



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
October 5, 2011, 7:00 PM  
Kelsey Recreation Centre,  
652a H'Kusam Way**

**Present:** Mayor John MacDonald  
Deputy Mayor Debbie Coates  
Councillor Norm Kirchner  
Councillor Rosemary Croteau  
Colum Mc Cready, CAO/CFO  
Councillor Al Braybrook

**Clerk:** Colum Mc Cready

- 1. Call to Order.**
- 2. Public Input (maximum 30 minutes).**

Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record please state your name and address."

Norbert Fetting, 611 Macmillan Drive: complained about the incorrect spelling of his name in the previous minutes.

CAO: Apologized to Mr. Fetting for the error.

Norbert Fetting: Observed that the unlicensed truck was removed from outside 570 Macmillan Drive but further complained about an unlicensed trailer parked in a right-of-way on Macmillan Drive which was loaded with scrap metal.

CAO: I spoke with Corporal Pick about the matter and he said that he would speak with the owner of the vehicle and it is thanks to his action that the abandoned vehicle has been moved. Regarding the unlicensed trailer, Administration will notify the owner about the need to remove this too.

Janet Hoare: has the boil water advisory been lifted?

CAO: The “Boil Water Advisory is still in place” and will remain so until the Village is given direction from the VIHA EHO to remove it.

**3. Introduction of Late Items.** Nil

**4. Approval of Agenda.**

**Motion: 11/941**

**Proposed and Seconded**

**Therefore be it resolved that** the Agenda for the Regular Council Meeting of Council for October 5, 2011, is approved.

**Carried**

**5. Minutes of Previous Meetings.**

**Motion: 11/942**

**Proposed and Seconded**

**Therefore be it resolved that** Council the Minutes of the Council Meeting held on September 21, 2011 is received with amendments to include the correct spelling of the name of Mr. Norbert Fetting and adding the reference in his letter to Council on June 13, 2011 regarding the Public Works Compound being “Illegally located on land zoned as Park 1” in accordance with Bylaw #309, 2000.

**Carried**

**Motion 11/943**

**Proposed and Seconded**

**Therefore be it resolved that** Minutes of the Council Meeting held on September 21, 2011 is adopted.

**Carried**

**6. Petitions and Delegations.** Nil

**7. Correspondence.**

**Motion: 11/944**

**Proposed and Seconded**

**Therefore be it resolved that** all correspondence be received for review.

**Carried**

- Email from Strathcona Regional District: Strathcona Gardens Regional Complex Event Advisory
- Letter from the Mayor of the Village of Tahsis
- Letter from Canadian Wood Council
- Order from the Lieutenant Governor in Council regarding Volunteer Eligibility for Volunteer Regulation
- Letter from MIA: Endorsement of Noratek Solutions Building Reporter
- Email from Comox Valley Regional District regarding Solid Waste Management.
- UMCM: Municipal Auditor General Policy Paper

**8. Committee and Staff Reports.**

Created with

**8.1: Committee Member Reports-** reports are read at the next Regular Meeting

**8.2: Mayor's Report** - the Mayor's report is read at the next Regular Meeting

**8.3: Staff Reports**

**Motion: 11/945**

**Proposed and Seconded**

**Therefore be it resolved that** the CAO's report is received.

**Carried**

**Motion: 11/946**

**Proposed and Seconded**

**Therefore be it resolved that** the CAO's report, is adopted.

**Carried**

**8.7: Requests for Decisions (RFD).**

**RFD: 8.7.1. A: Proposed amendment to the Village of Sayward Zoning Bylaw 2000, Bylaw 309, to allow for the additional use of Community Parkland and Assembly Zones (Park One or P-1)**

**Motion: 11/947**

**Proposed and Seconded**

**Therefore be it resolved that** RFD. 8.7.1.A. is received.

**Carried**

**Discussion on receipt of RFD 8.7.1.A:**

**Mayor:** Council is invited to review the Village of Sayward Zoning Bylaw 2000, Bylaw 309 and to focus their attention on Section 611: page 39.

**Motion: 11/948**

**Proposed and Seconded**

**Therefore be it resolved that** the Amendment to Bylaw 309 is given a First and Second Reading. This amendment adds a new section "e" to Bylaw 309 permitting Public Utility Use to the classification known as PARK ONE (P-1). This amendment also includes the addition of a new definition for Public Utility which is "the use of land as a utility facility and associated appurtenances for the provision of water, sewer, electrical, natural gas, communication, fire protection and transportation services; where such use is established by a local, provincial or federal government, an improvement district, a Crown corporation or by a company regulated by a government commission."

**Carried**

**Mayor:** A notice will be posted in the press for a public hearing which will be held after the election.

**9. UNFINISHED BUSINESS.** See Attached.

**Motion: 11/949**

**Proposed and Seconded**

**Therefore be it resolved that** the Unfinished Business of Council is received

**Motion: 11/950**

**Proposed and Seconded**

**Therefore be it resolved that** the Unfinished Business of Council is adopted.

**Carried**

**10. NEW BUSINESS. Nil**

**Motion: 11/951**

**Proposed and Seconded**

**Therefore be it resolved that** the New Business of Council be received.

**Carried**

**Motion: 11/952**

**Proposed and Seconded**

**Therefore be it resolved that** the New Business of Council be adopted.

**Carried**

**11. BYLAWS: Already covered under RFD 8.7.1.A.**

**12. PUBLIC QUESTION PERIOD (maximum 15 minutes).**

**Mayor:** "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address."

**14. Adjournment:**

**Motion: 11/953**

**Proposed and Seconded**

**Therefore be it resolved that** the Regular Council Meeting of October 5, 2011 be adjourned.

The meeting adjourned at 7.30 pm

SIGNED AND SEALED:

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John Macdonald, Mayor

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Colum Mc Cready, CAO