

VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held July 18, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

PRESENT: Mayor Heather Sprout (Partial)
Councillor John MacDonald
Councillor Debbie Coates
Councillor Pat Cunningham
Councillor Heidi Schrader

IN ATTENDANCE: Cameron Cairncross, CAO
Elizabeth Pichette, Clerk/Receptionist

1. CALL TO ORDER

Acting Mayor John MacDonald called the meeting to order at 7:00 p.m.;

2. LATE ITEMS

3. APPROVAL OF AGENDA

MOTION R07/221
MOVED BY COUNCILLOR CUNNINGHAM
SECONDED BY COUNCILLOR COATES
THAT the agenda be approved as amended.

CARRIED

4. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Regular Council Meeting held July 4, 2007

MOTION R07/222
MOVED BY COUNCILLOR CUNNINGHAM
SECONDED BY COUNCILLOR COATES
THAT Staff to be directed to amend the minutes of the Regular Council Meeting held July 4, 2007, directing the Mayor to not support the Comox Valley as the site for a regional hospital should this topic arise again at a meeting of the CSRD.

CARRIED

5. PETITIONS & DELEGATIONS

6. CORRESPONDENCE

a) VIRL, July 4, 2007

MOTION R07/223
MOVED BY COUNCILLOR CUNNINGHAM
SECONDED BY COUNCILLOR SCHRADER
THAT a letter be sent in support regarding the Book Rate Petition to the local riding MP.

CARRIED

7. COMMITTEE REPORTS

- a) **Public Safety, Health & Community Services** – Coates/Cunningham
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education
 - i) **Kelsey Centre Recreation Commission** – Coates
- b) **Economic Development, Tourism & Community Sustainability** – MacDonald/Sprout
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society
 - i) **Economic Development & Waterfront, Tourism and Sayward Futures Society** – MacDonald/Sprout
 - ii) **MIFLAG** – Cunningham/Sprout

Councillor Cunningham advised there will be a meeting on July 19, 2007; as well a memo regarding BC Timber Sales wishing to come on board with MIFLAG group to reach their CSA Forest Certification in the fall.

MOTION R07/224
MOVED BY COUNCILLOR COATES
SECONDED BY COUNCILLOR SCHRADER
THAT the report be received for information.

CARRIED

- iii) **Harbour Authority** – MacDonald/Cunningham
- c) **Finance, Planning, Priorities and Community Operations** – Sprout, Coates, Cunningham, MacDonald
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police
 - i) **Statement of Revenue and Expenditures, May 2007**

Councillor Coates noted that the cleaning contract at the Kelsey Center was over budget. Councillor Schrader requested a breakdown of expenditures for the heating and fuel costs. Councillor Cunningham requested a breakdown of expenditures for the cleaning contract for the next meeting on Wednesday July 25, 2007.

MOTION R07/225
MOVED BY COUNCILLOR CUNNINGHAM
SECONDED BY COUNCILLOR COATES
THAT the May 2007 Statement of Revenue and Expenditures be received for information

CARRIED

- d) **Vancouver Island Regional Library** – Coates/Cunningham

e) **Regional District – Sprout/MacDonald**

Councillor MacDonald provided a newspaper article regarding a letter from Minister Chong that the CSRD would have to be split into two by year end.

f) **Miscellaneous**

i) **Mayor’s Report – deferred until Mayor Sprout arrives.**

ii) **Public Works Foreman’s Report**

Councillor Cunningham inquired if the valve was replaced on the dam; CAO reported this work was complete.

Councillor Cunningham inquired as to the final cost and the CAO reported that while not all costs were in, the figure should be close to the budget.

MOTION R07/226

MOVED BY COUNCILLOR SCHRADER

SECONDED BY COUNCILLOR CUNNINGHAM

THAT the Public Works Foreman Report be received for information.

CARRIED

iii) **CAO’s Report**

A) **Community Tourism Grant Program (Phase 2)**

MOTION R07/227

MOVED BY COUNCILLOR CUNNINGHAM

SECONDED BY COUNCILLOR SCHRADER

THAT the CAO’s report be received.

CARRIED

CAO reported the Village has received confirmation that the Grant amount is the same as last year.

