



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
July 20, 2011 – 7:00 PM
Kelsey Recreation Centre,
652a H'Kusam Way**

Present: Mayor John MacDonald
Deputy Mayor Debbie Coates
Councillor Norm Kirchner
Councillor Rosemary Croteau
Colum Mc Cready, CAO/CFO
Councillor Al Braybrook

Clerk: Joan Elford

1. Call to Order.

2. Public Input (maximum 30 minutes).

Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record please state your name and address."

3. Introduction of Late Items.

- Attendance at UBCM
- Minister Chong

To be addressed under "New Business"

4. Approval of Agenda.

Motion: 11/835

Proposed and Seconded

Therefore be it resolved that the Agenda for the Regular Council Meeting of Council for July 20 be approved.

Carried

5. Minutes of Previous Meetings.

Motion: 11/836

Proposed and Seconded

Therefore be it resolved that Council receives the Minutes of the Council Meetings held on June 20 and June 22. *Carried*

Motion: 11/837

Proposed and Seconded

Therefore be it resolved that Council adopts the Minutes of the Council Meetings held on June 20 and June 22. *Carried*

6. Petitions and Delegations.

1. Corporal Rod Pick presented the quarterly RCMP report.
2. Eric Sellentin, Extension and Outreach Coordinator, Coastal Invasive Plant Committee, made a presentation.

Motion: 11/838

Proposed and Seconded

Therefore be it resolved that Council accept presentations. *Carried*

7. Correspondence.

Motion: 11/839

Proposed and Seconded

Therefore be it resolved that all correspondence be received for review. *Carried*

- May 31, 2011: Circular from BC Hydro on encroachments and safety clearances.
- June 7, 2011, Emergency Management BC: appointment of Local Assistant to the Fire Commissioner and Peace Officer;
- June 13: Norbert Fetting: letter to Village regarding location of Public Works yard.
- June 17: UBCM notice on gas tax reporting;
- June 24: CVRD letter on Waste to Energy consultant required
- June 27, 2011: Letter from Island Coastal Economic Trust: approval for Stage 1 Application for Kelly's Bridge;
- June 28, 2011: MIABC: letter endorsing Noratek Building Reporter;
- June 28: 2011: Government of BC: notification of award of Small Communities Grant for \$252,250.00;
- June 28, 2011: Ministry of CSCD: Circular: interest rates of Tax overpayments is now 1%;
- July 12: Agenda for CAO Meeting at SRD

Discussion: Correspondence June 13: OCP Issue

Motion: 11/840

**Proposed and seconded **

Therefore let it be resolved that Council table issue on amending the OCP until 2012 budget discussions due to the cost involved in surveying and rezoning the Public Works Yard.

Carried

Motion: 11/841

Proposed and Seconded

Therefore let it be resolved that the Stage Two application for the construction of Kelly's Bridge be tabled until October of 2011.

Carried

Motion: 11/842

Proposed and Seconded

Therefore be it resolved that all correspondence be adopted.

Carried

8. Committee and Staff Reports.

8.1: General Committee Reports

NIL

8.2: Mayor's Report.

NIL.

8.3: Staff Reports

Motion: 11/843

Proposed and Seconded

Therefore be it resolved that the CAO's report, the Public Work's Foreman's Report, the Fire Chief's Report, the Kelsey Recreation Centre Coordinator's Report and the Emergency Measures Coordinator's Report, and the Emergency Social Services Coordinator's Report be received.

Carried

Motion: 11/844

Proposed and Seconded

Therefore be it resolved that the CAO's report, the Public Work's Foreman's Report, the Fire Chief's Report, the Kelsey Recreation Centre Coordinator's Report and the Emergency Measures Coordinator's Report, and the Emergency Social Services Coordinator's Report be adopted.

Carried

8.7.1: Requests for Decisions (RFD).

RFD: A: Financial Information for Approval.

Motion: 11/845

Proposed and Seconded

Therefore be it resolved that Council receives the monthly financial reports.

Carried

Motion: 11/846

Proposed and Seconded

Therefore be it resolved that Council adopts the Financial Reports presented by the CAO.

Carried

9. UNFINISHED BUSINESS.

Motion: 11/847

Proposed and Seconded

Therefore let it be resolved that Council receives unfinished business report as presented by the CAO.

Carried

9.1 Attendance at UBCM Conference

Motion: 11/848

Proposed and Seconded

Therefore let it be resolved that Council agrees that only one delegate attend the 2011 UBCM Conference and the Delegate is Mayor MacDonald.

Carried

9.2 Towns for Tomorrow

Motion: 11/849

Proposed and Seconded

Therefore let it be resolved that Council agrees that Mayor MacDonald meet with Minister Chong regarding Towns for Tomorrow Grant.

Carried

10. NEW BUSINESS.

Motion: 11/850

Proposed and Seconded

Therefore let it be resolved that Council receives new business.

Carried

10.1 Limb and top trees in Park

Direction to Staff : proceed to selectively top and limb trees in park.

10.2 Absentee landlords property maintenance

Direction to Staff : CAO to contact property owners regarding tall grass and weeds on vacant lots on MacMillan Drive. If property owner does not respond to request to mow, Public Works is to mow the areas and bill property owner.

10.3 Election Preparedness

Direction to Staff: CAO to call Mr. Yates regarding Election preparation.

11. BYLAWS:

RFD: A: Review of Bylaw 391: Maintenance of Access to Water and Sewer Services

Motion: 11/851

Proposed and Seconded

Therefore be it resolved that Bylaw 391 is received for review and amendment.

Carried

Discussion: “The public, having received and reviewed the proposed Bylaw may now suggest possible amendments. The CAO will note the suggested amendments, collate these and present them at the next regular meeting of Council.”

Motion: 11/852

Proposed and Seconded

Therefore be it resolved that Council directs the CAO to collate suggested amendments to Bylaw 391 and research fees for water to present these at the next regular meeting of Council on August 17, 2011. **Carried**

12. PUBLIC QUESTION PERIOD (maximum 15 minutes).

Mayor: “The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address.

None

13. Adjournment:

Motion: 11/853

Proposed and Seconded

Therefore be it resolved that the Regular Council Meeting of July 20, 2011 be adjourned.

Carried

The meeting adjourned at 8:25 pm

SIGNED AND SEALED:

Mayor John Macdonald

C. A. McCready, CAO & CFO