

## VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held April 18, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Mayor Heather Sprout  
Councillor John MacDonald  
Councillor Debbie Coates  
Councillor Pat Cunningham  
Councillor Heidi Schrader

**IN ATTENDANCE:** Cameron Cairncross, CAO  
Diane Mason, Deputy Clerk-Treasurer

### 1. CALL TO ORDER

The Mayor Heather Sprout called the meeting to order at 7:00 p.m.

### 2. LATE ITEMS

### 3. APPROVAL OF AGENDA

**MOTION R07/136**  
**MOVED BY COUNCILLOR MACDONALD**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the agenda be approved.

**CARRIED**

### 4. MINUTES OF PREVIOUS MEETINGS

a) **Minutes of the Regular Council Meeting held April 4, 2007**

**MOTION R07/137**  
**MOVED BY COUNCILLOR COATES**  
**SECONDED BY COUNCILLOR SCHRADER**  
**THAT** the Minutes of the Regular Council Meeting held April 4, 2007 be adopted as circulated.

**CARRIED**

### 5. PETITIONS & DELEGATIONS

### 6. CORRESPONDENCE

a) **Ministry of Community Services, April 5, 2007**  
*"Building Effective Regional Districts" Report*

**MOTION R07/138**  
**MOVED BY COUNCILLOR SCHRADER**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the April 5, 2007 letter from the Ministry of Community Services be received.

**CARRIED**

- b) **BC Hydro, March 30, 2007**  
*Turn It Off Challenge*

**MOTION R07/139**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** the March 30, 2007 letter from BC Hydro be received and that a letter of support be sent.

**CARRIED**

- c) **UBCM, March 29, 2007**  
*Opportunity to Comment on Changes to the Ultimate Limitation Period*

**MOTION R07/140**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the March 29, 2007 letter from UBCM be received.

**CARRIED**

- d) **Coastal Community Network, March 30, 2007**  
*Phase II of the Community Economic Adjustment Initiative*

**MOTION R07/141**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the March 30, 2007 letter from the Coastal Community Network be received.

**CARRIED**

**MOTION R07/142**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of Village of Sayward directs staff to write to the Minister Ambrose regarding making funds available for the Village Campground improvement project.

**CARRIED**

The campground project will be brought to the next council meeting for review.

**CARRIED**

**7. COMMITTEE REPORTS**

- a) **Public Safety, Health & Community Services** – Coates/Cunningham  
Issues: Public Health, Emergency Planning, Recreation, Ambulance & Education
- i) **Kelsey Centre Recreation Commission** – Coates

**MOTION R07/143**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward approves providing the use of the Kelsey Centre gym on June 14, 2007 to Mental Health North Island to present a Health Fair, at no cost.

**CARRIED**

- b) Economic Development, Tourism & Community Sustainability – MacDonald/Sprout**  
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society

Councillor MacDonald provided written reports on the VIEDA meeting and the VI Economic Alliance Summit, which he attended April 2<sup>nd</sup> and 3<sup>rd</sup>.

**MOTION R07/144**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** Councillor MacDonald's reports on VIEDA and the VI Economic Alliance Summit be received.

**CARRIED**

- i) MIFLAG – Cunningham/Sprout**
- ii) Harbour Authority – MacDonald/Cunningham**
- c) Finance, Planning, Priorities and Community Operations – Sprout, Coates, Cunningham, MacDonald**  
Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police
- i) March 2007 List of Cheques Issued**

**MOTION R07/145**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the March 2007 List of Cheques be received.

**CARRIED**

- d) Vancouver Island Regional Library – Coates/Cunningham**
- e) Regional District – Sprout/MacDonald**
- f) Miscellaneous**
  - i) Mayor's Report**
  - ii) Public Works Foreman's Report, March 29, 2007**

Council directed staff to inform our supplier that the village will not be purchasing hanging baskets this year.

- iii) CAO's Report**
- iv) AVICC Report**

**MOTION R07/146**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR COATES**

**THAT** Councillor Cunningham's report on AVICC be received.

**CARRIED**

**8. UNFINISHED BUSINESS**

**a) LIBOA**

*Annual Conference Oct 2 – 5, 2007*

**MOTION R07/147**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR MACDONALD**

**THAT** the Council of the Village of Sayward approves sending Cameron Cairncross, CAO to the LIBOA Annual Conference Oct. 2 – 5, 2007.

**CARRIED**

**9. NEW BUSINESS**

**10. BYLAWS**

**11. PUBLIC QUESTION PERIOD (maximum 15 minutes)**

- Carol Beck, 151 Seaview, asked what the resolution was that Councillor Cunningham presented at AVICC; Councillor Cunningham read the resolution for Ms Beck
- Ray Martel, 611 MacMillan, Unit 305, suggested that if grants were being applied for to improve the campground, more outdoor facilities are need for children such as basketball courts and skateboard areas
- Ray Martel, 611 MacMillan, Unit 305, asked if a building permit was required for the scale at the dryland sort; answer that the scale didn't qualify as a building
- Ray Martel, 611 MacMillan, Unit 305, asked who was responsible for cleaning the streets, answer that the Village is responsible

**12. ADJOURNMENT**

**a) Resolution to Convene to In-Camera Meeting**

**MOTION R07/148**

**MOVED BY COUNCILLOR MACDONALD**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the Council of the Village of Sayward adjourns the Regular Meeting and that the meeting be closed to the public and convened to in-camera under Section 90(1)(a) of the *Community Charter* to deal with matters relating to the following:

- Personnel

**CARRIED**

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MAYOR

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CAO