



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
May 18, 2011 – 7:00 PM
Kelsey Recreation Centre,
652 H'Kusam Way**

Present: Mayor John MacDonald
Deputy Mayor Debbie Coates
Councillor Norm Kirchner
Councillor Al Braybrook
Councillor Rosemary Croteau

Clerk: Colum Mc Cready, CAO/CFO

1. Call to Order.

2. Public Input (maximum 30 minutes).

Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record please state your name and address."

- Mr. Norberg Fetting of 611 Mc Millan Drive asked if there was any plan for tree replacement at the Public Works yard as some are falling over. The CAO replied that replacing the trees around the public works yard was considered during the 2011 budgeting process but was not pursued as it was planned eventually to extend the public works yard towards the apartments at the junction of Macmillan Drive and Kelsey Way. When that work was completed, Public Works would move the existing fence to enlarge the Public Works Yard and plant new cedar trees around the entire site. The Popular trees which now surround the Public Works Yard are being eaten by wildlife and there would be no point in replacing these trees. The Mayor then directed the CAO to bring a recommendation to the next Council Meeting.

3. Introduction of Late Items. Appointment of Election Officer

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4. Approval of Agenda.

Motion: 11/740

Therefore be it resolved that the Agenda for the Regular Meeting of Council for May 18, 2011 be approved with one addition: Section 10: new business: appointment of election officer.

Carried

5. Minutes of Previous Meetings.

Motion: 11/741:

Therefore be it resolved that the minutes of the special meeting of Council held on May 9 be received

Carried

Motion: 11/742

Therefore be it resolved that the minutes of the special meeting of Council held on May 9 be adopted.

Carried

Councillor Kirschner expressed his concern that the meeting on May 9 being was “started too soon” and that time should have been allowed for Deputy Mayor Coates who had to come from work to arrive on time. Mayor Macdonald said that the clock in Council Chambers was five minutes fast and he thought he started the meeting at 3:00 pm.

Note: the minutes of the regular meeting of Council on May 4, 2011 were read at the special meeting of Council on May 9, 2011

6. Petitions and Delegations.

Mark Zaleski making a presentation about a CD set he has produced and he distributed a brochure showing copies of the photographs and the price of the CD's.

7. Correspondence.

Motion: 11/743

Therefore be it resolved that all correspondence be received.

7.1 –Letters, emails etc.

- **Correspondence Sent:**
- Letter to the office of the Fire Commissioner regarding the appointment of Fire Chief

- **Correspondence Received:**
- Brochures from Mark Zaleski concerning prices for his tourism CD set
- Letter from the SRD Building Inspector (co-signed by the Village Fire Chief) approving the move to the Kelsey Recreation Centre
- Email from resident Larry Hoare about bird feeding
- Circular from Federation of Canadian Municipalities concerning grant funding opportunity for \$0.25 in the dollar.
- Circular: Marine Harvest Canada May Newsletter
- Circular from Ministry: web link for property tax deferrals.

Discussion on Receipt: It was suggested to place an article in the Sayward News about bird feeding.

Motion: 11/744

Therefore be it resolved that all correspondence is adopted.

Carried

8. Reports.

8.1: General Committee Reports

Motion: 11/745

Therefore be it resolved that all Committee Reports are received.

Carried

Motion: 11/746

Therefore be it resolved that all Committee Reports are adopted.

Carried

8.2: Mayor's Report.

Motion: 11/747

Therefore be it resolved that the Mayor's Report is received.

Carried

Motion: 11/748

Therefore be it resolved that the Mayor's Report is adopted.

Carried

8.3: Staff Reports

Motion: 11/749

Therefore be it resolved that the CAO's report, the Public Work's Foreman's Report, the Fire Chief's Report, the Kelsey Recreation Centre Coordinator's Report and the Emergency Measures Coordinator's Report be received.

Carried

Motion: 11/750

Therefore be it resolved that the CAO's report, the Public Work's Foreman's Report, the Fire Chief's Report, the Kelsey Recreation Centre Coordinator's Report and the Emergency Measures Coordinator's Report be adopted.

Carried

9: Requests for Decisions (RFD).

RFD: 9.1.A: Re-allocation of Operating Reserves to Specific Reserve Funds

Motion: 11/751

Therefore be it resolved that RFD 9.1.A is received.

Carried

Motion: 11/752

Therefore be it resolved that Council approves the transfer of \$743,144.00 from Operating Surplus to water and sewer reserves and other reserves as agreed. Council also resolves to convene a Committee of the Whole to determine the amount of funds to be re-allocated from Operating Surplus to reserves and directs the CAO to prepare a journal entry to bring the C.O.W. decisions into effect.

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RFD: 9.1.B: Kelly's Bridge Project

Motion: 11/753

Therefore be it resolved that RFD 9.1.B be received for review.

Carried

Motion: 11/754

Therefore be it resolved that Council directs the CAO to take charge of the Kelly's Bridge replacement project and to commence applying for a grant to so that the work can commence. The CAO will also liaise with other agencies such as the Nature Trust, Ducks Unlimited, Parks Canada and Environment Canada to ensure that all codes and regulations are met.

Carried

RFD: C: Financial Information for Approval.

Motion: 11/755

Therefore be it resolved that Council receives the monthly financial reports.

Carried

Motion: 11/756

Therefore be it resolved that Council adopts the Financial Reports presented by the CAO.

Carried

9. UNFINISHED BUSINESS.

Motion: 11/757

Therefore be it resolved that Council receives the Unfinished Business Report dated May 18, from the CAO.

Carried

Motion: 11/758

Therefore be it resolved that the Unfinished Business Report dated May 18th to be adopted.

Carried

10. NEW BUSINESS.

No new business.

11. BYLAWS

12. PUBLIC QUESTION PERIOD (maximum 15 minutes).

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address."

Janet Orr asked if the new proposed Kelly's Bridge would be handicap accessible and the CAO replied that the new footbridge would be 4'0" wide but that the Village would be seeking an alternative plan where the bridge would be 6'0" wide.

13. Preparing to go in-camera:

Motion: 11/759

Therefore be it resolved that in accordance with section 92 of the *Community Charter*, this Council Meeting will now be closed to the public at this time in order

consideration to matters in accordance with Section 90.1.subsection “g” of the Community Charter:

(g) Litigation or potential litigation affecting the municipality;

Carried

14. Adjournment:

Motion: 11/760

Therefore be it resolved that the Regular Council Meeting of May 18, 2011 be adjourned.

Carried

The meeting adjourned at 8:00 pm.

SIGNED AND SEALED

Mayor: John Macdonald

CAO: Colum Mc Cready

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