

**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING
MINUTES**

Minutes of the Regular Council Meeting held January 16, 2008 at the Village Office, 601 Kelsey Way at 7:00 p.m.

PRESENT: Mayor Heather Sprout
Councillor Debbie Coates
Councillor John MacDonald
Councillor Barry Nash

IN ATTENDANCE: Cameron Cairncross, CAO
Jody Atchison, Clerk Receptionist

ABSENT: Councillor Heidi Schrader (Without Leave)

1. CALL TO ORDER

Mayor Heather Sprout called the meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

a) Letter to Premier Gordon Campbell from Mayor Sprout

3. APPROVAL OF AGENDA

MOTION R08/01

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT the agenda be approved as circulated, with the addition under New Business **9.d)** A letter to Premier Gordon Campbell from Mayor Sprout.

CARRIED

4. MINUTES OF PREVIOUS MEETINGS

a) **Minutes of the Regular Council Meeting held December 5, 2007**
Recommended Action: Adopted as circulated.

MOTION R08/02

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT the minutes of the regular Council Meeting held December 5, 2007 be approved.

CARRIED

5. PETITIONS & DELEGATIONS

NIL

6. CORRESPONDENCE

- a) **Civic Pride – Dec 11, 2007**
Benefits of becoming a patron of Pitch-In.

MOTION R08/03

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT Council has decided to take no action on receiving free programs and materials from Civic Pride and,

THAT the letter be received for information.

CARRIED

- b) **Pitch-In British Columbia – Dec 11, 2007**
Free programs and materials available, without being a supporter or patron

MOTION R08/04

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT Council has decided to take no action of Pitch-In British Columbia and,

THAT the letter be received for information.

CARRIED

- c) **AVICC – Dec 11, 2007**
2008 Resolutions – Annual General Meeting

MOTION R08/05

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT the 2008 Resolutions for AVICC be tabled unit the next meeting Feb 6, 2008

CARRIED

- d) **Provincial Health Services Authority – Dec 24, 2007**
Recent update on collaborations between PHSA and VIHA

MOTION R08/06

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT Council not to complete the questionnaire from the Provincial Health Services Authority, as it does not pertain to the Village of Sayward and,

THAT the questionnaire be received for information.

CARRIED

- e) **Coast Mental Health Services Authority – Dec 24, 2007**
Nomination information for the 2008 Courage to come back awards

MOTION R08/07

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT the nomination information for the 2008 Courage to Come Back Awards be received for information.

CARRIED

- f) **Royal Canadian Mounted Police – Dec 24, 2007**
*Brown Task Force report on Governance and Cultural Change in the RCMP
Councillor John MacDonald commented on the local RCMP work plan and will forward this information to Council.*

MOTION R08/08

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR COATES

THAT the Brown Task Force report be received for information

CARRIED

- g) **Minister of State for Child Care – Dec 21, 2007**
Funding available for child care spaces

MOTION R08/09

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR MACDONALD

THAT the letter from the Minister of State for Child Care regarding funding for child care spaces be received for information.

CARRIED

- h) **UBCM – Dec 21, 2007**
Invitation to apply for funding under the general strategic priorities fund and innovations fund program

MOTION R08/10

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT the invitation to apply for funding under the General Strategic Priorities Fund and Innovations Fund program be received for information

CARRIED

- i) **Vancouver Island North Film Commission – Dec 21, 2007**
Funding consideration for financial support

MOTION R08/11

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

THAT Council agrees to invite an INfilm representative to make a presentation at a regular meeting of Council – date to be determined.

CARRIED

- j) **Local Government Leadership Academy – Dec 21, 2007**
Conference focusing on leading and learning

MOTION R08/12

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR COATES

THAT Councillor John MacDonald attend the Local Government Leadership Academy on February 12, 13, 14 – 2008 in Richmond BC.

CARRIED

- k) **City of Vancouver - Dec 24, 2007**
North Shore Women's Center's need for financial support

MOTION R08/13

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR MACDONALD

THAT the letter sent from the City of Vancouver regarding the North Shore Women's center be received for information.

CARRIED

- l) **UBCM – Dec 28, 2007**
Active UBCM – Administered Grants in 2007

MOTION R08/14

MOVED BY COUNCILLOR NASH

SECONDED BY COUNCILLOR COATES

THAT the letter sent from UBCM regarding Administered Grants in 2007 be received for information.

CARRIED

- m) **BC Assessment – Jan 8, 2008**
Highlights on the 2008 property assessment roll

MOTION R08/15

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT the highlights for the 2008 BC Assessment Roll be received for information.

CARRIED

- n) **CSRD – Jan 3, 2008**
Sayward Fire Truck lease payments

MOTION R08/16

MOVED BY COUNCILLOR COATES
SECONDED BY COUNCILLOR MACDONALD

THAT the contract between the CSRD and the Village of Sayward for the new Fire Truck be brought forward to the next Council Meeting.

CARRIED

- o) **Royal Canadian Legion – Jan 7, 2008**
Purchasing space for a support message/advertisement

MOTION R08/17

MOVED BY COUNCILLOR COATES
SECONDED BY COUNCILLOR NASH

THAT the Village of Sayward place's a 1/10 page of support ad in an upcoming publication by the Royal Canadian Legion.

CARRIED

- p) **BC Olympic Games – Dec 21, 2007**
Secretariat Questionnaire

MOTION R08/18

MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR COATES

THAT the BC Olympic Games Secretariat Questionnaire be received for information.

