

# VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held May 2, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Mayor Heather Sprout  
Councillor John MacDonald  
Councillor Debbie Coates  
Councillor Pat Cunningham  
Councillor Heidi Schrader

**IN ATTENDANCE:** Cameron Cairncross, CAO  
Diane Mason, Deputy Clerk-Treasurer  
Mike Atchison, Public Works Foreman

## 1. CALL TO ORDER

The Mayor Heather Sprout called the meeting to order at 7:00 p.m.

## 2. LATE ITEMS

## 3. APPROVAL OF AGENDA

### MOTION R07/149

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward varies the agenda by moving item 7. c) ii) 2007 Budget discussion to follow item 10. Bylaws.

**CARRIED**

## 4. MINUTES OF PREVIOUS MEETINGS

### a) Minutes of the Regular Council Meeting held April 4, 2007

### MOTION R07/150

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Minutes of the Regular Council Meeting held April 18, 2007 be adopted as circulated.

**CARRIED**

## 5. PETITIONS & DELEGATIONS

## 6. CORRESPONDENCE

### a) Ministry of Community Services, April 13, 2007 *Small Community Grants*

### MOTION R07/151

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** the April 13, 2007 letter from the Ministry of Community Services be received.

**CARRIED**

**MOTION R07/152**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of the Village of Sayward writes to thank the Minister for the grant and for carrying through with her commitment to enhance this grant.

**CARRIED**

**7. COMMITTEE REPORTS**

- a) **Public Safety, Health & Community Services** – Coates/Cunningham  
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education

- i) **Kelsey Centre Recreation Commission** – Coates

**MOTION R07/153**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of the Village of Sayward approves providing Fred Rhodes with Sayward Red Cross Equipment Loans with key #1 to allow him access to the equipment storage area in the Kelsey Centre.

**CARRIED**

Councillor Coates informed council that a group has asked about renting the entire Kelsey Centre facility and campground for three days on Labour Day weekend. Staff is directed to review the policy and recommend a rate for this rental.

**MOTION R07/154**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward recognizes the Rec Commission members for their service by sending thank you letters to each of them.

**CARRIED**

- ii) **BC Ambulance Service**  
*Yearly Stats for April 2006 to March 2007*

**MOTION R07/155**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** the BC Ambulance Service Yearly Stats for April 2006 to March 2007 be received.

**CARRIED**

- b) **Economic Development, Tourism & Community Sustainability** – MacDonald/Sprout  
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society

- i) **MIFLAG** – Cunningham/Sprout

Councillor Cunningham presented a written report on MIFLAG activities.

ii) **Harbour Authority** – MacDonald/Cunningham

Councillor MacDonald reported that the Sayward Harbour Authority held its AGM and elected a new executive with Fred Myra as Chair. A representative from DFO attended the AGM.

c) **Finance, Planning, Priorities and Community Operations** – Sprout, Coates, Cunningham, MacDonald  
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police

i) **March 2007 Statement of Revenue and Expenditures**

**MOTION R07/156**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the March 2007 Statement of Revenue and Expenditures be received.

**CARRIED**

**MOTION R07/157**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the Council of the Village of Sayward resolves to remove Ian Fremantle and add Cameron Cairncross as signing authority for the Royal Bank.

**CARRIED**

d) **Vancouver Island Regional Library** – Coates/Cunningham

e) **Regional District** – Sprout/MacDonald

f) **Miscellaneous**

i) **Mayor's Report**

ii) **Public Works Foreman's Report, April 24, 2007**

**MOTION R07/158**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** the April 24, 2007 Public Works Foreman's Report be received.

**CARRIED**

iii) **CAO's Report**

*Community Economic Adjustment Initiative Phase II*

**MOTION R07/159**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the CAO's report on the Community Economic Adjustment Initiative Phase II be received.

**CARRIED**

**MOTION R07/160**

**MOVED BY COUNCILLOR MACDONALD  
SECONDED BY COUNCILLOR SCHRADER**

**THAT** the Council of the Village of Sayward sends a letter of support to Minister Ambrose for the release of repaid funds from the Recreational Salmon Fishing Loan Program for Phase II of the Community Economic Adjustment Initiative.

**CARRIED**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

- a) **ICSP \$5,000 Grant available**

**MOTION R07/161**

**MOVED BY COUNCILLOR MACDONALD  
SECONDED BY COUNCILLOR SCHRADER**

**THAT** the Council of the Village of Sayward apply for an ICSP grant in the amount of \$5000.00 and further that council write a letter to the Comox Strathcona Regional District indicating its interest to pool the funds towards hiring an independent consultant to undertake an Integrated Community Sustainability Planning project for the Sayward area.

**CARRIED**

**10. BYLAWS**

7. c) **ii) 2007 Budget – working papers**

**MOTION R07/162**

**MOVED BY COUNCILLOR MACDONALD  
SECONDED BY COUNCILLOR SCHRADER**

**THAT** the CAO's report "Budget 2007" be received.

**CARRIED**

**MOTION R07/163**

**MOVED BY COUNCILLOR MACDONALD  
SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** Council removes the capital item to replace the windows in the RCMP building from the budget.

**CARRIED**

**MOTION R07/164**

**MOVED BY COUNCILLOR CUNNINGHAM  
SECONDED BY COUNCILLOR MACDONALD**

**THAT** Council allows the \$15,000 capital expenditure for walking & biking trails to remain in the budget but that Council will revisit this before proceeding with the project.

**CARRIED**

**MOTION R07/165**

**MOVED BY COUNCILLOR CUNNINGHAM  
SECONDED BY COUNCILLOR MACDONALD**

**THAT** Council sets the residential tax rate at 5.31 for 2007.

**CARRIED**

**MOTION R07/166**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** Council will hold Special Meetings on May 8<sup>th</sup> and May 9<sup>th</sup> to pass the tax rate and 5 year financial plan bylaw.

**CARRIED**

**11. PUBLIC QUESTION PERIOD (maximum 15 minutes)**

- Ray Martel, 611 MacMillan, Unit 305, asked if in the budget process if more outdoor facilities for children such as playground equipment, basketball courts and skateboard areas were considered; answered that staff had considered adding funds for a playground but it was not added to the five year Capital budget,
- Terry Hollo, 460 MacMillan, asked about the previous meeting in which the 2007 Budget working papers were approved; staff will provide Ms. Hollo with this information,
- Ray Martel, 611 MacMillan, Unit 305, asked what activities the group that wants to use Kelsey Centre and the campground on Labour Day weekend is planning; answered that the group was of a religious nature and that we think that it would be a family type event

**12. ADJOURNMENT**

**MOTION R07/167**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of the Village of Sayward adjourns the Regular Meeting at 9:07 PM.

**CARRIED**

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**MAYOR**

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**CAO**