

## VILLAGE OF SAYWARD REGULAR COUNCIL MEETING

Minutes of the Regular Council Meeting held February 28, 2007 at the Village Office, 601 Kelsey Way at 7:00 p.m.

**PRESENT:** Acting Mayor John MacDonald  
Councillor Debbie Coates  
Councillor Pat Cunningham  
Councillor Heidi Schrader

**ABSENT:** Mayor Sprout

**IN ATTENDANCE:** Ian Fremantle, CAO

### 1. CALL TO ORDER

The Acting Mayor John MacDonald called the meeting to order at 7:00 p.m.

### 2. LATE ITEMS

### 3. APPROVAL OF AGENDA

**MOTION R07/057**  
**MOVED BY COUNCILLOR CUNNINGHAM**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the agenda be approved.

**CARRIED**

### 4. MINUTES OF PREVIOUS MEETINGS

a) Minutes of the Regular Council Meeting held February 14, 2007

**MOTION R07/058**  
**MOVED BY COUNCILLOR CUNNINGHAM**  
**SECONDED BY COUNCILLOR COATES**  
**THAT** the February 14, 2007 Regular Council Meeting Minutes be approved as circulated.

**CARRIED**

### 5. PETITIONS & DELEGATIONS

### 6. CORRESPONDENCE

a) Rivercorp, February 12, 2007  
*Justice Gerow Decision*

**MOTION R07/059**  
**MOVED BY COUNCILLOR CUNNINGHAM**  
**SECONDED BY COUNCILLOR SCHRADER**  
**THAT** the February 12, 2007 letter from Rivercorp be received for information.

**CARRIED**

- b) **City of Burnaby, February 8, 2007**  
*Trade, Investment and Labour Mobility Agreement – BC & Alberta*

**MOTION R07/060**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the February 8, 2007 letter from the City of Burnaby be received for information.

**CARRIED**

- c) **City of North Vancouver, February 14, 2007**  
*Request to the Provincial Government to Increase the Minimum Wage*

**MOTION R07/061**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the February 14, 2007 letter from the City of North Vancouver be received for information.

**CARRIED**

- d) **City of North Vancouver, February 14, 2007**  
*Habitat Protection for Mountain Caribou*

**MOTION R07/062**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the February 14, 2007 letter from the City of North Vancouver be received for information.

**CARRIED**

- e) **Sayward Business and Tourism Association, February 8, 2007**  
*Membership Dues*

**MOTION R07/063**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** the Council of the Village of Sayward join the Sayward Business and Tourism Association and pay 2007 membership dues.

**CARRIED**

- f) **City of North Vancouver, February 7, 2007**  
*City of North Vancouver Smoking at Bus Stops Ban*

**MOTION R07/064**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the February 7, 2007 letter from the City of North Vancouver be received for information.

**CARRIED**

- g) **Coastal Community Network**  
*2007 Annual General Meeting, March 10, 2007*

**MOTION R07/065**

**MOVED BY COUNCILLOR SCHRADER  
SECONDED BY COUNCILLOR COATES**

**THAT** the letter from Coastal Community Network regarding 2007 AGM be received for information.

**CARRIED**

Staff is directed to find out if the village is a member of the Coastal Community Network. This item is tabled until March 7, 2007 meeting when staff will advise council concerning membership.

- h) **City of Powell River, February 19, 2007**  
*PRIME Levy and Training Costs*

**MOTION R07/066**

**MOVED BY COUNCILLOR COATES  
SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the February 19, 2007 letter from the City of Powell River be received for information.

**CARRIED**

Staff is directed to investigate and report back on March 7, 2007.

- Are communities under 5,000 paying for PRIME?
- Are communities under 5,000 paying for PRIME training?

**7. COMMITTEE REPORTS**

- a) **Public Safety, Health & Community Services** – Coates/Cunningham  
Issues: Public Health, Emergency Planning, Recreation , Ambulance & Education

- i) **Kelsey Centre Recreation Commission** – Coates

Councillor Coates gave a verbal report on the children's trip sponsored by MISTIC. The sleepover at the Kelsey Centre had 18 children participating.

**MOTION R07/067**

**MOVED BY COUNCILLOR SCHRADER  
SECONDED BY COUNCILLOR COATES**

**THAT** Councillor Coates' verbal report be received.

**CARRIED**

- b) **Economic Development, Tourism & Community Sustainability** – MacDonald/Sprout  
Issues: Economic Development & Waterfront, Tourism and Sayward Futures Society

- i) **MIFLAG** – Cunningham/Sprout

Councillor Cunningham gave a verbal report – next meeting March 8<sup>th</sup>, last meeting's main focus was on "indicators".

