

**VILLAGE OF SAYWARD  
REGULAR COUNCIL MEETING  
MINUTES**

Minutes of the Regular Council Meeting held April 2, 2008 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Mayor Heather Sprout  
Councillor John MacDonald  
Councillor Debbie Coates

**ABSENT:** Councillor Barry Nash (with leave)

**IN ATTENDANCE:** Cameron Cairncross, CAO  
Jody Atchison, Clerk/Receptionist  
Mike Atchison, Public Works  
Kent Moeller, Moeller & Company

**1. CALL TO ORDER**

Mayor Sprout called the meeting to order at 7:00 pm.

**2. INTRODUCTION OF LATE ITEMS**

**Late items added under New Business 9.0**

**2.1 – Special Budget Meeting April 9, 2008 @ 7:00pm**

**3. APPROVAL OF AGENDA**

**MOTION R08/79**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the agenda for April 2, 2008 be approved as circulated, with the addition of late items, 9.1 – Special Budget Meeting April 9, 2008.

**CARRIED**

**4. MINUTES OF PREVIOUS MEETINGS**

**4.1 - Minutes of the Regular Council Meeting held March 19, 2008**

**Recommended Action:** Adopt as circulated.

**MOTION R08/80**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the minutes of the regular Council Meeting held March 19, 2008 be approved.

**CARRIED**

## 5. PETITIONS & DELEGATIONS

**5.1 – Kent Moeller – Financial Statement for the Corporation of the Village of Sayward - Year ended December 31, 2007 – Moeller & Company.**

### **MOTION R08/81**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** Council receive the Financial Statement for the Corporation of the Village of Sayward for information.

**CARRIED**

**5.2 – Question Period – Concerning the Financial Statement for the Corporation of Sayward only.**

No questions asked.

## 6. CORRESPONDENCE

**6.1 – Emergency Management BC – March 28, 2008**

*Emergency Preparedness Week, May 4-10, 2008.*

### **MOTION R08/82**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the letter sent from the Emergency Management BC regarding Emergency Preparedness Week be received for information.

**CARRIED**

**6.2 – Success By 6, March 20, 2008**

*Confirmation that the Village of Sayward has been awarded a Success By 6 Community Early Years Grant for April 1, 2008 – March 31, 2009.*

### **MOTION R08/83**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the letter from Success By 6, awarding our community with a grant for the Success By 6 program be received for information.

**CARRIED**

**6.3 – City of Campbell River & The Campbell River Museum**

*Invitation to attend the celebration of the 50<sup>th</sup> Anniversary of the Ripple Rock Explosion, on Saturday April 5, 2008.*

### **MOTION R08/84**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** Councillors can decide individually on whether they would like to attend.

**CARRIED**

## **7. COMMITTEE REPORTS AND STAFF REPORTS**

### **7.1 MIFLAG – Nash/Sprout**

NIL

### **7.2 Harbour Authority – Macdonald/Nash**

Councillor John MacDonald reported the next meeting would be held on April 6, 2008.

### **7.3 Vancouver Island Regional Library – Coates/Nash**

NIL

### **7.4 Regional District – MacDonald/Sprout**

NIL

### **7.5 Mayor's Report**

NIL

### **7.6 Staff Reports**

#### **7.6.1 – Report from Diane Mason, Transfers to/from Reserves and Operating Accounts.**

#### **MOTION R08/85**

#### **MOVED BY COUNCILLOR MACDONALD**

#### **SECONDED BY COUNCILLOR COATES**

**THAT** \$1,422.00 revenue from the interest lease be transferred to internet Maintenance Reserve as per agreement with Comox-Strathcona Regional District, and

**THAT** \$6,899.34 unspent Tsunami funds be transferred to the Tsunami Reserve, and

**THAT** \$1,723.31 Fire Department deficit be transferred to the Fire Department Surplus (Deficit) account, and

**THAT** \$18,892.32 Federal Community Works Grant received be transferred to the Federal Community Works Reserve.

**CARRIED**

## **8. UNFINISHED BUSINESS**

### **8.1 – Notice of Motion, Councillor Coates – passes to the Kelsey Centre for Emergency Service Volunteers.**

#### **MOTION R08/86**

#### **MOVED BY COUNCILLOR MACDONALD**

#### **SECONDED BY COUNCILLOR COATES**

**THAT** the notice of motion be forwarded to the Special Budget meeting April 9, 2008 due to a conflict of interest.

**CARRIED**

**8.2 – Appointment of the Approving Officer: Returned from the Regular Meeting of Council March 5, 2008.**

**MOTION R08/87**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** Council appoint Cameron Cairncross as the Approving Officer.

**DEFEATED**

and, **THAT** staff research Approving Officers from other area's to contract out to the Village of Sayward.

**CARRIED**

**9. NEW BUSINESS**

**9.1 – Special Budget Meeting April 9, 2008 @ 7:00pm**

**MOTION R08/88**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Special Budget Meeting be held April 9, 2008 @ 7:00pm.

**CARRIED**

**10. BYLAWS**

**NIL**

**11. PUBLIC QUESTION PERIOD (maximum 15 minutes)**

- Ron Hansen

**question** – Does Council plan to have an electoral list?

**answer** – Council will look into our options and requirements.

**12. ADJOURNMENT**

**MOTION R08/89**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** The regular meeting of Council of April 2, 2008 adjourn.

**CARRIED**

The regular meeting of Council was adjourned at 7:35 pm

**X**

HEATHER SPROUT  
MAYOR

**X**

CAMERON CAIRNCROSS  
CAO

