

# VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held May 16, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Mayor Heather Sprout  
Councillor John MacDonald  
Councillor Debbie Coates  
Councillor Pat Cunningham

**ABSENT:** Councillor Heidi Schrader

**IN ATTENDANCE:** Cameron Cairncross, CAO  
Diane Mason, Deputy Clerk-Treasurer  
Mike Atchison, Public Works Foreman

## 1. CALL TO ORDER

The Mayor Heather Sprout called the meeting to order at 7:00 p.m.

## 2. LATE ITEMS

### MOTION R07/168

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** pursuant to Section 14 of the Village of Sayward Meetings Procedure Bylaw No. 327 the following late item be accepted for consideration at the meeting and added to the agenda in the appropriate location:

a) **Item 7 f) iii) C) – CAO's Report – Towns for Tomorrow Grants**

**CARRIED**

## 3. APPROVAL OF AGENDA

### MOTION R07/169

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Council of the Village of Sayward approves the agenda as amended.

**CARRIED**

## 4. MINUTES OF PREVIOUS MEETINGS

a) **Minutes of the Regular Council Meeting held May 2, 2007**

### MOTION R07/170

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Minutes of the Regular Council Meeting held May 2, 2007 be adopted as circulated.

**CARRIED**

b) Minutes of the Special Council Meeting held May 8, 2007

**MOTION R07/171**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Minutes of the Special Council Meeting held May 8, 2007 be adopted as circulated.

**CARRIED**

c) Minutes of the Special Council Meeting held May 10, 2007

**MOTION R07/172**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Minutes of the Special Council Meeting held May 10, 2007 be adopted as circulated.

**CARRIED**

5. PETITIONS & DELEGATIONS

6. CORRESPONDENCE

a) Sayward Futures Society, April 27, 2007  
*Visitor Information Centre*

**MOTION R07/173**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the April 27, 2007 letter from Sayward Futures Society be received.

**CARRIED**

**MOTION R07/174**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Council of the Village of Sayward writes to Tourism BC designating Sayward Futures Society as the Visitor Information Centre for the Village of Sayward.

**CARRIED**

b) Terry Hollo, May 5, 2007  
*Budget questions*

**MOTION R07/175**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the May 5, 2007 email from Terry Hollo be received.

**CARRIED**

**MOTION R07/176**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** staff drafts a letter of reply to Ms. Hollo's email, to be reviewed by Council for approval.

**CARRIED**

7. COMMITTEE REPORTS

- a) **Public Safety, Health & Community Services** – Coates/Cunningham  
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education

**MOTION R07/177**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward approves providing H'kusam Park and the campground to the Sayward Volunteer Fire Department to hold the Oscar Daze ball tournament on August 3 – 6, 2007.

**CARRIED**

- i) **Kelsey Centre Recreation Commission** – Coates
- b) **Economic Development, Tourism & Community Sustainability** – MacDonald/Sprout  
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society
- i) **MIFLAG** – Cunningham/Sprout

Councillor Cunningham presented a written report on MIFLAG activities.

**MOTION R07/178**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward writes to the Ministry of Transportation to express their concerns that heavy usage of Highway 19A through Sayward Valley by logging trucks is causing substantial deterioration to the roads.

**CARRIED**

- ii) **Harbour Authority** – MacDonald/Cunningham
- c) **Finance, Planning, Priorities and Community Operations** – Sprout, Coates, Cunningham, MacDonald  
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police
- i) **April 2007 List of Cheques Issued**

**MOTION R07/179**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the April 2007 List of Cheques Issued be received.

**CARRIED**

- d) **Vancouver Island Regional Library** – Coates/Cunningham
- e) **Regional District** – Sprout/MacDonald
- f) **Miscellaneous**
- i) **Mayor's Report**

ii) **Public Works Foreman’s Report, May 11, 2007**

**MOTION R07/180**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the May 11, 2007 Public Works Foreman’s Report be received.

**CARRIED**

iii) **CAO’s Reports**

A) **Integrated Community Sustainability Planning Grant**

**MOTION R07/181**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of the Village of Sayward rescinds Motion R07/161.

**CARRIED**

**MOTION R07/182**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Village of Sayward applies for an Integrated Community Sustainability Planning grant in the amount of \$30,000.00 as a joint submission with the Comox Strathcona Regional District.

**CARRIED**

**MOTION R07/183**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** should the ICSP grant be approved, that the Sayward Valley area of Electoral Area H and the Village of Sayward be the geographic location areas of the Planning study.

**CARRIED**

B) **Village Direction and Services Sign for Highway 19**

**MOTION R07/184**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** staff proceeds with arranging signage on Highway 19 as directed by council.

**CARRIED**

C) **Towns for Tomorrow Grants - Storm Water Project and Pond Aeration Project**

**MOTION R07/185**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Towns for Tomorrow grant opportunity for the Storm Water Management and Sewer Rehabilitation Project be ranked as the Village of Sayward’s first priority, and that staff communicate this information to the Ministry of Community Services.

**CARRIED**

8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. BYLAWS
11. PUBLIC QUESTION PERIOD (maximum 15 minutes)
12. ADJOURNMENT

**MOTION R07/186**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Council of the Village of Sayward adjourns the Regular Meeting at 8:13 PM.

**CARRIED**

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**MAYOR**

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**CAO**