



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
SEPTEMBER 15, 2010 7:00 P.M.  
VILLAGE OFFICE  
601 KELSEY WAY**

**PRESENT:** Acting Mayor Debbie Coates  
Councillor Rosemary Croteau  
Councillor Norm Kirschner  
Councillor Al Braybrook

**ABSENT:** Mayor John MacDonald (with leave)

**IN ATTENDANCE:** Beth Johnson, Clerk/Receptionist  
Mike Atchison, Fire Chief

**1. CALL TO ORDER.**

Acting Mayor Debbie Coates called the meeting to order at 7:00 p.m.

**2. PUBLIC INPUT.**

Nil

**3. INTRODUCTION OF LATE ITEMS.**

Nil

**4. APPROVAL OF AGENDA.**

**MOTION R10/224**

**MOVED and SECONDED**

**That** the Agenda for the Regular Meeting of Council held September 15, 2010 be approved as amended.

Amendments were made by Acting Mayor Debbie Coates to the Agenda wording of the In Camera Meeting Resolution, substituting the word, "Council" where the word "Committee" had appeared and removing the word, "Restricted" from the Agenda. The motion in Article 13 changed, as well as adding items 14 to 16 to the Agenda.

**CARRIED**

**5. MINUTES OF PREVIOUS REGULAR MEETING.**

**5.1 - Minutes of the Regular Meeting of Council held September 1, 2010**

**MOTION R10/225**

**MOVED and SECONDED**

**That** the Minutes of the Regular Meeting of Council held September 1, 2010 be adopted.

**CARRIED**

**6. PETITIONS AND DELEGATIONS.**

Nil

**7. CORRESPONDENCE.**

**7.1 – Ed Waugh, Manager, Customer Projects & Design, B.C. Hydro  
MOTION R10/226**

**MOVED and SECONDED**

**That** the Correspondence under item 7.1 be received for information.

**CARRIED**

**8. COMMITTEE REPORTS AND STAFF REPORTS.**

**8.1 MIFLAG – Croteau/Kirschner**

MIFLAG will meet on September 23, 2010.

**8.2 Harbour Authority – Kirschner/Croteau**

Harbour Authority will meet on September 26, 2010.

**8.3 Vancouver Island Regional Library – Coates/Braybrook**

Vancouver Island Regional Library Board will meet on September 18, 2010.

**8.4 Regional District – MacDonald/Coates**

Regional District will meet next on September 23, 2010 and Acting Mayor Debbie Coates will attend.

**8.5 Mayor's Report**

Nil

**8.6 Staff Reports**

**8.6.1 – Cameron Cairncross, CAO – CAO Report for August 2010**

**MOTION R10/227**

**MOVED and SECONDED**

**That** the CAO's Report for August 2010 be received for information.

**CARRIED**

**8.6.2 – Michelle Nielsen, Recreation and Culture Supervisor – Recreation Program August 16-31, 2010**

**MOTION R10/228**

**MOVED and SECONDED**

**That** the Report of the Recreation Supervisor be received for information.

**CARRIED**

**8.6.3 – Michelle Nielsen, Recreation and Culture Supervisor – Tour de Rock Bike Riders, September 20, 2010**

**MOTION R10/229**

**MOVED AND SECONDED**

**That** the Council approve a “no fee” for the usage of the Kelsey Centre gym, kitchen and shower facilities for the Tour de Rock bike riders on September 20, 2010.

**CARRIED**

**9. UNFINISHED BUSINESS.**

Nil

**10. NEW BUSINESS.**

Nil

**11. BYLAWS.**

Nil

**12. PUBLIC QUESTION PERIOD.**

**12.1 – Public Question Period**

Nil

The recommendation to move in camera as noted in the agenda was neither moved nor seconded. On the advice of the municipal solicitor, the in camera meeting that was subsequently convened was not deemed to be legal, therefore actions under agenda items 13, 14 and 15 are not valid.

To correct the procedural error of holding an illegal in camera meeting, a special meeting of council was held on Wednesday September 22, 2010 within which an in camera meeting was held. The actions from that meeting are recorded in the minutes from that meeting.

Notwithstanding the procedural error and requirements under Bylaw No. 374, the following record is what occurred at the regular meeting of September 15, 2010:

The recommendation to move in camera was read (neither moved nor seconded).

**13. ADJOURNMENT.**

**13.1 - Adjournment**

**MOTION R10/230**

**MOVED and SECONDED**

**That** the Regular Meeting of Council of September 15, 2010 be adjourned and reconvened following the In Camera Meeting, from Robert’s Rules Article 3 Rule 17.

**CARRIED**

The Regular Meeting of Council was adjourned at 7:12 p.m.

The public was asked to leave the council chambers.

The council convened the aforementioned in camera meeting.

The public were invited to return to the council chambers following adjournment of the in camera meeting.

**14. MOVE TO RECONVENE THE REGULAR COUNCIL MEETING OF SEPTEMBER 15, 2010.**

**MOTION R10/231**

**MOVED AND SECONDED**

**That** the Regular Council Meeting of September 15, 2010 be reconvened.

**CARRIED**

**15. NEW BUSINESS**

**15.1 – Rise and Report**

**That** the successful applicant is Colum McCready and that he will be hired as the CAO/CFO.

**That** the rate of pay for the CAO/CFO will be \$80,000.00 (Eighty Thousand Dollars) plus full benefits.

**That** the new CAO/CFO will be given an allowance of up to \$4,000.00 (Four Thousand Dollars) with receipts for his move to Sayward.

**16. ADJOURNMENT.**

**MOTION R10/232**

**MOVED and SECONDED**

**That** the Regular Meeting of Council of September 15, 2010 be adjourned.

**CARRIED**

The Regular meeting of Council was adjourned at 7:14 p.m.

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Acting Mayor Debbie Coates

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Mike Atchison, Acting for the CAO