

# VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held August 15, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Mayor Heather Sprout  
Councillor Debbie Coates  
Councillor Heidi Schrader

**IN ATTENDANCE:** Cameron Cairncross, CAO

**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF AGENDA**

**MOTION R07/250**  
**MOVED BY COUNCILLOR SCRADER**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the agenda be approved.

**CARRIED**

**4. MINUTES OF PREVIOUS MEETINGS**

**a) Minutes of the Regular Council Meeting held August 1, 2007**

**MOTION R07/251**  
**MOVED BY COUNCILLOR SCHRADER**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the minutes of the regular meeting of Council held on August 1, 2007 be adopted as amended.

**CARRIED**

**b) Minutes of Special Council Meeting held August 1, 2007**

**MOTION R07/252**  
**MOVED BY COUNCILLOR COATES**  
**SECONDED BY COUNCILLOR SCHRADER**  
**THAT** the minutes of the Special meeting of Council held on August 1, 2007 be adopted as amended.

**5. PETITIONS & DELEGATIONS**

6. CORRESPONDENCE

- a) **Letter to Her Worship Mayor Heather Sprout**  
*From Rick Thorpe, Minister of Small Business and Revenue*
  - i) **Single Business Licence – Draft Model**

**MOTION R07/253**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR COATES**

**THAT** the letter from the Minister of Small Business and the Draft Model of the Single Business Licence be received for information.

**CARRIED**

7. COMMITTEE REPORTS

- a) **Public Safety, Health & Community Services – Coates**  
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education
  - i) **Kelsey Centre Recreation Commission – Coates**

Council inquired as about the fuel bills they received for the Kelsey Center. Would like to see more.

- b) **Economic Development, Tourism & Community Sustainability – MacDonald/Sprout**  
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society
  - i) **Economic Development & Waterfront, Tourism and Sayward Futures Society – MacDonald/Sprout**
  - ii) **MIFLAG –Sprout**
  - iii) **Harbour Authority – MacDonald**
- c) **Finance, Planning, Priorities and Community Operations – Sprout, Coates, MacDonald**  
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police
  - i) **Harbour Authority - Sunday**
- d) **Vancouver Island Regional Library – Coates**
- e) **Regional District – Sprout/MacDonald**

Special Meeting in Camera

- f) **Miscellaneous**
  - i) **Mayor’s Report**
  - ii) **CAO’s Reports**
    - A) **Presentation – Building Permits**

**MOTION R07/254**  
**MOVED BY COUNCILLOR COATES**  
**SECONDED BY COUNCILLOR SCHRADER**  
**THAT** the report for the building permits be received.

**CARRIED**

- B) **MIA Voting Delegate Appointment**

**MOTION R07/255**  
**MOVED BY COUNCILLOR SCHRADER**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the report on the MIA Voting Delegate Appointment be received.

**CARRIED**

- C) **Councillor Resignation**

**MOTION R07/256**  
**MOVED BY COUNCILLOR COATES**  
**SECONDED BY COUNCILLOR SCHRADER**  
**THAT** the report be received for information.

**CARRIED**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**10. OLD BUSINESS**

**11. BYLAWS**

**12. PUBLIC QUESTION PERIOD (maximum 15 minutes)**

13. ADJOURNMENT

- a) Resolution to Convene to In-Camera Meeting.

MOTION R07/257  
MOVED BY COUNCILLOR COATES  
SECONDED BY COUNCILLOR SCHRADER  
THAT meeting be adjourned.

CARRIED

15. Terminate at 8:15 pm.

---

MAYOR

---

CAO