



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
MAY 7, 2008
VILLAGE OFFICE
601 KELSEY WAY**

PRESENT: Mayor Heather Sprout
Councillor Debbie Coates
Councillor John MacDonald
Councillor Barry Nash

IN ATTENDANCE: Cameron Cairncross, CAO
Jody Atchison, Clerk/Receptionist, partial

1. CALL TO ORDER.

Mayor Heather Sprout called the meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS.

Late items to be added under New Business agenda item 9.0

9.1 – Restricted In-Camera during the Incamera Meeting of Council.

9.2 – Notice of Motion – Councillor John MacDonald.

3. APPROVAL OF AGENDA.

MOTION R08/101

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

That the Agenda for the Regular Meeting of Council held May 7, 2008 be approved as amended.

CARRIED

4. MINUTES OF PREVIOUS REGULAR MEETING.

4.1 - Minutes of the Regular Meeting of Council held April 16, 2008

MOTION R08/102

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

That the minutes of the Regular Meeting of Council held April 16, 2008 be adopted.

CARRIED

4.2 – Minutes of the Special Meeting of Council held April 30, 2008

MOTION R08/103

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

THAT the minutes of the Special Meeting of Council held April 30, 2008 be adopted.

CARRIED

5. PETITIONS AND DELEGATIONS

Nil

6. CORRESPONDENCE

6.1 – Comox Valley Region District – Improving Vancouver Island Rail

MOTION R08/104

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

That a letter of support be sent to the Island Corridor Foundation for the Foundation's request for \$103.2 million funding to improve the Vancouver Island Rail Corridor.

CARRIED

6.2 – Public Works Association of BC – National Public Works Week

MOTION R08/105

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR NASH

That Council proclaims May 18-24 as National Public Works Week.

CARRIED

6.3 – K`omoks First Nation – Community to Community Forum Invitation

MOTION R08/106

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

THAT staff send a letter to the K`omoks First Nation confirming the Village of Sayward's participation in their Community to Community Forum.

CARRIED

6.4 – UBCM – Picture BC

MOTION R08/107

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR NASH

THAT the update on Picture BC from UBCM be received for information.

CARRIED

6.5 – City of Burnaby – Highway Maintenance Specifications

MOTION R08/108

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT staff send a letter of support to the City of Burnaby regarding the Highway Maintenance Specifications.

CARRIED

7. COMMITTEE REPORTS AND STAFF REPORTS

7.1 MIFLAG – Nash/Sprout

Nil

7.2 Harbour Authority – MacDonald/Nash

Councillor MacDonald and Councillor Nash attended the AGM held April 27, 2008

7.3 Vancouver Island Regional Library – Coates/Nash

Nil

7.4 Regional District – MacDonald/Sprout

Councillor MacDonald reported on the SRD proposed meeting with K`omoks First Nation. Also, the SRD voted to retain H & G as separate Areas.

7.5 Mayor's Report

Councillor MacDonald and CAO, Cameron Cairncross were among a group attending the Official opening of the New Golf Course in Sayward, "Rainbows End Golf Course", on Wednesday May 7, 2008.

7.6 Staff Reports

7.6.1 - March 2008 List of Cheques Issued

MOTION R08/109

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

THAT the March 2008 List of Cheques Issued be received for information.

CARRIED

7.6.2 – Statement of Revenue and Expenditures for March 2008

MOTION R08/110

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR COATES

THAT the Statement of Revenue and Expenditures for March 2008 be received for information.

CARRIED

**7.6.3 – Election Bylaw – Provincial Voters List vs. Poll Book Registration
MOTION R08/111**

**MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR NASH**

THAT the report from the CAO regarding use of the Provincial Voters List vs. Poll Book Registration be received for information.

CARRIED

**7.6.4 – Arborist Tree Assessment Report Summary – Tree Work Safety
Tree Work for Views**

MOTION R08/112

**MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR NASH**

THAT 1) The trees in the Arborist's Tree Risk Assessment Report dated March 15, 2008 and the Tree Assessment Summary report received April 29, 2008 listed as #10 Alder Trees (dead or dying), #151, #210, #541, #4 A, B, C, D, E, G, H, J, be removed, and
2) That the work listed in Recommendation 1) be advertised publically for bids to complete the recommended tree removal work, and
3) That funding to complete the tree work in Recommendation 1) comes from the projected annual operating surplus, and
4) That the residents adjacent to the trees listed in Recommendation 1), (excluding trees in #4 and #14) be notified of Council's intention to remove the Trees, and
5) That any dispute of tree ownership be solved by a survey, at the Village's expense.
6) That Council reaffirms the Village's practice of ongoing maintenance of Village boulevard lands remaining the responsibility of adjacent homeowner, and
7) That the tree removal work listed in Recommendation 1) leave the tree Stump in place and allow the adjacent homeowner to remove the stump at the homeowner's expense,
8) That staff complete the trees for views project.

CARRIED

8. UNFINISHED BUSINESS

Nil

9. NEW BUSINESS

9.1 – Restricted In-Camera after the Regular Meeting of Council May 7, 2008.

MOTION R08/113

**MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR NASH**

THAT a Restricted In-Camera Meeting be held during the Incamera Meeting of Council May 7, 2008.

CARRIED

9.2 – Notice of Motion – Councillor MacDonald, regarding biodegradable dog waste bags, and an off leash area for dogs.

Councillor MacDonald will bring forward a motion regarding bio-degradable dog waste bags, and an off leash area for dogs at the next Regular Meeting of Council held May 21, 2008.

10. BYLAWS

10.1 – 2008 -2012 Financial Plan Bylaw #367

2008 Annual Budget Bylaw #368

MOTION R08/115

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT Bylaw No. 367 the Five-Year Financial Plan, 2008 to 2012, be adopted.

CARRIED

MOTION R08/116

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR MACDONALD

THAT Bylaw No. 368 the Annual Tax Rates, 2008, be adopted.

CARRIED

11. PUBLIC QUESTION PERIOD

Nil

12. ADJOURNMENT/IN CAMERA

12.1 - Resolution to Convene to In-Camera Meeting

MOTION R08/117

MOVED BY COUNCILLOR MACDONALD

SECONDED BY NASH MACDONALD

That in accordance with section 92 of the Community Charter the Council Meeting be closed to the public at this time in order that the Council may consideration to the following matters, that in accordance with section 90 of the Community Charter, may be considered by the Council in a meeting closed to the public:

1. One item that relates to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position by the municipality.

CARRIED

12.2 – Adjournment

MOTION R08/118

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

That the Regular Meeting of Council of May 7, 2008 be adjourned.

CARRIED

The Regular meeting of Council was adjourned at 7:55 pm.

Jody Atchison left the meeting at 7:55 pm.

12.3 – Reconvene – the regular meeting was reconvened at 8:45 pm.

12.4 – Approving Officer

MOTION R08/119

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT Rick Zerr be appointed Approving Officer for the Van Brocklin Subdivision request.

CARRIED

12.5 – Terminate

MOTION R08/120

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR MACDONALD

THAT the incamera meeting be reconvened and the regular meeting of May 7, 2008 be terminated.

The regular meeting on May 7, 2008 was terminated at 8:50 pm.

Mayor Heather Sprout

Cameron Cairncross, CAO