



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
JANUARY 5, 2011, 7:00 P.M.
VILLAGE OFFICE
601 KELSEY WAY**

PRESENT: Mayor John MacDonald
Deputy Mayor Debbie Coates
Councillor Rosemary Croteau
Councillor Norm Kirschner
Councillor Al Braybrook

IN ATTENDANCE: Colum Mc Cready, CAO

1. CALL TO ORDER.

Mayor John MacDonald called the meeting to order at 7:00 p.m.

2. PUBLIC INPUT.

No public input

2. INTRODUCTION OF LATE ITEMS.

Nil.

4. APPROVAL OF AGENDA.

MOTION R11/396

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held January 5, 2010 be approved.

CARRIED

5. MINUTES OF PREVIOUS REGULAR MEETING.

5.1 - Minutes of the Regular Meeting of Council held December 15, 2010

MOTION R11/397

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT the Minutes of the Regular Meeting of Council held on December 15, 2010, be received and adopted with two amendments:

(1): Sayward Futures meeting to read the 3rd Thursday in January; (2): Harbour Authority meeting to read January 30 and not January 3.

CARRIED

6. PETITIONS AND DELEGATIONS.

Nil

7. UNFINISHED BUSINESS

Nil

8. CORRESPONDENCE.

8.1 – The following letters were received:

- Letter from Ministry of Environment regarding a new Policy Proposal on British Columbia's New Water Sustainability. The documentation is available for consultation in the Village Office.
- Letter of Support from Claire Trevena MLA regarding the formerly proposed medical clinic.
- Letter from Stephanie Cadieux introducing herself as the new Minister of Community, Sport and Cultural Development.
- Email from Joseph Baratta, Environmental Health Officer for VIHA confirming the lifting of the 10-day Boil Water Advisory: from Dec 7 – 17.
- Email from SRD regarding a Press Release for the recently signed Fire Protection and Building Inspection agreements.
- Email from RCMP Leasing section with an attached signed lease for the Sayward Detachment building on 610 Kelsey Way.
- Email LGMA regarding membership renewal and a copy of the 2011 Calendar of Events and Programs.
- Email from UBCM giving the highlights of the Executive Meeting November 25 & 26.

MOTION R11/398

MOVED AND SECONDED

THEREFORE, BE IT RESOLVED THAT all correspondence be received for information. There was no discussion.

CARRIED

8. COMMITTEE REPORTS AND STAFF REPORTS.

8.1 MIFLAG – Croteau/Kirschner - Nil

8.2 Harbour Authority – Kirschner/Croteau - Nil

8.3 Sayward Futures Society – Councillor Croteau - Nil

8.4 Vancouver Island Regional Library – Deputy Mayor; Coates/Braybrook - Nil

8.5 Regional District – Mayor MacDonald; Councillor Coates - Nil

8.6 Mayor’s Report - Nil

8.7 Staff Reports - Colum McCready, CAO – CAO Report for January 5, 2011

MOTION R11/399

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT the CAO’s report for January 5, 2011 be received for information.

CARRIED

8.7.1: Requests for Decisions (RFD).

a. RFD: 8.7.1.A: Approval of Interim Budget

MOTION R11/400

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT RFD 8.7.1.a. be received for discussion.

CARRIED

MOTION R11/401

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT the approved budget for 2010 be used as an Interim budget for 2011 until the 2011 budget is approved and adopted and no capital purchases without Council approval.

CARRIED

b. RFD: 8.7.1.B: Approval of Towns for Tomorrow Reservoir Project 2011

MOTION R11/402

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT RFD 8.7.1.b. be received for discussion.

CARRIED

MOTION R11/403

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT:

WHEREAS a Water Supply Options Report by Highland Engineering dated May 29, 2009 (File #: 2486) identified the lack of water pressure in areas such as Spar Street during summer months

WHEREAS this same report identified the need to build a water storage facility at a level higher than the surface water level at

Newcastle Dam to increase the water pressure to ensure that all residences have adequate pounds per square inch pressure.
WHEREAS the Village needs to install a new water treatment plant in 2012 and this plant must be supplied with a proper water storage facility
WHEREAS the Village Administration has identified the cost of the proposed reservoir to be \$425,612.00 and the Village's portion of this cost will be approximately \$72,373.02

THEREFORE BE IT RESOLVED THAT Council directs the CAO/CFO to apply for Towns for Tomorrow funding to erect a reservoir above Newcastle Dam. Council also approves of the future transfer of Reserve Funds for the sum of \$68,184.00 for the project.

Motion tabled until Friday, December 7, at 3 pm.

TABLED

**MOTION R11/404
MOVED and SECONDED
THEREFORE, BE IT RESOLVED THAT**

THEREFORE IT ALSO BE IT RESOLVED THAT Council directs the CAO/CFO to transfer for the sum of \$63,746.30 from the Gas Tax Fund as a contribution towards the Towns for Tomorrow application to install a reservoir at Newcastle Dam

Motion tabled until Friday, December 7, at 3. pm

TABLED

- c. **RFD: 8.7.1.C: Approval of Application for a detailed design of a Water Treatment Facility**

**MOTION R11/405
MOVED and SECONDED
THEREFORE, BE IT RESOLVED THAT RFD 8.7.1.c. be received for discussion.**

CARRIED

MOTION R11/406

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT THAT Council approves the CAO/CFO withdraw \$30,000.00 gas tax dollars to pay for the planning of the pipework for a proposed Water Treatment Facility at Newcastle Dam

CARRIED

d. RFD: 8.7.1.D: Approval of Financial Information

MOTION R11/407

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT Council receives RFD 8.7.1.d. for discussion.

CARRIED

MOTION R11/408

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT Council receives, accepts and approves the above financial information as stated.

CARRIED

8.7.2: STAFF REPORTS

8.7.2.1: Fire Chief's Report

Nil

1.7.2. Public Works Foreman's Report

Nil

8.7.2 Recreation and Culture Supervisor's Report

Nil

8.7.3 Emergency Measures Coordinator's Report.

Nil

9. UNFINISHED BUSINESS.

None

- 10. NEW BUSINESS. – The cycle of Budget meetings are to commence: the first one is on the 12th at 18:30; the second on the 26th at 18:30 and a final meeting with the public . We have to wait until the SRD has completed their budget.**

- 11. BYLAWS. - Nil**

12. PUBLIC QUESTION PERIOD - There were no questions from the public

There was an In Camera Meeting following the Regular Meeting.

Re: Resolution in Accordance with Section 92 (a) and (b) of the *Community Charter*.
For: Closed Council – Restricted In Camera Committee Meeting on December 15, 2010, 2010.

Recommended Resolution:

MOTION R11/409

MOVED AND SECONDED

THEREFORE BE IT RESOLVED THAT, in accordance with section 90 of the *Community Charter*, the Council Meeting be closed to the public at this time in order that the Committee may give consideration to the following matters that, in accordance with section 90.(1).b and c, of the *Community Charter*, may be considered by the Committee in a meeting closed to the public: Five (5) items are on the Agenda of the In Camera meeting which relate to the above subsections.

CARRIED

13. ADJOURNMENT.

13.1 - Adjournment

MOTION R11/410

MOVED and SECONDED

THEREFORE, BE IT RESOLVED THAT the Regular Meeting of Council of January 5, 2011 be adjourned.

CARRIED

The Regular Meeting of Council was adjourned at 7:50 pm.

Mayor John MacDonald

Colum Mc Cready, CAO