CARRIED

7. COMMITTEE REPORTS

- a) **Public Safety, Health & Community Services - Coates**
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education.
- i) **Kelsey Centre Recreation Commission – Coates**
-Councillor Coates commented on the New Year's Eve Sleep-over held at that Kelsey Center, they had 11 children and brought in \$128.00, and felt it was a good success.
- b) **Economic Development, Tourism & Community Sustainability**
MacDonald/Sprout Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society.
- Councillor John MacDonald advised Council that there are grants available for the pond through Island Economic Trust.
- i) **Economic Development & Waterfront, Tourism and Sayward Futures Society – MacDonald/Sprout**

- ii) **MIFLAG –Sprout**
Mayor Sprout was unable to attend the last meeting – Councillor Nash will attend the next meeting Jan17, 2008.
- iii) **Harbour Authority – MacDonald**
Councillor MacDonald noted that there has not been a meeting this past month.

- c) **Finance, Planning, Priorities and Community Operations - Sprout, Coates, MacDonald**
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police.

- i) **November 2007 List of Cheques Issued**

MOTION R08/19

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR NASH

THAT the November 2007 List of Cheques be received for information.

CARRIED

- ii) **December 2007 List of Cheques Issued**

MOTION R08/20

MOVED BY COUNCILLOR MACDONALD

MOVED BY COUNCILLOR COATES

THAT the December 2007 List of Cheques be received for information.

CARRIED

- iii) **Statement of Revenue and Expenditures, Nov 30, 2007**

MOTION R08/21

MOVED BY COUNCILLOR COATES

SECONDED BY COUNCILLOR NASH

THAT the Statement of Revenue and Expenditures for Nov 30, 2007 be received for information.

CARRIED

- d) **Vancouver Island Regional Library – Coates**
- Councillor Coates reported that there has been no meeting of the VIRL for the last month.
- e) **Regional District - Sprout/MacDonald**
- Mayor Sprout reported on a ½ hr photo op with CSRD Director Peter Rambo, Jan 16, 2008 at the Recycling Bins.
- a) **Ministry of Community Services – Jan 3, 2008**
A thank-you letter sent regarding the restructuring of the CSRD

MOTION R08/22

MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR COATES
THAT the letter be received for information.

CARRIED

- b) **Verbal update on the SRD formation from the CAO**
The CAO advised Council of the highlights from the meeting he attended on January 9th, 2008 with the Ministry of Community Services and the SRD CAO's.

f) **Miscellaneous**

- i) **Mayor's Report**
NIL
- ii) **CAO's Report**
- a) **2008 Regular Council Meeting Schedule**

MOTION R08/22

MOVED BY COUNCILLOR NASH
SECONDED BY COUNCILLOR MACDONALD

THAT the 2008 Council regular meeting schedule, as attached to the Chief Administrative Officer's report of January 16, 2008 be approved.

DEFEATED

MOTION R08/23

MOVED BY COUNCILLOR COATES
SECONDED BY COUNCILLOR MACDONALD

THAT the 2008 Council regular meeting schedule as attached to the CAO's report of January 16th, 2008 be amended to include meetings in August.

CARRIED

9. NEW BUSINESS

- a) **Vancouver Island Economic Developers Association**
2007 Annual General Meeting and renewing VIEDA membership

MOTION R08/24

MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR COATES

THAT a representative of Council not attend the VIEDA Annual General Meeting, and
THAT the Village of Sayward not renew its membership in VIEDA for 2008.

CARRIED

b) Official Council Photograph – Verbal

MOTION R08/23

MOVED BY COUNICLLOR MACDONALD

SECONDED BY COUNICLLOR NASH

THAT the date and time for the Council photograph be taken sometime in early April.

CARRIED

c) Mayor's appointment to Committees

MOTION R08/24

MOVED BY COUNICLLOR MACDONALD

SECONDED BY COUNICLLOR COATES

THAT Councillor Coates be appointed as a representative for the VIRL, and

THAT Councillor Nash be appointed as the alternate representative for the VIRL.

CARRIED

MOTON R08/25

MOVED BY COUNICLLOR COATES

SECONDED BY COUNICLLOR MACDONALD

THAT Councillor Barry Nash be appointed the representative for MIFLAG, and

THAT Mayor Sprout be appointed the alternate representative for MIFLAG.

CARRIED

MOTION R08/26

MOVED BY COUNICLLOR NASH

SECONDED BY COUNICLLOR COATES

THAT Councillor John MacDonald be appointed the representative for the Harbour Authority, and

THAT Councillor Barry Nash be appointed the alternate representative for the Harbour Authority.

CARRIED

MOTION R08/27

MOVED BY COUNICLLOR COATES

SECONDED BY COUNICLLOR MACDONALD

THAT Mayor Sprout recommended that Council Committees of a) Public Safety, Health Community Service, b) Economic Development, Tourism & Community Sustainability, c)

Finance, Planning, Priorities and Community Operations, be disbanded and,

THAT the Committee report of MIFLAG, VIRL, Regional District and Harbour Authority remain on the agenda.

CARRIED

d) Letter to Premier Gordon Campbell, from Mayor Sprout

MOTION R08/28

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT a letter under Mayor Sprouts signature, on Village letterhead regarding a letter from Mayor Furney be approved.

CARRIED

**10. BYLAWS
NIL**

**11. PUBLIC QUESTION PERIOD (maximum 15 minutes)
NIL**

12. TERMINATION – The regular meeting of Council was terminated at 8:13 pm.

- a) Resolution to Convene to In-Camera Meeting.

MOTION R08/29

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT the Council of the Village of Sayward adjourns the Regular Meeting at 8:13 pm and that the meeting be closed to the public and convene to in-camera under Section 90(1) (a) of the Community Charter to deal with matters relating to the following: Legal

CARRIED

MAYOR

CAO