**MOTION R07/068**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** Councillor Cunningham's verbal report be received.

**CARRIED**

**ii) Harbour Authority – MacDonald/Cunningham**

Acting Mayor MacDonald reported that there was no quorum at the last meeting, next meeting will be on March 25<sup>th</sup>, Councillor Cunningham will attend.

**c) Finance, Planning, Priorities and Community Operations – Sprout, Coates, Cunningham, MacDonald**

**Issues: Finance, Personnel, Budget, Parks, Public Works, First Nations, Communications, Environment, Water & Sewer, Fire, Police**

Councillor Coates gave a verbal report.

**MOTION R07/069**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** Councillor Coates' verbal report be received.

**CARRIED**

**i) List of Cheques Issued, January 2007**

**MOTION R07/070**

**MOVED BY COUNCILLOR COATES**

**SECONDED BY COUNCILLOR SCHRADER**

**THAT** the January 2007 List of Cheques Issued be received for information.

**CARRIED**

**ii) DRAFT Audited Financial Statement, Year ended Dec 31, 2006**

**MOTION R07/071**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR COATES**

**THAT** the December 31, 2006 Draft Audited Financial Statement be received for information.

**CARRIED**

Council had several questions, but deferred them until the actual budget is received.

**iii) Statement of Revenue and Expenditures, December 31, 2006**

**MOTION R07/072**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR COATES**

**THAT** the December 31, 2006 Statement of Revenue and Expenditures be received for information.

**CARRIED**

**d) Vancouver Island Regional Library – Coates/Cunningham**

e) **Regional District – Sprout/MacDonald**

Acting Mayor MacDonald reported on the Regional Hospital District Budget meeting, budget is up 2 cents per 1,000. Capital projects for VIHA were discussed by Regional Board. Also attended Committee of the Whole – fire truck is being built, recycling contract has gone out to four companies. Regional District has assured us that we will get recycling bins soon.

f) **Miscellaneous**

i) **Mayor’s Report**

ii) **CAO’s Report**

The CAO gave a verbal report – draft budget almost complete, working on three grant applications

1. Rehab of sewer & storm water system
2. Aeration of pond
3. Hiking & biking trail

**MOTION R07/073**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** the CAO’s verbal report be received.

**CARRIED**

iii) **Public Works Foreman’s Report, dated February 21, 2007**

**MOTION R07/074**

**MOVED BY COUNCILLOR CUNNINGHAM**

**SECONDED BY COUNCILLOR COATES**

**THAT** the February 21, 2007 Public Works Foreman’s Report be received for information.

**CARRIED**

**8. UNFINISHED BUSINESS**

a) **Brenda Wagman, Success by 6 Coordinator, February 21 , 2007**  
*Success by 6 \$5,000 Grant awarded*

Councillor Coates gave a verbal report – Laura is going to do Success by 6 program, main thrust is to get kids ready for school.

**MOTION R07/075**

**MOVED BY COUNCILLOR SCHRADER**

**SECONDED BY COUNCILLOR CUNNINGHAM**

**THAT** Councillor Coates’ verbal report be received.

**CARRIED**

**9. NEW BUSINESS**

10. BYLAWS

- a) Bylaw No. 363 Amendment to Village of Sayward Meetings  
Procedure Bylaw No. 327, 2004

**MOTION R07/076**

**MOVED BY COUNCILLOR CUNNINGHAM  
SECONDED BY COUNCILLOR SCHRADER**

**THAT** Bylaw No. 363 - Amendment to Village of Sayward Meeting Procedure Bylaw No. 327, 2004 be read a third time.

**CARRIED**

11. PUBLIC QUESTION PERIOD

- Ray Martel, 611 MacMillan Drive, asked Councillor Cunningham which industry she was referring to, Councillor Cunningham answered Forestry
- Ray Martel, 611 MacMillan Drive, thinks the minimum wage increase is a good thing, the question – is the council going to support a positive increase of the minimum wage, Acting Mayor answered that this will be debated at the UBCM Convention

12. TERMINATION

**MOTION R07/077**

**MOVED BY COUNCILLOR CUNNINGHAM  
SECONDED BY COUNCILLOR SCHRADER**

**THAT** the Council of the Village of Sayward Adjourn the Regular Meeting and that the meeting be closed to the public and convened to in-camera under Section 90(1)(a) of the *Community Charter* to deal with matters relating to the following:

- Personnel

**CARRIED**

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ACTING MAYOR

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CAO