil

7. Correspondence.

Motion: 11/1007

Moved and Seconded

That all correspondence be received.

Carried

- October 25, 2011 correspondence from the City of Port Alberni to the Minister of Social Development endorsing the City of Vancouver resolution to the Province regarding group homes.
- November 1, 2011 correspondence from the Honourable Mary McNeil, Minister of Children and Family Development proclaiming November as Adoption Awareness Month in British Columbia.

8. Committee and Staff Reports. - Nil

8.1: Committee Member Reports - Nil

8.2: Mayor's Report. - Nil

8.3: Staff Reports - Nil

RFD 8.7.A: Hours of Operation Kelsey Centre.

Council discussed hours of operation for Kelsey Centre during festive season.

Councillor Coates reported that since the school closes December 16th and as there is staffing available until December 22nd, it may be appropriate to keep Kelsey Centre open in the afternoons during this period.

Motion: 11/1008

Moved and Seconded

That the Kelsey Centre hours for the festive season be as follows: Kelsey Centre will remain open to December 22, 2011 and will close December 23rd, 2011 to January 2, 2012 inclusive. Re-opening on January 3rd, 2012.

Carried

RFD 8.7.B: Financial Information for Approval.

Motion: 11/1009

Moved and Seconded

That Council receives RFD 8.7.B.

Carried

Motion: 11/1010

Moved and Seconded

That Council adopts the Financial Reports presented by the Finance Clerk.

Carried

9. UNFINISHED BUSINESS. Nil – was tabled to new council.

10. NEW BUSINESS. Nil

11. BYLAWS: Nil.

12. PUBLIC QUESTION PERIOD (maximum 15 minutes).

Janet Hoare 161 Balsam – wished everyone good luck and asked if the election sign that is within the 100 meter boundary of the polling station be removed prior to 8 AM on Election Day.

13. Preparing to go in-camera:

Motion: 11/1011

Moved and Seconded

That in accordance with section 92 of the *Community Charter*, this Council Meeting will now be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90.1.subsection “a” of the Community Charter which will address a personnel matter. Council moved I/C at 7:14 PM. *Carried*

14. Rise and Report

Council reported that Mr. Bill Halstead is appointed Interim CAO for Village of Sayward effective 17 November 2011.

15. Adjournment:

Motion: 11/1012

Moved and Seconded

That the Regular Council Meeting of November 16, 2011 be adjourned.
The meeting adjourned at 7:35 p.m.

Carried

SIGNED AND SEALED:

Joan Elford, Finance/Administration Clerk

Mayor John MacDonald