

**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING**

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Minutes of the Regular Council Meeting held July 4, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

PRESENT: Mayor Heather Sprout
Councillor John MacDonald
Councillor Debbie Coates
Councillor Pat Cunningham
Councillor Heidi Schrader

IN ATTENDANCE: Cameron Cairncross, CAO
Diane Mason, Deputy Clerk-Treasurer

1. CALL TO ORDER

The Mayor Heather Sprout called the meeting to order at 7:00 p.m.

2. LATE ITEMS

3. APPROVAL OF AGENDA

MOTION R07/214
MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR COATES
THAT item 7. f) ii) a) "Recreation Supervisor" be moved in camera.

CARRIED

The CAO will be presenting a verbal report as item 7. f) ii) a).

MOTION R07/215
MOVED BY COUNCILLOR MACDONALD
SECONDED BY COUNCILLOR CUNNINGHAM
THAT the agenda be approved as amended.

CARRIED

4. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Regular Council Meeting held March 21, 2007

MOTION R07/216
MOVED BY COUNCILLOR CUNNINGHAM
SECONDED BY COUNCILLOR MACDONALD
THAT the Minutes of the Regular Council Meeting held June 20, 2007 be adopted as circulated.

CARRIED

MOTION R07/217
MOVED BY COUNCILLOR SCHRADER
SECONDED BY COUNCILLOR MACDONALD
THAT the Minutes of the 2006 Annual Report Meeting held June 20, 2007 be adopted as circulated.

CARRIED

5. **PETITIONS & DELEGATIONS**

6. **CORRESPONDENCE**

- a) **UBCM, June 28, 2007**
Format for Small Talk

MOTION R07/218

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR CUNNINGHAM

THAT the June 28, 2007 UBCM "Format for Small Talk" be tabled to the July 18, 2007 meeting.

CARRIED

7. **COMMITTEE REPORTS**

- a) **Public Safety, Health & Community Services** – Coates/Cunningham
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education
- i) **Kelsey Centre Recreation Commission** – Coates
- b) **Economic Development, Tourism & Community Sustainability** – MacDonald/Sprout
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society
- i) **Economic Development & Waterfront, Tourism and Sayward Futures Society** – MacDonald/Sprout

Councillor MacDonald reported on the Local Government Leadership Academy workshop that he attended on June 12 – 15, 2007. He noted that grants are available and that staff should be investigating them.

- ii) **MIFLAG** – Cunningham/Sprout
- iii) **Harbour Authority** – MacDonald/Cunningham
- c) **Finance, Planning, Priorities and Community Operations** – Sprout, Coates, Cunningham, MacDonald
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police
- i) **May 2007 List of Cheques Issued**

MOTION R07/219

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR COATES

THAT the May 2007 List of Cheques Issued be received for information.

CARRIED

d) **Vancouver Island Regional Library – Coates/Cunningham**

Councillor Coates presented a report on the June 16, 2007 VIRL Board meeting.

e) **Regional District – Sprout/MacDonald**

Mayor Sprout reported on the June Regional District meeting where a decision was made to reconsider the previous motion on the location of a new hospital.

f) **Miscellaneous**

i) **Mayor's Report**

ii) **CAO's Report**

The CAO gave a verbal report on the progress on various projects including dredging at the dam, the new fire truck, signage from MOT, redesigning the village web page and tree petition. He also reported on a meeting he attended in Port McNeill for North Island Administrators.

8. UNFINISHED BUSINESS

Direction was given to staff to notify Island Coast Economic Trust that Councillor MacDonald is the representative on behalf of the Village of Sayward.

9. NEW BUSINESS

10. BYLAWS

11. PUBLIC QUESTION PERIOD (maximum 15 minutes)

12. ADJOURNMENT

a) **Resolution to Convene to In-Camera Meeting**

MOTION R07/220

MOVED BY COUNCILLOR MACDONALD

SECONDED BY COUNCILLOR CUNNINGHAM

THAT the Council of the Village of Sayward adjourns the Regular Meeting and that the meeting be closed to the public and convened to in-camera under Section 90(1)(g) of the *Community Charter* to deal with matters relating to the following:

- Legal

CARRIED

MAYOR

CAO