MOTION R07/228

MOVED BY COUNCILLOR SCHRADER

SECONDED BY COUNCILLOR CUNNINGHAM

THAT that staff proceed with implementing the remaining projects from the existing prioritized Community Tourism Grant list and that the viewing telescope be purchased.

CARRIED

B) **Tree Work for Views Petition, Update 1**

Councillor Schrader and Councillor Coates decided to remain at the meeting during the discussion stage of the staff report but would leave if motions on the Tree Works for Views report were made.

Mayor Sprout entered the meeting at 7:21 pm; acting Mayor John Macdonald continued as chair.

CAO, Cameron Cairncross, reported on two public meetings held on Thursday July 5, 2007 and again on Thursday July 12, 2007.

Councillor Cunningham reported that tree removal on Ministry of Transport lands would cost \$14,000.

MOTION R07/229

MOVED BY MAYOR SPROUT

SECONDED BY COUNCILLOR CUNNINGHAM

THAT the report on Tree Work for Views Petition Update 1 be received for information.

CARRIED

Agenda Item 7 f) i) Mayor's Report was now discussed.

Mayor Heather Sprout was in attendance at a special public of its CSRD, Wednesday July 18, 2007 to discuss a letter from Minister Chong concerning the CSRD pending split. Mayor Sprout presented a copy of Minister Chong's letter. The letter advises that over the next 6 months work will be done towards splitting the CSRD region into two separate Regions. One Region will be the Strathcona, Campbell River Regional District and the other the Comox Valley Regional District.

MOTION R07/230

MOVED BY COUNCILLOR CUNNINGHAM

SECONDED BY COUNCILLOR SCHRADER

THAT Council hold a special public meeting, to discuss the CSRD split on Wednesday July 25, 2007, at 7pm.

CARRIED

8. UNFINISHED BUSINESS

a) UBCM, June 28, 2007

Small Talk – three items; Emergency Personnel, Enforcing Bylaws, Grants

MOTION R07/231

MOVED BY COUNCILLOR CUNNINGHAM

SECONDED BY COUNCILLOR COATES

THAT that Councillor MacDonald review the list of Small Talk items and forward to the UBCM .

CARRIED

9. NEW BUSINESS

a) UBCM Annual Convention

MOTION R07/232

MOVED BY MAYOR SPROUT

SECONDED BY COUNCILLOR COATES

THAT Councillors, Cunningham, Coates and MacDonald attend the UBCM Annual Convention.

CARRIED

10. OLD BUSINESS

Dog signs in the park – direction to staff to install signs in the park for “Dogs on Leash” and “Poop and Scoop”.

11. BYLAWS

12. PUBLIC QUESTION PERIOD (maximum 15 minutes)

Ray Martel, 611 Macmillan, Apt 305

Commented about:

1) A sign being placed near the patches of road by the park that this is a no truck zone.

2) Trimming the hedge at the corner adjacent to 561 MacMillan Drive

Acting Mayor John MacDonald answered - The public Works Forman will be advised of the first comment; regarding the hedge, staff were requested to possibly have a response for the next meeting.

Mrs. Jovin of 471 Macmillan Drive

What is the next step in the Tree Work for Views Project?

CAO, Cameron Cairncross answered - The next step would be for staff to consult with the land owners concerning the groupings of trees on their properties.

Memory Jerome, 461 Macmillan Drive

Which trees are on private property?

CAO answered – Island Timberlands, The Ministry of Transportation, and there are trees very close to property lines of some homeowners.

13. ADJOURNMENT

- a) Resolution to Convene to In-Camera Meeting at 7:55 pm.

MOTION R07/233

MOVED BY COUNCILLOR CUNNINGHAM

SECONDED BY MAYOR SPROUT

THAT the Council of the Village of Sayward adjourns the Regular Meeting and that the meeting be closed to the public and convened to in-camera under Section 90(1)(g) of the *Community Charter* to deal with matters relating to the following:

- Legal
- Contracts

CARRIED

14. Reconvene Regular Meeting at 8:30 pm.

MOTION R07/234

MOVED BY MAYOR SPROUT

SECONDED BY COUNCILLOR COATES

THAT Chameleon Creative Graphic and Web Design be awarded the contract for the new website development.

CARRIED

15. Terminate at 8:35 pm.

MAYOR

CAO