

**VILLAGE OF SAYWARD  
REGULAR COUNCIL MEETING  
MINUTES**

Minutes of the Regular Council Meeting held March 5, 2008 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Acting Mayor John MacDonald  
Councillor Debbie Coates  
Councillor Barry Nash

**ABSENT:** Mayor Heather Sprout (with leave)

**IN ATTENDANCE:** Cameron Cairncross, CAO  
Jody Atchison, Clerk/Receptionist  
Mike Atchison, Public Works  
Corporal Donovan, RCMP

**1. CALL TO ORDER**

Acting Mayor John MacDonald called the meeting to order at 7:00 pm.

**2. INTRODUCTION OF LATE ITEMS**

**Late items added under New Business 9.0**

9.1 – Report of the CAO – Towns for Tomorrow Applications

9.2 – Notice of Motion – Councillor Debbie Coates

**3. APPROVAL OF AGENDA**

**MOTION R08/58**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR NASH**

**THAT** the agenda for March 5, 2008 be approved as circulated, with the addition of late items, 9.1 – Towns for Tomorrow Applications, and 9.2 – Notice of Motion, Councillor Debbie Coates.

**CARRIED**

**4. MINUTES OF PREVIOUS MEETINGS**

**a) Minutes of the Regular Council Meeting held March 5, 2008**

**Recommended Action:** Adopt as circulated.

**MOTION R08/59**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR NASH**

**THAT** the minutes of the regular Council Meeting held March 5, 2008 be approved.

**CARRIED**

## **5. PETITIONS & DELEGATIONS**

### **5.1 – Corporal Donovan – Annual Detachment Performance Plan, 2008-2009**

Corporal Donovan presented to Council the Annual Detachment Performance Plan for 2008-2009, the presentation was generally well received, and Corporal Donovan has offered to give Council an update every three months.

#### **MOTION R08/60**

**MOVED BY COUNCILLOR NASH**

**SECONDED BY COUNCILLOR COATES**

**THAT** Thanks be given to Corporal Donovan for presenting the Annual Detachment Performance Plan, 2008-2009.

## **6. CORRESPONDENCE**

**NIL**

## **7. COMMITTEE REPORTS AND STAFF REPORTS**

**7.1 MIFLAG** – Nash/Sprout – no report

**7.2 Harbour Authority** – Macdonald/Nash – no report

**7.3 Vancouver Island Regional Library** – Coates/Nash – no report

**7.4 Regional District** – MacDonald/Sprout

Acting Mayor John MacDonald attended the SRD meeting held Feb 27, 08 in Campbell River, next meeting scheduled for March 12, 08.

**7.5 Mayor's Report** – no report

**7.6 Staff Reports**

**7.6.1 Report from the CAO, Picture BC**

#### **MOTION R08/61**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR NASH**

**THAT** the report of the CAO on the Picture BC photographic project be received for information.

**CARRIED**

**7.6.2 Report for the CAO, Environment Canada – Canadian Lighting Detection Network, Proposed Sensor Installation in the Village of Sayward**

#### **MOTION R08/62**

**MOVED BY COUNCILLOR NASH**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the proposal from Environment Canada to install a lighting sensor adjacent the Kelsey Centre be approved in principal.

**CARRIED**

**7.6.3 Report from the CAO, Appointments of: Approving Officer  
Chief Election Officer  
Deputy Chief Election Officer**

**MOTION R08/63**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR NASH**

**THAT** the recommendation to appoint Cameron Cairncross as the Approving Officer be deferred until the Regular Meeting of Council April 2, 2008, and

**THAT** Council appoint Cameron Cairncross as the Chief Election Officer, and

**THAT** Council appoint Marilyn Barry as the Chief Election Officer.

**CARRIED**

**7.6.4 Report from the CAO, Sayward News Circulation**

**MOTION R08/64**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** circulation of the Sayward News be increased to include the Sayward Valley.

**CARRIED**

**7.6.5 Report from the CAO, Fire Truck Financing**

**MOTION R08/65**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** Council receive the information report of the CAO regarding the financing costs for the new Fire Truck.

**CARRIED**

**8. UNFINISHED BUSINESS  
NIL**

**9. NEW BUSINESS**

**9.1 Report from the CAO, Towns for Tomorrow Grant Applications**

**MOTION R08/66**

**MOVED BY COUNCILLOR NASH**

**SECONDED BY COUNCILLOR COATES**

**THAT** Council authorize staff to apply for a Towns for Tomorrow Grant for the Kelsey Centre HVAC Rehabilitation Project, and

**THAT** Council authorize staff to reapply for the Towns for Tomorrow Grant for the Sanitary Sewer Storm Water Inflow Project.

**CARRIED**

**9.2 Notice of Motion – Councillor Coates**

Councillor Coates will make a motion at the Regular Meeting of Council, April 2, 2008 to give free passes to the Kelsey Centre for the Emergency Service Volunteers, excluding passes for the use of the hot tub and pool should they re-open in the future.

**10. BYLAWS  
NIL**

**11. PUBLIC QUESTION PERIOD (maximum 15 minutes)  
NIL**

**12. ADJOURNMENT**

**MOTION R08/67**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR NASH**

**THAT** The regular meeting of Council of March 5, 2008 adjourn.

**CARRIED**

The regular meeting of Council was adjourned at 8:30 pm

**X**

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JOHN MACDONALD  
ACTING MAYOR

**X**

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CAMERON CAIRNCROSS  
CAO